

**APPROVE ENTERING INTO AN AGREEMENT WITH MOTT MACDONALD, INC.  
FOR SCHOOL DIAGNOSTIC SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with Mott MacDonald, Inc. to provide School Diagnostic Services to the Office of Strategic School Support Services at a total cost not to exceed \$2,000,000. The Vendor was selected on a competitive basis pursuant to Board Rule 7-2. A written agreement for the Vendor's services is currently being negotiated. No services shall be provided by the Vendor and no payment shall be made to the Vendor prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification Number : 13-250053

Contract Administrator : Escareno, Miss Masocorro / 773-553-2280

**VENDOR:**

- 1) Vendor # 96781  
MOTT MACDONALD, INC DBA  
CAMBRIDGE EDUCATION, LLC  
27 BLEEKER STREET  
MILLBURN, NJ 07041  
Lorraine McAteer  
925 398-7274

**USER INFORMATION :**

Contact:

13740 - Office of Strategic School Support Services

125 S Clark Street

Chicago, IL 60603

Donovan, Mrs. Stephanie B.

773-553-3809

**TERM:**

The term of this agreement shall commence on August 1, 2013 and shall end July 31, 2014. This agreement shall have 2 options to renew for a period of 1 year each.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days' written notice.

**SCOPE OF SERVICES:**

The Office of Strategic School Support Services (OS4) is a new office created by the Chief Executive Officer to provide high-need neighborhood schools with the comprehensive and coherent supports and services they require to dramatically increase and sustain student achievement. To support this initiative, Vendor will develop a systematic formal school diagnostic review process to measure and differentiate each school's performance compared to uniform school quality standards. Based on the results of the review, OS4 will be able to identify the specific attributes of each school in order to provide supports and

services that are tailored to the school's specific strengths or challenges. The initial step that Vendor will engage in is the development of district-wide School Quality Standards with a cross-functional CPS team. These School Quality Standards will create a common language and vision defining "what a high performing school looks like." These School Quality Standards will be research-based and aligned with all CPS directives and initiatives, including, but not limited to, CPS's "The Next Generation: Chicago's Children" strategic plan, the Common Core State Standards frameworks, the principal and teacher evaluation plans, the principal quality initiative and the new school performance policy. To determine how schools measure compared to the School Quality Standards, Vendor will develop and implement a school diagnostic review process (SDR). This initiative requires the following services from Vendor: the development of the activities that should be conducted to assess a school's alignment with the School Quality Standards, the engagement and training of a broad group of stakeholders to participate in the SDR, the design of protocols that guide how to conduct the SDR at the school level, the establishment of the required components of the SDR report and the implementation of the initial round of SDRs. During the 2013-2014 school year, Vendor will implement SDRs only in OS4 schools. During subsequent school years, the SDR process will expand district-wide as determined by CPS.

**DELIVERABLES:**

Vendor will provide the following services, supports and resources: (1) in collaboration with OS4 and a cross-functional CPS team, the development of School Quality Standards that reflect all CPS directives and initiatives and that include research-based best practices; (2) the design and implementation of the SDR process, including protocols, site visits, rubrics and scoring keys; (3) a training program for the SDR process that ensures effective stakeholder engagement and that builds CPS's internal capacity to conduct SDRs; and (4) following each SDR, a formal evidence-based report that measures the school's strengths and deficiencies against the School Quality Standards and that provides recommendations on how to redirect practices or modify systems to increase student achievement.

**OUTCOMES:**

The design and implementation of School Quality Standards and an SDR process is critical to the development of high performing schools. In tandem, the School Quality Standards and SDR process will provide CPS with the following: (1) a systematic review of a school's current practices, processes and systems; (2) the identification of school strengths and challenges as they relate to teaching and learning; (3) assistance to CPS in establishing priorities; and (4) the development of a meaningful school improvement plan with benchmarks for future performance. By participating in this process, schools will develop an understanding of the core elements of a high performing school, learn how to engage in self-reflection and assess their current practices and redirect practices to increase student achievement.

**COMPENSATION:**

Vendor shall be paid as specified in the agreement; total not to exceed the sum of \$2,000,000.

**REIMBURSABLE EXPENSES:**

None.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Officer of the Office of Strategic School Support Services to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

The MBE/WBE goals for this agreement include: 25% total MBE and 5% total WBE participation. However, the Office of Business Diversity recommends granting a temporary waiver of the MBE/WBE goals required by the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts. A waiver will be in effect for sixty (60) days from date of Board Approval, to allow Vendor time to finalize negotiations with MBE/WBE partners.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Charge to the Office of Strategic School Support Services, Unit 13740

FY2014: \$2,000,000

Fund: 332 and 367

**CFDA#:**

Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



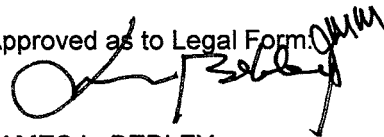
SÉBASTIEN de LONGEAUX  
Chief Procurement Officer

Approved:



BARBARA BYRD-BENNETT  
Chief Executive Officer

Approved as to Legal Form.



JAMES L. BEBLEY  
General Counsel