

AUTHORIZE A NEW AGREEMENT WITH 300 DECISIONS LLC FOR THE LOGISTICS, PLANNING AND MANAGEMENT FOR THE RELOCATION OF CENTRAL OFFICE STAFF

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize a new agreement with 300 Decisions, LLC to provide to the Chief Executive Office logistics, planning and management services for the relocation of central office staff at a total cost not to exceed \$400,000. Vendor was selected on a competitive basis pursuant to Board Rule 7-2. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification Number : 14-250005

Contract Administrator : Hernandez, Miss Patricia / 773-553-2280

VENDOR:

- 1) Vendor # 94675
300 DECISIONS, LLC
321 NORTH CLARK STREET, 5TH FLR.
CHICAGO, IL 60654
HELEN DENNIS
734 794-3080

USER INFORMATION :

Contact:

10415 - Chief Operating Officer

125 South Clark Street

Chicago, IL 60603

Tyrrell, Mr. Tom L.

773-553-2904

TERM:

The term of this agreement shall commence on April 1, 2014 and shall end on March 31, 2015. This agreement shall have one (1) option to renew for a period of 12 months.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

Vendor will assist the Board in developing a comprehensive plan for the relocation of central office staff. This will encompass the development of a cross-functional plan, including, logistics, internal communications, budget management, inventory of assets, on site supervision of the relocation and decommissioning. The Vendor may provide other ancillary services as deemed in the best interest of the Board necessary for a successful relocation.

DELIVERABLES:

- 1) Master relocation plan
- 2) Communications plan
- 3) Furniture inventory
- 4) Logistics plan and oversight
- 5) Disposition of surplus furniture
- 6) Decommissioning
- 7) Cost management

OUTCOMES:

Vendor's services will result in seamless and successful relocation of approximately 1500 staff. Vendor will coordinate and manage all physical moves, develop a change management plan, a communications plan, and a move plan.

COMPENSATION:

Vendor shall be paid monthly; total not to exceed the sum of \$400,000 for the term of the contract.

REIMBURSABLE EXPENSES:

None.

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Operating Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

This agreement is in full compliance with the goals required by the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts. The MBE/WBE goals for this agreement include: 30% total MBE and 7% total WBE participation.

The Vendor has identified the following participation:

Total MBE: 34%

T.A.G. Properties
5417 S. Michigan
Chicago, IL 60615

Midwest Moving
1255 Tonne Road
Elk Grove Village, IL 60007

Total WBE: 66%

300 Decisions LLC
321 N. Clark St, 5th Floor
Chicago, IL 60654

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund 230
Real Estate
FY14 \$200,000
FY15 \$200,000

Future year funding is contingent upon approval and appropriation.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



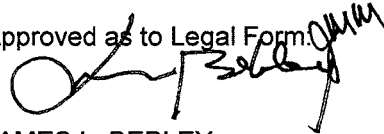
SÉBASTIEN de LONGEAUX
Chief Procurement Officer

Approved:



BARBARA BYRD-BENNETT
Chief Executive Officer

Approved as to Legal Form:



JAMES L. BEBLEY
General Counsel