

**RATIFY AN AGREEMENT WITH SYLVAN LEARNING CORPORATION  
FOR CONSULTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Ratify an agreement with Sylvan Learning Corporation to provide consulting services to Sullivan Elementary at a cost not to exceed \$175,000. These services were obtained without prior Board approval. Consultant was selected on a non-competitive basis because of Consultant's comprehensive method of instruction. A written agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written document is not executed within 60 days of the date of this Board Report. Information pertinent to this document is stated below.

**SPECIFICATION No.: 01-250269**

**CONSULTANT:** Sylvan Learning Systems, Inc.  
1000 Lancaster Street  
Baltimore, MD 21202  
Contact person: Joanne Planek/Joyce Spight  
Phone No. (708) 848-0212  
Vendor No. 22719

**USER:** Sullivan School  
8255 S. Houston, Chicago, IL 60617  
Garland Cleggett, R.E.O – Reg. 5  
Contact Person: Dr. Esenberg, Principal  
773/535-6585

**TERM:** The term of this agreement shall commence on August 29, 2001 and shall end June 29, 2002. This agreement shall have no options to renew.

**SCOPE OF SERVICES:** Consultant will provide 4:1 reading tutorial services for students in Grades 3-8. One hundred fifty (150) one-hour time slots will be available 4 days each week. Students will be selected by the principal and tested by Sylvan. Evaluation will be ongoing, with monthly progress reports supplied to principal and parents.

**DELIVERABLES:** Consultant will provide the materials, computers and software, and teachers to deliver the scope of services.

**OUTCOMES:** Consultant's services will result in students participating in the program gaining a minimum of one year's growth on the Iowa Tests of Basic Skills in reading comprehension; if such growth is not attained, the student will be recycled through the program at Sylvan's expense until the goal is achieved.

**COMPENSATION:** Consultant shall be paid as follows: Two payments of \$87,500 each, one in December 2001 and the other in March 2002, not to exceed the sum of \$175,000.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement.

**AFFIRMATIVE ACTION:** This contract is in partial compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan).

The M/WBE participation goals for the contract are: 35% total MBE, 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE.

