

**APPROVE PAYMENT TO JOYCE K. CHIVARI FOR CONSULTING SERVICES
(BROWNELL ELEMENTARY SCHOOL)**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve payment to Joyce K. Chivari who provided consulting services to Charles S. Brownell Elementary School from August 29, 2002 to June 20, 2003 in the amount of \$40,000.00. These services were rendered without prior Board approval and all services have been completed. Consultant has already received payment of \$23,500 for these services. Consultant was selected on a non-competitive basis because Consultant has provided Direct Instruction training and consulting services to Chicago Public Schools in the past.

Specification No.: 04-250123

CONSULTANT: Joyce K. Chivari
Two Oak Brook Club Drive #B309,
Oak Brook, IL 60523
(630) 832-8858
Vendor #93267

USER: Charles S. Brownell Elementary School
6741 S. Michigan Avenue
Chicago, IL 60637
George S. Huff, Principal
(773) 535-3030

SCOPE OF SERVICES: Consultant provided Direct Instruction Reading Instruction services to teachers of students in Kindergarten through 6th grade. Consultant provided training in basic Direct Instruction programs and the Spelling, Language and Writing components. Consultant provided pre-implementation placement testing for all students, pre-implementation meetings with the principal and the administrative team to determine overall and grade level goals, and in-service workshops for teachers throughout the school year. Consultant met with the Principal to ensure that expectations were on target.

DELIVERABLES: Consultant provided 1) evaluation, and as necessary, remediation or correction of teacher's instructional delivery practices, 2) modeling of instructional techniques at the classroom level, and 3) monitoring of gains carts, checkout exams and data collection.

OUTCOMES: Consultant's services resulted in the following:

1. Increased Reading Performance on the I.S.A.T. and I.T.B.S. exams.
2. Teachers became proficient in Direct Instruction Reading skills and strategies.
3. Teachers became proficient at using ongoing classroom assessments to enhance instruction.
4. Principal had access to assessment data throughout the school year to help him make decisions regarding the effectiveness of the Reading instructional program.

COMPENSATION: Consultant has received payment in the amount of \$23,500.00. Consultant shall be paid in one lump sum in the amount of \$16,500.00 upon invoicing; total compensation not to exceed \$40,000.00.

AFFIRMATIVE ACTION: A review of Minority and Women Business Enterprise participation was precluded due to the contract being completed.

LSC REVIEW: This action was approved by the LSC of Charles S. Brownell Elementary School on April 4, 2002.

FINANCIAL: Charge to Brownell Elementary School \$40,000.00*

Fiscal Year: 2002-2003

Budget Classification: 2410-234-703-6215-5410 \$ 7,702.00
Requisition Number: IM2490214 P.O. # 768115

Source of Funds: SGSA

Budget Classification: 2410-242-813-7672-5410 \$ 8,669.00
Requisition Number: IM2493673 P.O. # 770079

Source of Funds: NCLB

Budget Classification: 2410-242-813-7653-5410 \$ 120.00
Requisition Number: IM2505268 P.O. # 782476

Source of Funds: NCLB

Budget Classification: 2410-242-813-7653-5420 \$ 9.00
Requisition Number: IM2505296 P.O. # 782446

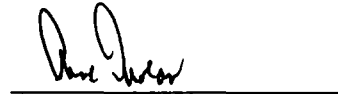
Source of Funds: NCLB

* \$6,500.00 has been paid pursuant P.O. # 610939
\$17,000.00 has been paid pursuant P.O. # 534903

Approved for Consideration:


Heather A. Obora
Chief Purchasing Officer

Approved:


Arne Duncan
Chief Executive Officer

Within Appropriation:


John Maiorca
Chief Financial Officer

Approved as to legal form:


Ruth M. Moscovitch
General Counsel