

**APPROVE ENTERING INTO AGREEMENTS WITH VARIOUS CONSULTANTS TO PROVIDE
SCHOOL DIAGNOSTIC SERVICES FOR PROBATIONARY HIGH SCHOOLS AND ELEMENTARY
SCHOOLS**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into agreements with Class Measures Ltd., SPC Consulting, LLC and School Works LLC to provide consulting services to deliver school diagnostic services for probationary high schools and elementary schools at a cost not to exceed \$276,000.00. Consultants were selected on a competitive basis pursuant to Board Rule 7-2 through a duly advertised Request For Proposals (Specification No.: 09-250073). No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to these agreements is stated below.

Specification Number : 09-250073
Contract Administrator : Pamela Seanior / 773-553-2254

VENDOR:

- 1) Vendor # 95169
CLASS MEASURES LTD.
100 TOWER PARK DRIVE., STE A
WOBURN, MA 01810
Peter Davies
781-939-5699

- 2) Vendor # 68385
SPC CONSULTING, LLC
737 NORTH MICHIGAN AVE., STE 1925
CHICAGO, IL 60611
Nely Bergsma
312-306-9996

- 3) Vendor # 80634
SCHOOL WORKS, LLC
100 CUMMINGS CTR. STE 236C
BEVERLY, MA 01915
Ledyard McFadden
978-921-1674

USER:

Turn - Around Schools
125 S Clark Street
Chicago, IL 60603

Contact : Donald Fraynd, Turnaround Officer
Phone: 773-553-2336

TERM:

The term of these agreements shall commence upon the date of execution and end June 30, 2012. The agreements shall have two (2) options to renew each for a period of twelve (12) months.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

I. School Site Visits: Consultants will be expected to visit the identified school at the request of the Chief Area Officer for a minimum of three (3) days, spending at least (5) hours per day engaged in interviews and observations at the school. School visits shall be conducted by teams that include a minimum of three members, at least one (1) of whom shall have past successful experience as a school-based leader (e.g. department chair, mid-level leader or administrator). All team members shall have expertise in diagnosing the leadership and organizational capacity of an organization. Activities to take place shall include but are not limited to the following:

- a.) Interviews with school leadership, including principals, administrators and teachers;
- b.) Classroom observations;
- c.) Conversations with students;
- d.) Meetings with the school's key working groups;
- e.) Collection and subsequent analysis of school budget and School Improvement Plan for Advancing Academic Achievement (SIPAAA) information to support questions regarding the relationship towards school improvement efforts and the allocation of resources;
- f.) Collection and subsequent analysis of current school attendance, misconduct and academic achievement data to support questions regarding trends and the outcome of explicit efforts to address noted trends; and
- g.) Other information gathering activities deemed necessary and relevant.

Reports shall address the presence and effectiveness of performance management strategies and activities (regular discussions regarding student data, using data to make decisions to improve student learning, etc.) Reports shall also contain an appendix with summarized interview notes, classroom observation reports, notes on observed school working groups and any other evidence necessary to support report findings.

II. The school visits shall be completed over the course of a three (3) day period, and the diagnostic report shall be completed over a two (2) day period, with final reports and recommendations due five (5) days after the first day on which a school visit is conducted and no later than fourteen (14) days after the school visit.

Services from the Consultants shall only be initiated by the Chief Education Officer or the Chief Area Officers.

DELIVERABLES:

Following the school visitation, consultant shall be expected to provide a detailed, evidence-based report that focuses on the capacity of the school's principal and school-based leadership team to drive positive change with respect to academics, culture and community within four dimensions:

- a.) Structures: The way in which the organization is structured with respect to roles, responsibilities and accountability relationships;
- b.) Human Resources: The established practices for training, mobilizing and supporting all school-based personnel.
- c.) Project Management: The way in which work is distributed and shared with multiple factions in order to accomplish positive school and student outcomes; and
- d.) Performance Activities: The activities that manage effective performance and that communicate the vision, mission and goals of the school.

OUTCOMES:

Consultants' services shall result in preliminary recommendations and the school diagnostic report. Based on the school diagnostic report. Consultants shall submit specific recommendations, rated with respect to order of importance and urgency, to provide schools the data to make informed decisions for

student development and growth. These recommendations shall include detailed descriptions of suggested services and supports that address each of the following school characteristics:

a.) Leadership and organizational capacity: 1) Structures (including organizational chart and resource allocation modification); 2) Human Resources (including recommendations for improvement-focused professional development and support for high performers); 3) Project Management and 4) Performance Activities; and

b.) Performance Management

COMPENSATION:

Consultants shall be paid upon invoicing after services have been performed. Total compensation to all Consultants shall not to exceed the sum of \$276,000.00.

REIMBURSABLE EXPENSES:

None

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

The goals for this agreement are 20% total MBE and 20% total WBE participation. Thus, pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, contracts for subsequent vendors from the pool created by this agreement will be subject to aggregated compliance reviews and monitored on a monthly basis.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Various

CFDA# : Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.


Ethics - The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:


OPAL L. WALLS
Chief Purchasing Officer


Approved:


RON HUBERMAN
Chief Executive Officer

Within Appropriation:


DIANA S. FERGUSON
Chief Financial Officer

Approved as to Legal Form:


PATRICK J. ROCKS
General Counsel