

APPROVE EXERCISING THE OPTION TO RENEW THE AGREEMENT WITH MANPOWER, INC. FOR THE PURCHASE OF TEMPORARY WORK ASSISTANCE SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve exercising the option to renew the agreement with Manpower, Inc., to provide temporary work assistance to the Portfolio Office at a total cost for the option period not to exceed \$200,000. A written document exercising this option is currently being negotiated. No payment shall be made to Manpower, Inc., during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

VENDOR:

- 1) Vendor # 76716
MANPOWER, INC
227 WEST MONROE, STE 160
CHICAGO, IL 60606
Jeremy Mahan
312-781-9032

312-504-8431

USER INFORMATION :

Project 13610 - Portfolio Office
Manager: 125 South Clark Street - 5th Floor
Chicago, IL 60603
Schwab, Mr. David L
773-553-2060

ORIGINAL AGREEMENT:

The original Agreement (authorized by Board Report 11-0727-PR11) in the amount of \$200,000 is for a term commencing September 19, 2011 and ending September 18, 2012, with the Board having one option to renew for a one year term. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2.

OPTION PERIOD:

The term of this agreement is being renewed for one year commencing September 19, 2012 and ending September 18, 2013.

OPTION PERIODS REMAINING:

There are no option periods remaining.

SCOPE OF SERVICES:

Vendor will continue to provide:

I. Description of services:

a. Vendor's personnel will provide application and customer service work assistance for the intake of applications for magnet, magnet cluster, and open enrollment schools, selective enrollment elementary schools; high schools; and all related projects of the Access and Enrollment team of the Portfolio Office in the Central Office. The services will include data entry, application verification, and customer service.

II. Task:

- a. Services will begin September 2012 with training of lead temps on overall process. On an as-needed basis (approximately 50,000 applications from Oct. 1 - Jan. 8).
- b. Temporary staff will be under supervision of the Board's project manager and all tasks relating to the project will be completed on an as-needed basis.
- c. Services will also include:
 - i. Application verification and handling of all mail and online applications.
 - ii. Use of FileMaker, Excel, and other data software.
 - iii. Phone/in-person customer service.

DELIVERABLES:

Vendor will continue to provide:

- 1. Applications handled by temporary staff provided by Vendor will be processed with no more than a 2% error rate, as measured by the Portfolio Office at termination of project.
- 2. All processes handled by temporary staff provided by Vendor will meet deadlines set forth by the Portfolio Office.
- 3. Portfolio project managers will review/rate customer service provided by Vendor at termination of project.
- 4. No more than 20% of temporary staff provided by Vendor that begin working on the project will be required by the Portfolio Office to be replaced prematurely.

OUTCOMES:

Vendor's services will result in satisfactory and timely management of all Portfolio student assignment processes for the 2013-2014 school year.

COMPENSATION:

Vendor shall be paid during this option period in accordance with the pricing terms set forth in the agreement; total not to exceed the sum of \$200,000.

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Portfolio Officer to execute all ancillary documents required to administer or effectuate this option agreement.

AFFIRMATIVE ACTION:

The MBE/WBE goals for this agreement include: 25% total MBE and 5% total WBE participation. However, the Office of Business Diversity recommends that a waiver of the goals required by the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, be granted because the scope of the contract is not further divisible.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Charge to Portfolio Office: \$200,000
Fiscal Year: 2013
Source of Funds: Gen Ed, Fund 115
Requisition Number: TBD

13610-115-54125-233011-000163-2013

\$200,000.00

CFDA#:

Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



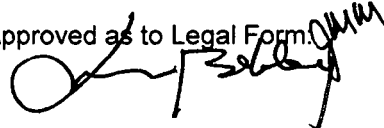
SÉBASTIEN de LONGEAUX
Chief Procurement Officer

Approved:



JEAN-CLAUDE BRIZARD
Chief Executive Officer

Approved as to Legal Form:



JAMES L. BEBLEY
General Counsel