

AUTHORIZE A NEW AGREEMENT WITH HERFF JONES, LLC FOR THE PURCHASE OF CAPS AND GOWNS**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize a new agreement with Herff Jones, LLC for the purchase of graduation caps, gowns and related products for all schools at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a competitive basis pursuant to Board Rule 7-2. A written agreement for this purchase is available for signature. No goods may be ordered or received and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event their written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification Number : 16-350050

Contract Administrator : Sinnema, Mr. Ethan Cedric / 773-553-5180

VENDOR:

- 1) Vendor # 17837
HERFF JONES, LLC
4501 W. 62nd Street
Indianapolis, IN 46268

Jim Cranley
800 553-3737

Ownership: No Owner Has Greater Than
10%

USER INFORMATION :

Project
Manager: 12210 - Procurement and Contracts Office

42 West Madison Street

Chicago, IL 60602

Bochenek, Ms. Amanda M

773-553-3207

TERM:

The term of this agreement shall commence on January 1, 2017 and shall end on December 31, 2019. This agreement shall have two (2) options to renew for periods of one (1) year each.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

DESCRIPTION OF PURCHASE:

Vendor will provide student graduation caps, gowns, tassels, honor cords, honor stoles, and faculty gowns and hoods.

OUTCOMES:

This agreement will allow all schools to purchase graduation caps, gowns and related graduation products at a discounted price.

COMPENSATION:

Vendor shall be paid in accordance with the unit prices contained in the agreement. Estimated annual costs for the three (3) year term are set forth below:

\$400,000.00, FY 2017

\$500,000.00, FY 2018

\$500,000.00, FY 2019

\$100,000.00, FY 2020

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Procurement Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts (M/WBE Program), the M/WBE goals for this contract are set at 30% MBE and 7% WBE. However, the Office of Business Diversity recommends that a partial waiver of the goals be waived due to good faith efforts demonstrated by the vendor. The vendor is proposing 10% MBE and 8% WBE and has scheduled the following vendors:

Total MBE: 10%

R2 Logistics, Inc.
747 S. Eastwood Dr.
Woodstock, IL 60098
Ownership: Ricardo Rios

Total WBE: 8%

Precision Transportation, Inc.
1010 Dixie Highway, Suite 309
Chicago Heights, IL 60411
Ownership: Joyce Michael

S & D Cartage
242 Strathmore Ct.
Bloomington, IL 60108

Ownership: Stephanie Jenks

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Multiple Funds, Multiple Units

\$400,000.00, FY 2017

\$500,000.00, FY 2018

\$500,000.00, FY 2019

\$100,000.00, FY 2020

Not to exceed \$1,500,000.00 for the three (3) year term. Future year funding is contingent upon budget appropriation and approval.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

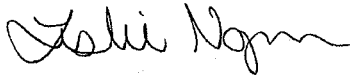
Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.


Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



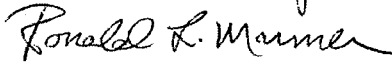
LESLIE NORGRN
Chief Procurement Officer

Approved:



FORREST CLAYPOOL
Chief Executive Officer

Approved as to Legal Form:



RONALD L. MARMER
General Counsel