

**APPROVE ENTERING INTO AN AGREEMENT WITH GARY W. MORRIS ASSOCIATES FOR  
CONSULTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with Gary W. Morris Associates to provide consulting services to conduct an independent evaluation of the Board's Federally Funded Project CANAL program at a cost not to exceed \$38,550. Consultant was selected on a non-competitive basis due to the firm's experience in conducting program evaluations, and their history with evaluating the CANAL project over the last five years. A written agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification No.           03-250276

**CONSULTANT:**           Gary W. Morris Associates  
6806 S. Clarendon Hills Rd.  
Darien, IL 60561  
(630) 323-3708  
Vendor No. 52088

**USER:**                   Deputy Chief Education Office  
125 South Clark Street, 5<sup>th</sup> Floor  
Chicago, IL 60603  
Contact Person: Dr. Joan Wilson-Epps  
(773) 553-2045

**TERM:** The term of this agreement shall commence on February 2, 2004 and shall end August 31, 2004.

**PROGRAM DESCRIPTION:** The Project CANAL grant was awarded to assist five elementary schools implement the Full Service School model. The specific focus of the grant is to help the schools attain three major objectives: (1) increase student achievement in reading and mathematics; (2) reinforce/increase teacher professionalism in all schools; and (3) strengthen the relationship between the community and the school, particularly increasing parent participation in the school. The U.S. Department of Education requires independent evaluation services to provide program accountability and to provide development feedback to the schools.

**SCOPE OF SERVICES:** Consultant will evaluate the Project CANAL programs at all participating schools for Federal Reporting Purposes. Consultant shall work with the leadership team and the site-based data manager at each of the following five Project CANAL elementary schools in order to evaluate the Project: Burnham/Anthony, Brenneman, Chopin, Mitchell, and Stewart

**DELIVERABLES:** The consultant will provide: (1) a refined evaluation criteria (carried over from the previous three year grant to the same schools); (2) an evaluation plan to assess these criteria; (3) an identification of data collection instruments; (4) an analysis of data collected; and (5) a final summative evaluation report.

**OUTCOMES:** Consultant's services will result in a determination as to the extent project objectives were met in improving student achievement for Project CANAL for Federal Reporting. Additionally, the evaluation report will provide development feedback for schools to use in honing their programs for the succeeding year.

**COMPENSATION:** Consultant shall be reimbursed in two (2) equal installments: the first payable upon contract signing, and the second payable upon completion of services. Total compensation shall not exceed \$38,550.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement.

**AFFIRMATIVE ACTION:** The M/WBE goals for this contract include: 35% total MBE, 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE.

However, the Waiver Review Committee recommends that a partial waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because the contract scope is not further divisible.

The vendor has, however, identified and scheduled the following firms and percentages:

**Total MBE: 22%**

**Total Hispanic: 22%**

Rosita Pozo	\$8,481.00	22%
317 S. Yale		
Villa Park, IL. 60181	independent consultant	

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to Project CANAL - \$38,550      Fiscal Year: 2004  
Budget Classification: 0440-239-926-7976-5410

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

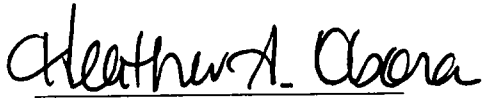
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

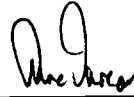
Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:**



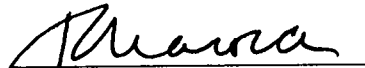
**Heather A. Obora  
Chief Purchasing Officer**

**Approved:**



**Arne Duncan  
Chief Executive Officer**

**Within Appropriation:**



**John Maiorca  
Chief Financial Officer**

**Approved as to legal form** 



**Ruth M. Moscovitch  
General Counsel**