

**AUTHORIZE THE FIRST RENEWAL AGREEMENT WITH PAUL H BROOKES PUBLISHING
COMPANY INC FOR THE PURCHASE OF EARLY CHILDHOOD SOCIAL EMOTIONAL SCREENING
TOOL**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the first renewal agreement with Paul H Brookes Publishing Company Inc to provide the social emotional screening tool, the Ages and Stages Questionnaire (ASQ) for all preschool students at cost of \$142,122 for this option period. A written document exercising this option is currently being negotiated. No payment shall be made to Paul H Brookes Publishing Company Inc during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Contract Administrator : Hayes, Ms. Deirdre N / 773-553-2280

VENDOR:

- 1) Vendor # 24220
PAUL H BROOKES PUBLISHING CO INC
PO BOX 10624
BALTIMORE, MD 21285

ROBERT MILLER
410 337-9580

Ownership: Paul H. Brookes 60%, Jeffrey D.
Brookes 20%, Ashley Brookes Richardson
20%

USER INFORMATION :

Project
Manager: 11385 - Early Childhood Development - City Wide

42 West Madison Street

Chicago, IL 60602

Kim, Mr. David

773-553-2010

PM Contact:

11360 - Early Childhood Development

42 West Madison Street

Chicago, IL 60602

Giraldo, Dr. Diego Ferney

773-553-2010

ORIGINAL AGREEMENT:

The original Agreement (authorized by Board Report 15-1118-PR3) in the amount of \$142,122 is for a term commencing December 1, 2015 and ending November 30, 2017, with the Board having one (1) option to renew for a two (2) year term. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2.

OPTION PERIOD:

The term of this agreement is being renewed for two (2) years commencing December 1, 2017 and ending November 30, 2019.

OPTION PERIODS REMAINING:

There are no option periods remaining.

SCOPE OF SERVICES:

Paul H Brookes will continue to provide the Office of Early Childhood Education (OECE) with the Ages & Stages Questionnaire (ASQ) as part of the ASQ:SE-2 Starter Kit. The ASQ is a social emotional screening interview form for families that meets the screening purposes required by the Board's grant with the Illinois State Board of Education. This interview form will be available in English and Spanish.

DELIVERABLES:

Paul H Brookes will continue to provide the Ages & Stages (ASQ) parent/guardian interview forms as part of the ASQ:SE-2 Starter Kit.

OUTCOMES:

Paul H Brookes Publishing Company Inc services will result in determining whether a child requires further comprehensive evaluation or assessment. The Ages and Stages Questionnaires: Social Emotional Tool will be used to screen preschool children for early identification of social-emotional problems.

COMPENSATION:

Vendor shall be paid during this option period as set forth in the renewal agreement; estimated annual costs for the two (2) year term are set forth below:

\$130,000 FY18

\$12,122 FY19

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Procurement Officer to execute all ancillary documents required to administer or effectuate this option agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women Owned Business Participation in Goods and Services contracts, due to the nature of this contract with proprietary software, this agreement is exempt from MBE/WBE review.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund 362

Unit 11385 Early Childhood Development

\$130,000 FY18

\$12,122 FY19

Not to exceed \$142,122 for the two (2) year term.

Future year funding is contingent upon budget appropriation and approval.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



JONATHAN MAPLES
Chief Procurement Officer

Approved:



FORREST CLAYPOOL
Chief Executive Officer

Approved as to Legal Form:



RONALD L. MARMER
General Counsel