

**AUTHORIZE PAYMENTS FOR EXPENSES RELATED TO TRANSPORTATION AND LODGING
FOR SPRING BREAK COLLEGE TOURS**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize payments for expenses related to transportation and lodging to the vendors identified below for approximately 910 CPS students to participate in college tours which will be held at various college campuses across the country from April 18th to 21st 2011, at a cost not to exceed \$125,000 in the aggregate for all vendors. All trips will comply with the Board's Policy on Student Travel (Board Report 07-0725-PO1). The vendors were selected on a competitive basis and approved by CPOR # 11-0131-CPOR-1405. Information pertinent to this Program is stated below:

VENDORS:

1. Travel Evolution
6206 W. 128th Place
Palos Heights, IL 60463
708 – 274-3825
Contact Person: Jan Swies
Vendor Number: 15645
2. Lamers Bus Lines
2407 South Point Road
Green Bay, WI 54313
Phone: 920.496.3600
Contact Person: Linda Verheyen
Vendor Number: 95537

USER:

Office of College & Career Preparation
125 South Clark Street, 12th Floor
Chicago, Illinois 60603
Phone: 773-553-4810
Contact Person: Eileen Rudden

PROGRAM: CPS-sponsored Spring Break College Tours provide students opportunities to visit college and university campuses locally and across the country. Campus visits are an important part of the college selection process, helping students distinguish between colleges and envision themselves as students on a particular campus. Exposure to college culture, a curriculum that adds structure to the visits, and relationships developed with administration representative, current students, etc. are valuable as students complete the processes leading up to college enrollment. The tours are directly aligned with the Office of College & Career Preparation's goals of increasing graduation rates, college enrollment and college persistence, as well as the district's vision of graduating students prepared to succeed in college and the global economy.

EDUCATIONAL VALUE/OUTCOMES: Participants will get a firsthand look at colleges and universities. Visits will include a combination of campus tours and interaction with students, faculty and administration, allowing students to get a perspective of each campus from various points of view. Also, participants will have the opportunity to experience several aspects of college life such as dormitories, dining areas, classrooms, libraries, etc., with a college tour curriculum to guide them. These activities will assist students in determining the type of college or university that is the best match for them (small college vs. larger college, urban or metropolitan setting vs. rural setting, private vs. public university, etc.), understanding the steps required to gain entry into and maintain enrollment in various schools, and initiating connections with admissions and financial aid representatives. Spring Break College Tours are expected to contribute to increased college enrollment, awareness of accessible college options, and likelihood of attending a college that is a good fit.

HOTEL ARRANGEMENTS/TRIP INFORMATION: Lodging arrangements for this program are being made by Travel Evolution and consist of double occupancy rooms for students and chaperones; transportation is being provided by Lamers and consists of coach buses with capacity for 56 individuals each.

COST: The cost per person is approximately \$44.92 for transportation and \$113.24 for lodging. The costs will be paid by the Office of College and Career Preparation.

AUTHORIZATION: Authorize the Officer of College and Career Preparation or her designee to execute any travel agreements with the Vendors necessary for this Program provided the agreements do not obligate the Board to indemnify, hold harmless, defend or pay the attorneys fees of any third party.

AFFIRMATIVE ACTION: Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, this agreement is exempt from MBE/WBE review as the agreement funds expenses for students participating on the College Tours.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL:

Charge to Department of College & Career Preparation: \$75,000 Fiscal Year: 2010
Budget Classification: 13727-115-54205-212110-000000
Source of Funds: Office of College and Career Preparation/General Education Budget

Charge to Department of College & Career Preparation: \$42,000 Fiscal Year: 2010
Budget Classification: 13727-115-54210-212110-000000
Source of Funds: Office of College and Career Preparation/General Education Budget

Charge to Department of College & Career Preparation: \$8,000 Fiscal Year: 2010
Budget Classification: 13727-124-54205-212110-904003
Source of Funds: Deloitte Grant

GENERAL CONDITIONS:

Inspector General – Each party to any agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

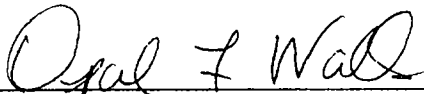
Conflicts – Any agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of any agreement.

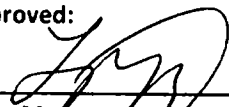
Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of any agreement.

Contingent Liability – Any agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:




Opal L. Walls
Chief Purchasing Officer


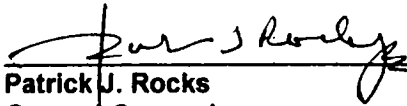
Approved:


Terry Malany
Chief Executive Officer

Within Appropriation:



Diana S. Ferguson
Chief Financial Officer

Approved as to legal from: 


Patrick J. Rocks
General Counsel