

**APPROVE ENTERING INTO AN AGREEMENT WITH HENRICKSEN FOR THE PURCHASE OF
OFFICE WORKSTATION PRODUCTS**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Henricksen for the purchase of office workstation products for Chicago Public Schools at a cost not to exceed \$1,600,000 for the 3 year term. Vendor was selected on a competitive basis pursuant to a duly advertised Bid Solicitation (Specification No. 09-250077). A written agreement for this purchase is currently available for signature. No goods may be ordered or received and no payment shall be made to Vendor prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification Number : 09-250077
Contract Administrator : Demetra Knowles / 773-553-3256

VENDOR:

Vendor # 39127
Henricksen
1070 W. Ardmore Ave.
Itasca, IL 60143
Francine Piehl-Iacovo
630-250-9090

630-250-9112

USER:

Facility Operations & Maintenance
125 South Clark Street 16th Floor
Chicago, IL 60603

Contact : Patricia L. Taylor

Phone: 773-553-2900

TERM:

The term of this agreement shall commence on March 1, 2010 and shall end February 28, 2013.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

DESCRIPTION OF PURCHASE:

Goods: various workstation products
Quantity: as ordered by any CPS Departments or Schools
Unit Prices: as indicated in the contract
Total Cost Not to Exceed: \$1,600,000

OUTCOMES:

This purchase will result in quality office workstation products for Chicago Public Schools.

COMPENSATION:

Vendor shall be paid in accordance with the unit prices contained in the agreement; not to exceed the sum of \$1,600,000 for the 3 year term.

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Purchasing Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

This agreement is in full compliance with the goals required by the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts. The M/WBE goals for this agreement are 30% total MBE and 7% total WBE participation.

The Vendor has identified the following firms:

Total MBE- 30%

Luisa de Roo Interior Architecture
P.O. Box 1184
Woodstock, Illinois 60098
Contact: Luisa de Roo

Total WBE- 7%

El-Mar Office Supply
1055 Arthur Drive
Elk Grove Village, Illinois 60007
Contact: Rhonda Girard

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Charge to Various Departments and Schools- not to exceed the sum of \$1,600,000
Budget Classifications: Various Budget Lines
Source of Funds: Various Funds
Fiscal Years: 2010, 2011, 2012 and 2013

CFDA# : Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:


OPAL L. WALLS
Chief Purchasing Officer

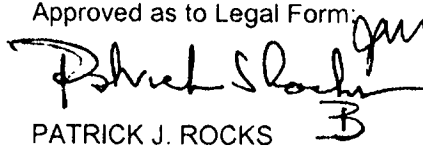
Approved:


Ron Huberman
Chief Executive Officer

Within Appropriation:


DIANA S. FERGUSON
Chief Financial Officer

Approved as to Legal Form:


PATRICK J. ROCKS
General Counsel