

**APPROVE ENTERING INTO AN AGREEMENT WITH CITY YEAR FOR TUTORING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with City Year to provide consulting services to the Office of Student Support and Engagement at a cost not to exceed \$249,999. This agreement was awarded on a competitive basis pursuant to Board Rule 7.2 (CPOR #10-0915-CPOR-1328). A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to execution of the written agreement. The authority granted herein shall automatically rescind in the event the written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**VENDOR:**

- 1) Vendor # 31218  
CITY YEAR, INC.  
36 S. WABASH., STE 15  
CHICAGO, IL 60603-2953  
Amanda Resch  
312-423-7185

**USER:**

Office of Extended Learning Opportunities  
125 S Clark  
Chicago, IL 60603

Contact : Mandee Polonsky  
Phone: 773-553-1499

**TERM:**

The term of this agreement shall commence on October 1, 2010 and shall end June 30, 2011.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

Consultant will provide tutoring services to Chicago Public Schools (CPS) elementary and/or high school students, as described below:

- 1) Recruit and train volunteers to provide instructional support that is tied to CPS curriculum.
- 2) Provide one-on-one or small group site based tutoring services to elementary and/or high school students, preferably at a CPS facility or school.
- 3) Provide an organized support system for the tutoring program that ensures professional planning, linkages with the tutee's classroom curriculum, ongoing supervision of the tutoring program, and a structured assessment and evaluation process.
- 4) Provide a minimum of 4 hours per week of tutoring before or after school, or at a time other than the regularly scheduled instruction. Saturday schedules must be pre-approved, in writing, by the principal of the school where the program will be held.
- 5) Track student attendance in Cityspan data system and provide program reports according to CPS office of Student Support and Engagement policies.

**DELIVERABLES:**

Consultant will: 1) Attend orientation and update meetings as required by the Office of Student Support and Engagement; 2) Maintain accurate records of the names, identification numbers, grade levels, dates of entry and exit from the tutoring program and the school where students are being serviced by the tutoring program; and, 3) Submit program narrative, attendance, and budget reports as required by the Office of Student Support and Engagement.

**OUTCOMES:**

Consultant's services will result in: 1) improved student academic performance in reading and math measured by Stanford Learning First, a reading assessment which is aligned to the Illinois Learning Standards, measured on the Illinois Standards Achievement Test (ISAT) or Test of Achievement and Proficiency (TAP); 2) improved students' education and career goals as demonstrated by improved attendance at school and/or improved grades on the students' report cards.

**COMPENSATION:**

Consultant shall be paid as specified in the agreement; total compensation not to exceed \$249,999.

**REIMBURSABLE EXPENSES:**

None.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement.

**AFFIRMATIVE ACTION:**

Pursuant to Section 5.2 of the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services, M/WBE provisions do not apply to those vendors who operate as Not-for-Profit organizations. This agreement is exempt from M/WBE review.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Charge to: Office of Extended Learning Opportunities - \$249,999.00  
11390-115-54125-119023-000000-2011 \$249,999

**CFDA# :** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

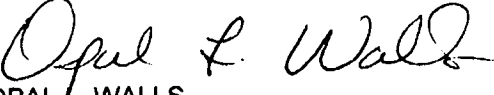
Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

  
OPAL L. WALLS  
Chief Purchasing Officer


Approved:

  
RON HUBERMAN  
Chief Executive Officer

Within Appropriation:

  
DIANA S. FERGUSON  
Chief Financial Officer

Approved as to Legal Form:

  
PATRICK J. ROCKS  
General Counsel