

**APPROVE ENTERING INTO AN AGREEMENT WITH ROBERT F. BURES
FOR CONSULTANT SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Robert F. Bures to provide consulting services to the Office of Accountability at a cost not to exceed \$30,000.00. Consultant was selected on a non-competitive basis because of his extensive experience and unique qualifications in the area of student preparation for taking standardized tests and because of his involvement with the initial development of the program during the previous year. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written document is not executed within 60 days of the date of this Board Report. Information pertinent to this document is stated below.

Specifications Number: 00-250786

CONSULTANT: Robert F. Bures
5235 Fair Elms Avenue
Western Springs, IL 60558
(708) 246-1112
Vendor Number: 90804

USER: Office of Accountability
125 South Clark Street, 11th Floor
Adalbert Kouba
(773) 553-2335

TERM: The term of this agreement shall commence on the date the agreement is signed and shall end on May 31, 2001.

SCOPE OF SERVICES: The consultant will develop/provide the following:

- executive oversight of the production of a series of scripted, short, to the point videotapes focused on testing topics for teachers to be reproduced and distributed and shown on the city's public access channel.
- professional development activities to assure full use of the lesson plans to include explanations at regional principals' meetings, announcements to schools, samples of the lesson plans on the Office of Accountability web site and a "hot line" for Test Preparation Project concerns

Related lessons will be provided to students during the Lighthouse program and high school advisory periods so as to preserve regular instructional time allocations. The teacher training videos will be distributed and broadcast on public access television so that schools can copy the videos for use during in-service meetings and self directed teacher professional development.

DELIVERABLES: A comprehensive test preparation program including printed lesson plans for teachers and approximately eight training videos. A final program evaluation report will be prepared and submitted.

OUTCOMES: Consultant's services will result in improved test taking skills of students on standardized tests, higher test scores through teacher training program, and increased parent involvement in their children's education.

COMPENSATION: Consultant shall be paid monthly as follows: \$300.00/day for approximately 100 days for a total not to exceed \$30,000.00.

REIMBURSABLE EXPENSES: None

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Accountability Office to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: M/WBE participation for Independent Contractors is determined on an aggregated basis and reported in the M/WBE Monthly Report. M/WBE participation: 0% Black, 0% Hispanic, 0% Asian, 0% WBE, and 100% Non-Minority.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Office of Accountability \$30,000.00 Fiscal Year: 2001
Budget Classification: 0920-210-000-1028-5410 Source of Funds: Educational Fund

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

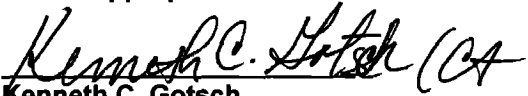
Approved for Consideration:


Natalye Paquin
Chief Purchasing Officer

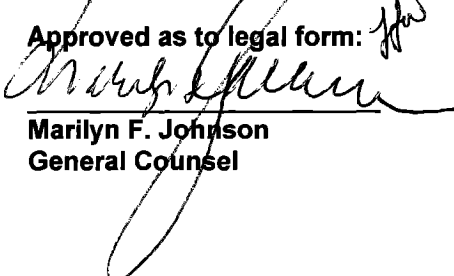
Approved:


Paul G. Vallas
Chief Executive Officer

Within Appropriation:


Kenneth C. Gotsch
Chief Fiscal Officer

Approved as to legal form:


Marilyn F. Johnson
General Counsel