

APPROVE A SPECIAL ON-LOAN LEAVE OF ABSENCE FOR BARBARA KATO**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve a Special On-Loan Leave of Absence for Barbara Kato to enable her to work with Roosevelt University as a teacher-on-loan to the "Chicago Area Writing Project." The University shall provide the Board with a written guarantee to reimburse the Board for the full salary, benefits, pension payments and related expenses that the Board pays to Ms. Kato during the term of the leave. Information pertinent to this leave is stated below:

UNIVERSITY: Roosevelt University
Chicago Area Writing Project
430 South Michigan Avenue
Chicago, Illinois 60605-1394
312-341-3798

USER: Chicago Public Schools
Chief Education Office
125 South Clark Street, 5th Floor
Chicago, Illinois 60603
Attn: Barbara Eason-Watkins, Chief Education Officer
(773) 553-1500

TERM: The term of this leave and reimbursement will begin August 27, 2003 and will end June 25, 2004. By mutual consent, and subject to Board approval, this leave may be extended for up to a twelve (12) month period under the same terms and conditions of this leave.

SCOPE OF DUTIES: Ms. Kato will be serving as the Director of the Chicago Area Writing Project (CAWP) at Roosevelt University. Ms. Kato will oversee all spending and fundraising efforts, grant writing, and new initiatives in the area of teacher professional development that CAWP may undertake in the upcoming year.

AFFIRMATIVE ACTION: Not applicable.

LSC REVIEW: Not applicable.

FINANCIAL: The Board will pay Barbara Kato's full salary, benefits, pension payments and related expenses and Roosevelt University will reimburse the Board for these expenditures after receiving the Board's quarterly invoices.

BUDGET CLASSIFICATION: 6570-280-428-0215-5110

GENERAL CONDITIONS:

Inspector General – Each party shall acknowledge that in accordance with 105 1LCS 5/34-13.1, the Inspector General of the Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be followed.

Approved for Consideration:

Barbara Eason-Watkins (a.k.)

**Barbara Eason-Watkins
Chief Education Officer**

Within Appropriation: *DS*

Peggy A. Davis

**Peggy A. Davis
Chief of Staff**

Approved as to Legal Form: *HW*

Ruth Moscovitch

**Ruth Moscovitch
General Counsel**

Approved:

Arne Duncan
by PAD

**Arne Duncan
Chief Executive Officer**