

**APPROVE ENTERING INTO AN AGREEMENT WITH BATTELLE FOR KIDS FOR ROSTER  
VERIFICATION SOFTWARE LICENSING AND SUPPORT SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with Battelle for Kids ("BFK") to provide teacher roster verification software licenses and support services to the Office of Strategy, Research and Accountability at a total cost not to exceed \$590,953. Vendor was selected on a non-competitive basis: the sole-source request was presented to the Non-Competitive Procurement Review Committee and approved by Chief Purchasing Officer. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**VENDOR:**

- 1) Vendor # 67307  
BATTELLE FOR KIDS  
1160 DUBLIN RD., STE 500  
COLUMBUS, OH 43215  
Anne Davis  
614 481-3141

**USER INFORMATION :**

Project  
Manager: 16050 - Office of Strategy, Research and Accountability  
  
125 S. Clark Street  
  
Chicago, IL 60603  
  
Godard, Mr. Peter R  
  
773 553-2735

**TERM:**

The term of this agreement shall commence on the date the agreement is signed and shall end on June 30, 2013.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

BFK shall provide a license to use the BFK-Link solution and associated implementation services to ensure the Board is provided with accurate data for student growth measures. BFK-Link is a web-based linkage solution that allows teachers to confirm which students they taught, meanwhile capturing student mobility and instructional attribution.

BFK will propose business rules for the linkage process and plan an implementation strategy that includes training, communications, and user support. After planning is complete, BFK will implement the teacher-student linkage system district-wide using the Software. In addition to offering the Software, BFK

will provide training, communications, and help desk support to principals and teachers throughout the implementation period. Finally, BFK will extract the verified and linked data and provide a data output file to the Board. Throughout this engagement, BFK will provide ongoing strategic counsel and project management overseeing the implementation of this process.

In 2012-13, BFK will provide the same roster verification process as in 2011-12 with scaled down support to be determined following the first school year implementation.

**DELIVERABLES:**

BFK will provide the following deliverables:

Work Stream 1: Strategic Consulting and Implementation Design

- Design process and implementation plan for roster verification
- Develop business rules based on best practices for assignment of students to teachers in non-standard classroom configurations

Work Stream 2: BFK-Link Software

- Deploy, host and maintain CPS-branded web portal for users to access the BFK-Link solution
- Request, load and profile roster data in the BFK-Link solution
- Provide access to the BFK-Link for all instructional staff
- Resolve data linkage issues
- Extract and deliver data output file with the outcomes of BFK-Link that can be sent to the value-added provider

Work Stream 3: Communications, Training and User Support

- Provide communications and training plan and consulting services to support rollout
- Build communication toolkit
- Online and in-person training and user support
- Offsite user support

**OUTCOMES:**

Vendor's services will result in the ability for CPS to accurately link teachers to the students they teach. This is a requirement to produce accurate growth measures for teacher evaluation.

**COMPENSATION:**

Vendor shall be paid as specified in the written agreement; total not to exceed the sum of \$590,953.

**REIMBURSABLE EXPENSES:**

Vendor shall be reimbursed for the following expenses: None.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Instruction Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

Pursuant to Section 5.2 of the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, MBE/WBE provisions of the Program do not apply to transactions where the vendor providing services operates as a Not-for-Profit organization.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

FY13 funding is contingent upon budget appropriation and approval.

11010-325-54125-264220-542128-2012

\$590,953.00

CFDA#: Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



SÉBASTIEN de LONGEAUX  
Chief Procurement Officer

Approved:



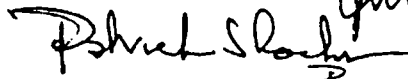
JÉAN-CLAUDE BRIZARD  
Chief Executive Officer

Within Appropriation:



DAVID G. WATKINS  
Chief Financial Officer

Approved as to Legal Form:



PATRICK J. ROCKS  
General Counsel