

December 6, 2017

**AUTHORIZE A NEW AGREEMENT WITH WESTAT, INC. FOR A COMPREHENSIVE EQUITY REVIEW****THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize a new agreement with Westat, Inc. to provide comprehensive equity review services to the Chief Education Office at a cost set forth in the Compensation Section of this report. Vendor was selected on a competitive basis pursuant to Board Rule 7-2. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Hayes, Ms. Deirdre N / 773-553-3226

CPOR Number : 17-1128-CPOR-1895

**VENDOR:**

- 1) Vendor # 19065  
WESTAT INC  
1600 RESEARCH BOULEVARD  
ROCKVILLE, MD 20850  
Gay Lamey  
301 251-1500

Ownership: Esop 100% Employee Owned

**USER INFORMATION :**

Project 11070 - Talent Office - City Wide  
Manager: 42 West Madison Street  
Chicago, IL 60602  
Stockdale, Ms. Sarah  
773-553-1070

**TERM:**

The term of this agreement shall commence on December 11, 2017 and shall end March 31, 2018. This agreement shall have no options to renew.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

The vendor will conduct a comprehensive equity review of the effect of converting an existing elementary school into a new high school.

**DELIVERABLES:**

The vendor will provide the following deliverables:

- 1) Review of data relevant to determine need and impact analysis.

- 2) Evaluate parent community, school inputs.
- 3) Deliver a comprehensive report.

**OUTCOMES:**

Vendor's services will result in a school environment that:

- 1) Practices and honors cultural responsiveness.
- 2) Addresses the need for differentiation of instruction.
- 3) Builds the capacity for each student's social emotional, health and wellness, and academic needs.
- 4) Cultivates positive interactions and partnerships with parents, families and community stakeholders.

**COMPENSATION:**

Vendor shall be paid in accordance with the pricing set forth in the agreement; total not to exceed \$85,694 inclusive of any reimbursable expenses.

**REIMBURSABLE EXPENSES:**

Vendor shall be reimbursed for copying, supplies and travel at an estimated cost of \$2,748, which amount is included in the total compensation amount above.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

Due to the nature of the services, the scope is not further divisible and no M/WBE goals apply to this agreement.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 115, Chief Education Office, Unit 10816  
\$85,694 FY18

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

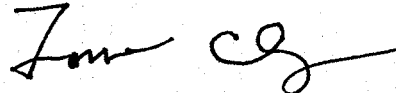
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



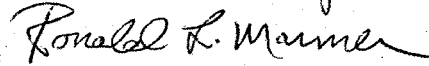
JONATHAN MAPLES  
Chief Procurement Officer

Approved:



FORREST CLAYPOOL  
Chief Executive Officer

Approved as to Legal Form:



RONALD L. MARMER  
General Counsel