

**AMEND BOARD REPORT 01-0725-PR43**  
**APPROVE ENTERING INTO AN AGREEMENT WITH TRANSPAR MANAGEMENT SERVICES, L.L.C.**  
**FOR STUDENT TRANSPORTATION MANAGEMENT SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with TransPar Management Services, L.L.C. to provide student transportation management services for the Chicago Public Schools at a cost not to exceed ~~\$7,029,828~~ \$7,041,828.00 for a 3-year term (including the management of the City of Chicago's, Department on Aging Senior Citizen Shuttle Program and management of the Board employee shuttle services). Consultant was selected pursuant to a duly advertised Request for Proposals (Specification No. 00-250871). A written agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**SPECIFICATION NO.:** 00-250871

This amendment is necessary to increase the dollar amount of the contract by \$12,000 due to an increase in the scope of services. A written amendment to the contract is required. No payment shall be made to consultant for these additional services prior to the execution of the written amendment. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report.

**CONSULTANT:** TransPar Management Services  
 6201 College Blvd, Suite 333  
 Overland Park, KS 66211  
 Contact Person: Ruth A. Newby  
 (913) 498-8088  
 Vendor # 16185

**USER:** Department of Operations  
 125 South Clark- 16<sup>th</sup> Floor  
 Chicago, IL 60603  
 Contact person: ~~Timothy Martin~~ Bruce Washington  
 Tel. No.: 773-553-2900

**TERM:** The term of this agreement shall commence on July 1, 2001 and shall end June 30, 2004. The Board shall have two (2) options to renew the agreement for periods of one year each.

**SCOPE OF SERVICES:** TransPar Management Services will provide overall management services for the Student Transportation Program ("Program"), including but not limited to, the following:

- a) Manage and supervise the Program as established by the Board in accordance with all policies and procedures;
- b) Prepare short and long-term plans, policies and procedures for Board approval;
- c) Work with the Board to maintain information systems that permit student transportation eligibility verification;
- d) Develop and monitor the annual transportation budget for approval by the Board;
- e) Assist the Chief Operating Officer in designing bus provider contracts and implement and monitor such contracts;
- f) Ensure that sufficient numbers of buses and drivers are available when school starts and at all times thereafter;
- g) Monitor bus vendor compliance with all terms and conditions set forth in the bus contracts;
- h) Develop strategies to implement efficient bus routing/scheduling;
- i) Develop and implement a system to monitor bus vendor performance;
- j) Operate an efficient complaint and inquiry resolution system;

- k) Process bus vendor invoices accurately and timely;
- l) Collect and maintain all operating and performance data required to comply with all Board, City, State and Federal reporting requirements within a schedule of report deadlines approved by the Board;
- m) Recruit, train and develop sufficient management, human resources, data analysis and general administrative staff to supervise and support the management of the Program;
- n) Assign substitute Child Welfare Attendants and Bus Aides upon notification by the Board; and
- o) Manage the City of Chicago's, Department on Aging Senior Citizen Program pursuant to an IGA between the City and the Board.
- p) Manage the Board employee shuttle services.

**DELIVERABLES:** Consultant shall deliver monthly, quarterly and yearly management reports as specified and detailed in the written agreement, including performance reviews of bus operations, costs and budget, safety, reliability, services efficiency, vendor oversight customer services, and initiatives.

**OUTCOMES:** Consultant's services shall result in the effective and efficient management of the Program.

**COMPENSATION:** Consultant shall be paid monthly for the management of the CPS' transportation program as follows: \$2,204,550 during the first year of the contract; \$2,281,709 during year 2 of the contract, and \$2,361,569 during year 3 of the contract. In addition, consultant shall be paid monthly for the management of the City of Chicago's Department on Aging Citizen Senior Shuttle Program as follows: \$60,000 during the first year, \$61,000 during the second year, and \$61,000 during the third year. The City will, in turn, reimburse the Board for the Senior Citizen Shuttle Program services. Total compensation hereunder shall not exceed \$7,029,828.

**REIMBURSABLES:** The Board shall reimburse Consultant for any extraordinary costs and expenses incurred in performing Services, which are reasonable and approved in advance, in writing, by the Chief Operating Officer, and are included in the total compensation to be paid to Consultant.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Operating Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** The M/WBE goals set for this program are: 22% Black, 10% Hispanic, 2% Asian, and 5% WBE. The vendor has agreed to maintain the same level of M/WBE participation as previously proposed and has identified the following firms and percentages:

**Total MBE- 22.47%**

**Total African American -15.47%**

H. Turner & Co. 1043 E. 95 <sup>th</sup> Street Chicago, IL 60619 773/768-2900	\$493,144.00 or 7%  certified until August 31, 2003
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Corafran, Inc. 601 S. LaSalle Chicago, IL 60605 773/947-8213	\$565,798.00 or 8%  certified until September 1, 2003
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Sutton Ford 21315 Central Ave Matteson, IL 60443 708/720-8000	\$25,553.00 or .4%  certified pending
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Maximum Developmental 1219 N. Lombard Ave. Oak Park, IL 60302 708/383-5948	\$5,000.00 or .07%
	certified until December 31, 2003

**Total Hispanic – 7%**

Tidy International 30 W. 260 Butterfield Road Warrenville, IL 60555 630/836-9027	\$506,088.00 or 7%
	certified pending

Seville Temporary Services 180 N. Michigan Ave. Chicago, IL 60601 312/368-1144	\$77,297.00 or 1%
	certified until October 31, 2003

Meridian Travel Serv. 2407 W. 22 <sup>nd</sup> St. - Suite 100 Oak Brook, IL 60523 630/645-0000	\$253,478.00 or 4%
	certified until June 30, 2004

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:**

Charge to Department of Operations: \$2,204,550	Fiscal Year: FY02
Charge to Department of Operations: \$2,281,709	Fiscal Year: FY03
Charge to Department of Operations: \$2,361,569	Fiscal Year: FY04
<u>Charge to Department of Operations: \$12,000</u>	<u>Fiscal Year: FY04</u>

Budget Classification: 0643-210-000-3740-5410

Source of Funds: Operations funds/Transportations Management

Charge to Department of Operations: \$60,000 Fiscal Year: FY02

Charge to Department of Operations: \$61,000 Fiscal Year: FY03

Charge to Department of Operations: \$61,000 Fiscal Year: FY04

Budget Classification: 0643-280-123-0302-5990

Source of Funds: Intergovernmental agreement- City of Chicago-Department of Aging

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

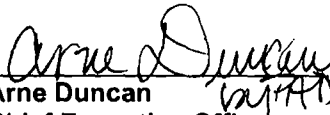
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:**



**Sean P. Murphy**  
**Chief Purchasing Officer**

**Approved:**



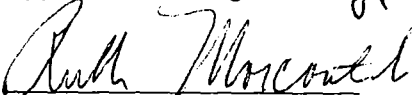
**Arne Duncan**  
**Chief Executive Officer**

**Within Appropriation:**



**Peggy A. Davis**  
**Chief of Staff**

**Approved as to legal form:**



**Ruth Moscovitch**  
**General Counsel**