

**APPROVE ENTERING INTO AN AGREEMENT WITH HERFF JONES INC.
FOR CAPS AND GOWNS FOR THE SUMMER BRIDGE GRADUATIONS**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Herff Jones, Inc. to provide caps and gowns for the summer Bridge graduations to the Office of School Coordination at a cost not to exceed \$ 92,750.00 per year. Herff Jones, Inc. was selected pursuant to a duly advertised bid solicitation (specification # 08-250000). A written agreement is available for signature. No caps and gowns shall be provided by Herff Jones, Inc. and no payment shall be made to Herff Jones Inc. prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification # 08-250000

VENDOR: Herff Jones, Inc.
901 Bob King Drive
Arcola , IL 61910-1905
773 445 0353 / 800 637 1124
Thomas McNamara
Vendor #: 17837

USER: Office of School Coordination
125 S. Clark Street, 10th floor
Jacqueline D. Anderson
Phone: 773-553-4085

PAYMENT TERMS: The term of this agreement shall commence on July 1, 2008 and shall end July 30, 2011. This agreement shall have 1 option to renew for a period of two years at a cost not to exceed \$92,750.00 per year.

DESCRIPTION OF PURCHASE:

GOODS: The Office of School Coordination shall order caps and gowns and tassels from the vendor which will be provided at the unit prices specified in the written agreement; total cost not to exceed \$92,750.00 per year for the 3-year term.

AFFIRMATIVE ACTION: The M/WBE goals for this contract include 30% total MBE participation and 7% total WBE participation.

However, the Office of Business Diversity recommends that a partial waiver of the goals required by the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services contracts be waived due to good faith efforts demonstrated by the vendor.

The vendor has identified and scheduled the following firms:

A & T Trucking Company, Inc. (AA)
2920 South 19th Avenue
Broadview, Illinois 60155
Contact: Marlon Hooper

certified through 07/01/2008

LSC REVIEW: Not Applicable

FINANCIAL:

Charge to Office of School Coordination \$92,750.00

Fiscal Year: July 1, 2008

Source of Funds: General education 115

Budget Classification: 11380-115-53405-160005-000000

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.


Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.


Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

Approved:



Heather A. Obora
Chief Purchasing Officer



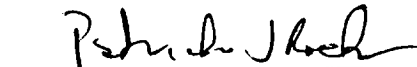
Arne Duncan
Chief Executive Officer

Within Appropriation:



Pedro Martinez
Chief Financial Officer

Approved as to legal form: 



Patrick J. Rocks
General Counsel