

**APPROVE ENTERING INTO AN AGREEMENT WITH  
ACCENTURE OR IBM FOR IMPLEMENTATION SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with Accenture or IBM to provide consulting services to the Office of Technology Services ("OTS") at a cost not to exceed \$20,700,000.00 for a 2-year term. The Office of Technology Services is continuing its negotiations with both of these vendors, and the contract will be awarded to that vendor which provides the Board with the best prices and best terms. Both vendors were selected on a competitive basis pursuant to a duly advertised Request for Proposal (Specification No. 03-250274). A written agreement for Consultant's services will be entered into with the final selected consultant. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within ninety (90) days of the date of this Board Report. Information pertinent to this agreement is stated below.

**SPECIFICATION NO.:** 03-250274

<b>CONSULTANT:</b>	1.) Accenture 161 North Clark Street Chicago, Illinois 60603 Contact: David Nichols Telephone No.: (312) 693-6693 Vendor No.: 36659	OR	2.) IBM 330 N. Wabash Avenue Chicago, Illinois 60611 Contact: Larry Postlewait Telephone No.: (312) 245-5998 Vendor No.: 13388
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**USER:** Office of Technology Services  
125 South Clark Street, 3rd Floor  
Chicago, Illinois 60603  
Contact: Robert W. Runcie, Chief Information Officer  
Gretchen Olson, SIS Program Manager  
Telephone No.: 773-553-1300

**TERM:** The term of this agreement shall commence on April 1, 2004 and shall end March 31, 2006. This agreement shall have one (1) option to renew for a period of one (1) year, the cost of which will be determined at the time of renewal.

**EARLY TERMINATION:** The Board shall have the right to terminate this agreement with thirty (30) days written notice.

**SCOPE OF SERVICES:** Vendor shall provide the following consulting services to the Board to implement the Board's new Student Information Systems (SIS) software including the following:

**Phase 1: Process Review & Gap Analysis**

1. Project Management
  - a. Manage Project efforts
  - b. Develop Project work plan
  - c. Develop Communication plan
2. Process Review and Gap Analysis
  - a. Assess technical environment
  - b. Define business processes
  - c. Provide technical training to CPS
  - d. Install/Verify proof of concept
  - e. Conduct conference room pilot
  - f. Revise Implementation Plan
3. Implementation Support
  - a. Prepare/conduct change readiness assessment

**Phase 2: Pilot and Mini-District Implementation**

1. Project Management
  - a. Manage Project efforts
  - b. Track/Report status
  - c. Project communications
2. Pilot and Mini-District Implementation
  - a. Design pilot approach
  - b. Design mini-district approach
  - c. Install/Verify software
  - d. Design/implement security
  - e. Plan application product test
  - f. Build/test infrastructure
  - g. Execute product/functional tests
  - h. Create Pilot/Mini-district Support Models
3. Customization/Modifications
  - a. Design/develop modifications of software
4. Installation and Integration
  - a. Update implementation approach
  - b. Implement interfaces
  - c. Provide technical support
  - d. Test/Retest modules
5. Implementation Support
  - a. Change Readiness
  - b. Implement Support Model
6. Data Conversion
  - a. Identify/map data to convert
  - b. Data cleanup
  - c. Convert data
7. Training and End-User Support
  - a. Develop Training Plan and Curriculum
  - b. Develop/modify training
  - c. Design/develop training database
  - d. Develop Online Quick Reference tool
  - e. Deliver training
  - f. Evaluate training

**Phase 3: Implementation/Phased Rollout**

1. Project Management
  - a. Manage Project efforts
  - b. Track/Report status
  - c. Project communications
2. Implementation Support
  - a. Change Readiness
  - b. Implement Support Model
3. Data Conversion
  - a. Identify/map data to convert
  - b. Data cleanup
  - c. Convert data
4. Training and End-User Support
  - a. Develop Training Plan and Curriculum
  - b. Modify training
  - c. Modify Online Quick Reference tool
  - d. Deliver training
  - e. Evaluate training

**DELIVERABLES:** Vendor will provide the following deliverables:

- Project Management Procedures
- Change Management Processes
- Gap Analysis
- Functional and Technical Specifications
- End-user and Technical Training

**OUTCOMES:** Vendor's services will result in the enhancing educational opportunities, overall education processes, and enable new application development and allow for future growth.

**COMPENSATION:** Vendor shall be paid on a monthly basis in accordance with an agreed upon payment schedule contained in the written agreement not to exceed the sum of \$20,700,000.00 for a 2-year term.

**AUTHORIZATION:** Authorize the Chief Information Officer to select one of the two vendors identified herein for this award. Authorize the General Counsel to include other relevant terms and conditions in the written agreement with the selected vendor. Authorize the President and Secretary to execute the agreement. Authorize the Chief Information Officer (CIO) to execute all ancillary documents required to administer or effectuate the master agreement. Authorize the CIO to execute all Statements of Work for individual projects related to this agreement; provided, however, the maximum compensation amount of \$20,700,000.00 shall not be exceeded.

**AFFIRMATIVE ACTION:** To be Determined.

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to the Office of Technology Services: \$20,700,000.00

Budget Classification No.:	0960-410-000-7536-5410	\$	566,550.00	FY04
	0960-410-000-7536-5410	\$	10,467,200.00	FY05
	0960-410-000-7536-5410	\$	8,283,200.00	FY06
	0960-410-000-7536-5410	\$	1,383,050.00	FY07

**GENERAL CONDITIONS:**

**Inspector General** – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

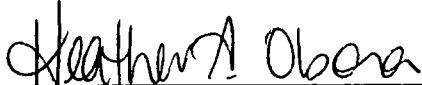
**Conflicts** – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

**Indebtedness** – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

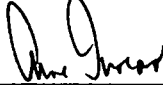
**Ethics** – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

**Contingent Liability** – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

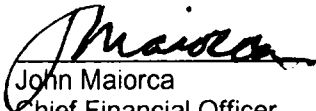
**Approved for Consideration:**


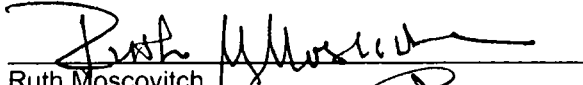
  
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Heather A. Obara  
Chief Purchasing Officer

**Approved:**

  
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Arne Duncan  
Chief Executive Officer

**Within Appropriation:**

  
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John Maiorca  
Chief Financial Officer

**Approved as to Legal Form:**   
  
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Ruth Moscovitch  
General Counsel 