

July 23, 2003

**APPROVE ENTERING INTO CONSULTING AGREEMENTS WITH  
CHICAGO STATE UNIVERSITY AND NORTHEASTERN ILLINOIS UNIVERSITY FOR THE  
ADVANCED READING DEVELOPMENT DEMONSTRATION PROJECT**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into agreements with Chicago State University and Northeastern Illinois University to provide consulting services to the Office of Research, Evaluation and Accountability for the Advanced Reading Development Demonstration Project at a cost not to exceed the aggregate amount of \$600,000. Consultants were selected on a non-competitive basis based on proposals submitted and an evaluation and selection process by the funding source (Chicago Community Trust) and on their previous history of working with Chicago Public Schools. Written agreements for Consultants' services are currently being negotiated. No payment shall be made to any Consultant prior to the execution of such Consultant's written agreement. The authority granted herein shall automatically rescind in the event written agreements are not executed within 90 days of the date of this Board Report. Information pertinent to this matter is stated below.

**SPECIFICATION NO.: 03-250156**

**UNIVERSITIES:**

1. Chicago State University  
College of Education  
9501 South King Drive  
Chicago, IL 60628

Not to Exceed: \$225,000.00

Contact Person: Virginia-Ellen Jones  
(773) 995-2089

Vendor Number: 28386

**School**

**Region**

Jensen  
LeMoyne  
McCorkle

3  
1  
4

2. Northeastern Illinois University

College of Education  
5500 North St. Louis  
Chicago, IL 60625

Not to Exceed: \$375,000.00

Contact Person: Joyce Holt Jennings  
(773) 442-5398

Vendor Number: 37162

Little Village  
Lozano  
Nixon  
Pulaski  
Stowe

4  
2  
2  
2  
2

**USER:** Office of Research, Evaluation and Accountability  
125 South Clark Street, 11<sup>th</sup> Floor  
Adalbert Kouba  
(773) 553-2335

**TERM:** The term of these agreements shall commence on August 1, 2003 and shall end June 30, 2004. The agreements shall have one option to renew for a period of one year. The cost of the renewal period will be negotiated at the time of such renewal.

**EARLY TERMINATION RIGHT:** The Board may terminate these agreements for any or no reason upon thirty days written notice to consultants.

**PROJECT DESCRIPTION:** The Advanced Reading Development Demonstration Project is designed to support the implementation of a comprehensive model of school-wide literacy development that draws on best practices in three key areas of teachers' work:

- Classroom-based assessment

- High quality instruction based on diagnostic assessments, and
- Whole school curriculum development and alignment.

The program is compatible with the Chicago Reading Initiative and is aligned with the Chicago Public Schools and Illinois State standards. The specific goals of the project are:

- To improve and accelerate the reading skills of all children, beginning at the early primary grades and extending through elementary school
- To improve the quality of reading instruction and curriculum provided by all teachers in cohorts of schools, and
- To document the impact of replicable models of reading instruction for study by other schools and partner organizations.

**SCOPE OF SERVICES:** Each Consultant will work with a cohort of elementary schools in providing technical assistance in the areas of assessment of student learning, curriculum, instruction, leadership and professional development. Each school will receive a reading/professional development lead teacher who will work closely to implement the program. Examples of proposed consulting activities include: training on the use of assessment tools, staff development in core curricular areas of instruction, working with school administrators in the areas of curriculum development and instructional improvement, providing sample lessons to teachers, assisting with parent and community partnerships, and working with the schools to analyze assessment results and provide diagnostic assistance from these results.

**DELIVERABLES:** Deliverables will vary according to each university's proposal. The Office of Research, Evaluation and Accountability will monitor receipt of the deliverables. Examples of deliverables that are common to both universities are:

- A full-time reading/professional development specialist or lead teacher who will work closely with the school to implement the program
- A professional development program focused on literacy
- A school-wide curriculum development program focused on literacy

**OUTCOMES:** Consultant's services will result in improved school-wide literacy; improvement in the quality of reading instruction and curriculum; and increased use of classroom based assessment. The Advanced Reading Development Demonstration Project will result in dissemination of replicable models of reading instruction to additional schools.

**COMPENSATION:** The universities shall be paid in equal quarterly installments of \$75,000 per school serviced upon submission and approval of invoices. Total compensation for each university shall not exceed the amount listed above for each university. The first payment shall be payable upon full execution of the contract.

**REIMBURSABLE EXPENSES:** University Partners shall not be reimbursed for any expenses.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreements. Authorize the President and Secretary to execute the agreements. Authorize the Chief Accountability Officer to execute all ancillary documents required to administer or effectuate these agreements.

**AFFIRMATIVE ACTION:** Pursuant to section 3.7 of the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) these contracts are exempt from review because the vendors are universities.

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to: Research, Evaluation & Accountability: \$ 600,000 FY 2004  
Budget Classification: 0012-210-517-2435-5410

Funds for this program were provided to the Chicago Public Schools by the Chicago Community Trust through the Children First Fund (Board Report 03-0122-ED04)

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

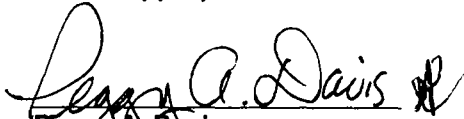
**Approved for Consideration:**



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**Sean P. Murphy**  
Chief Procurement Officer

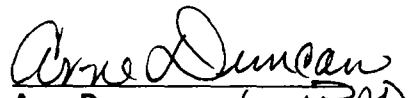
**Within Appropriation:**



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**Peggy A. Davis**  
Chief of Staff

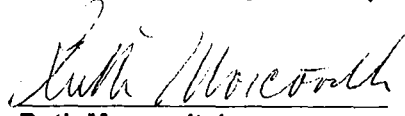
**Approved:**



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**Arne Duncan** *WYPAD*  
Chief Executive Officer

**Approved as to legal form:** 



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**Ruth Moscovitch**  
General Counsel