

March 24, 2004

APPROVE THE PARTICIPATION OF THOMAS J. WATERS ELEMENTARY SCHOOL IN A TOUR TO WASHINGTON, D.C. AND AUTHORIZE TRAVEL EXPENSES RELATED TO THE PROGRAM

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve the participation of Thomas J. Waters Elementary School in a tour to Washington, D.C., and authorize travel expenses related to the program if any.

USER: Thomas J. Waters
4540 N. Campbell Avenue
Chicago, Illinois 60625
(773) 534-5090
Mr. Thomas Revollo

PROGRAM: Waters school will send thirty-five (35) eighth-grade students to Washington, D.C. from April 8, 2004, through April 10, 2004. This marks our tenth anniversary multilingual-multicultural historical trip.

EDUCATIONAL VALUE/OUTCOMES: Waters eighth-grade tour is the culminating cultural and historical activity to our yearly social independent studies of our nation's capital, our governing institutions, our historical perspectives, our historical monuments, our elected representatives, the branches of government, and the value of our democracy. Our students keep journals of their journey. They collect samples for their student portfolios. They develop, research, and present their historical perspective of the trip.

TRAVEL ARRANGEMENTS/TRIP INFORMATION: Arrangements for this program are being Educational Tours.

COST: The per pupil cost is \$598.00 which includes transportation, meals, hotel accommodations, health and accident insurance coverage providing protection against bodily injury or death. Each student will pay \$360.00 and the school will pay \$238.00 for each student using discretionary funds.

CHAPERONES: Supervision of students will be provided for this program pursuant to Board Report 03- 0527-PQ01 ("Policy on Student Travel"), including proper ratio of students to adults. Traveling with students will be Mr. Thomas E. Revollo, (principal), Ms. Titia M. Kipp (assistant principal), Ms. Olga Marquez (teacher), Ms. Wendi Allen (teacher), Ms. Marlene Anzueta (teacher), and Ms. Maureen Connelly (teacher).

PARENTAL CONSENT: Written parental consent and release forms for each student are on file at Thomas J. Waters Elementary School.

AUTHORIZATION: Authorize the President and Secretary to execute any travel agreements necessary for this program.

AFFIRMATIVE ACTION: Not applicable.

LSC REVIEW: This activity was approved by the LSC for Thomas J. Waters on May 20, 2003.

FINANCIAL: Charge to: Thomas J. Waters Elementary School \$8,330.
Budget Classification: 6370-234-703-6221-5500

Fiscal Year: 2004
Source of Funds: SGSA

GENERAL CONDITIONS: Inspector General – Each party to any agreement shall acknowledge that in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time shall be incorporated into and made a part of any agreement.

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Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time shall be incorporated into and made a part of any agreement.

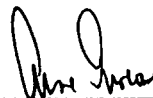
Contingent Liability – Any agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



BARBARA EASON-WATKINS
Chief Education Officer

Approved:



ARNE DUNCAN
Chief Executive Officer

Within Appropriation:



JOHN MAIORCA
Chief Financial Officer

Approved as to Legal Form:



RUTH MOSCOVITCH
General Counsel