

### **Board of Education**

City of Chicago

Office of the Board 1 North Dearborn Street, Suite 950, Chicago, Illinois 60602 (773) 553-1600 Fax (773) 553-1601

Susan J. Narrajos ASSISTANT SECRETARY

May 23, 2016

Frank M. Clark President, and Members of the Board of Education Mark F. Furlong Rev. Michael J. Garanzini, S.J. Jaime Guzman Dr. Mahalia A. Hines **Dominique Jordan Turner** Gail D. Ward

Enclosed is a copy of the Agenda for the Regular Board of Education meeting to be held on Wednesday, May 25, 2016. The meeting will be held at CPS Loop Office, 42 West Madison Street, Garden Level, Board Room. The Board Meeting will begin at 10:30 a.m.

Public Participation Guidelines are available on www.cpsboe.org or by calling (773) 553-1600.

For the May 25, 2016 Board Meeting, advance registration to speak and observe will be available beginning Monday, May 23rd at 10:30 a.m. and will close on Tuesday, May 24th at 5:00 p.m., or until all slots filled. Advance registration during this period is available by the following methods:

Online:

www.cpsboe.org

Phone:

(773) 553-1600 In Person: 1 North Dearborn Street, Suite 950

The Public Participation segment of the meeting will begin immediately following the CEO Report and proceed for no more than 60 registered speakers for the two hours.

The complete, final Agenda of Actions from the April 27, 2016 Board meeting is on our website: http://www.cpsboe.org/meetings/past-meetings.

Sincerely,

Estela G. Beltran

Entela J. Beltian

Secretary

**EGB** 

**Enclosures** 



## CHICAGO BOARD OF EDUCATION BOARD MEETING

#### **AGENDA**

May 25, 2016

PLEDGE OF ALLEGIANCE

**CALL TO ORDER** 

**ROLL CALL** 

#### HONORING EXCELLENCE

- □ Earle STEM Elementary School All Girls National Chess Championship Team
- ☐ Amundsen High School Student Advocates for Equal Funding
- □ Cynthia Rodriguez, Honorary Student Board Member

**CEO REPORT** 

**PUBLIC PARTICIPATION** 

**DISCUSSION OF PUBLIC AGENDA ITEMS** 

#### **CLOSED SESSION**

- □ Counsel Retention
- □ Other Reports
- □ Warning Resolutions
- □ Terminations
- Personnel
- □ Collective Bargaining
- □ Real Estate
- □ Security
- □ Closed Session Minutes
- □ Individual Student Matters

#### MOTION

16-0527-MO1

**Motion to Hold a Closed Session** 

#### NON-DELEGABLE BOARD REPORTS THAT REQUIRE MEMBER ACTION

#### **RESOLUTIONS**

16-0525-RS1

Resolution Re: Cynthia Rodriguez, Honorary Student Board Member, Chicago Board of Education October 28, 2015 to May 25, 2016

16-0525-RS2

Resolution Requesting the Public Building Commission of Chicago Convey the Calmeca Academy of Fine Arts and Dual Language Property to the City of

Chicago in Trust for Use of Schools

#### **RESOLUTIONS (CONTINUED)**

16-0525-RS3	Resolution Requesting the Public Building Commission of Chicago to Convey the Property Acquired for the New Solorio Academy High School to the City of Chicago in Trust for Use of Schools
16-0525-RS4	Resolution Requesting the Public Building Commission of Chicago Convey Part of the Westinghouse High School Property to the City of Chicago in Trust for Use of Schools
16-0525-RS5	Resolution Authorize Appointment of Members to Local School Councils to Fill Vacancies
POLICIES	
16-0525-PO1	Amend Board Report 12-0425-PO1 Amend Board Report 09-1216-PO1 Amend Board Report 08-0123-PO4 Comprehensive Non-Discrimination, Title IX and Sexual Harassment Policy
16-0525-PO2	Amend Board Report 13-0828-PO1 Employee Discipline and Due Process Policy for School-Based Union Employees (Except CTU)
16-0525-PO3	Rescind Board Report 13-0828-PO3 Performance Management and Discipline Policy for Principals and Assistant Principals
COMMUNICATION	<u>NS</u>
16-0525-CO1	Communication Re: Location of Board Meeting of June 22, 2016 – CPS Loop Office, 42 W. Madison, Garden Level, Board Room, Chicago, IL 60602
16-0525-CO2	Communication Re: 2016-2017 Schedule of Regular Board Meetings - Board of Education, City of Chicago
REPORTS FROM	THE CHIEF EXECUTIVE OFFICER
16-0525-EX1	Transfer of Funds* *[Note: The complete document will be on File in the Office of the Board]
16-0525-EX2	Authorize Extending the Agreements with Various Providers for High Quality Early Childhood Services Funded by the Illinois Early Childhood Block Grant
16-0525-EX3	Approve Tuition Payments to Northeastern Illinois University, Dominican University, National Louis University and Roosevelt University for Coursework Leading to ESL and/or Bilingual Endorsements
16-0525-EX4	Establish the New Southeast Area Elementary School and Its Attendance Boundary and Adjust the Attendance Boundaries of Jane Addams Elementary School and Matthew Gallistel Elementary Language Academy
REPORTS FROM	THE CHIEF ADMINISTRATIVE OFFICER
16-0525-OP1	Renew Lease Agreement with Messiah Lutheran Church and School for Space at 6200 W Patterson Ave for Smyser Elementary

#### REPORTS FROM THE CHIEF ADMINISTRATIVE OFFICER (CONTINUED)

16-0525-OP2	Approve Renewal of Intergovernmental Agreement with City Colleges for Use of the Building Located at 3400 N Austin Ave
16-0525-OP3	Renew License Agreement with the Boys & Girls Club for Space at 2950 W 25th St for Spry Community Links High School
REPORTS FROM	THE CHIEF PROCUREMENT OFFICER
16-0525-PR1	Authorize the First Renewal Agreement with SAGA Innovations, Inc for In-Class Math Tutoring Services
16-0525-PR2	Authorize the First Renewal Agreements with Vendors to Provide Supplemental In-School Arts Education Services
16-0525-PR3	Authorize the Final Renewal Agreement with The College Board for Advanced Placement Exam Services
16-0525-PR4	Authorize the Extension of the Agreement with Northwest Evaluation Association for Adaptive Growth Assessment
16-0525-PR5	Authorize a New Agreement with Amplify Education Inc. and Northwest Evaluation Association for the Purchase of an Early Grades Assessment System
16-0525-PR6	Authorize a New Agreement with School Specialty and Lakeshore Learning for the Purchase of Educational Supplies
16-0525-PR7	Amend Board Report 14-0226-PR11 Authorize a New Agreement with Aramark Management Services Limited Partnership for Custodial Services
16-0525-PR8	Amend Board Report 15-0624-PR19 Amend Board Report 14-0226-PR12 Authorize a New Agreement with SodexoMAGIC, LLC for Integrated Facility Management Services
16-0525-PR9	Report on the Award of Construction Contracts and Changes to Construction Contracts for the Board of Education's Capital Improvement Program
16-0525-PR10	Authorize the First Renewal Agreement with CDW-G to Provide Software Products and Services
16-0525-PR11	Authorize the Second Renewal Agreement with True North Logic to Provide Software and Support Services
16-0525-PR12	Authorize the Third Renewal Agreement with Various Vendors for the Purchase of Chromebook Computing Devices
16-0525-PR13	Authorize a New Agreement with Sentinel Technologies for Information Technology and Security Systems Management, Monitoring Services
16-0525-PR14	Amend Board Report 15-1028-PR17 Authorize the First Renewal Agreement with Trimark Marlinn, LLC for the Purchase of Food Service Equipment and Related Installation Services
16-0525-PR15	Authorize New Agreements with Vendors to Provide Safe Haven for After School Programming Services

#### REPORTS FROM THE CHIEF PROCUREMENT OFFICER (CONTINUED)

16-0525-PR16

Authorize the Third and Final Renewal Agreement with Aon Hewitt for Actuarial

**Consulting Services During FY 2017** 

#### **DELEGABLE REPORTS**

#### REPORTS FROM THE CHIEF EXECUTIVE OFFICER

16-0525-EX5

Report on Principal Contracts (New)

16-0525-EX6

Report on Principal Contracts (Renewal)

#### REPORT FROM THE GENERAL COUNSEL

16-0525-AR1

**Report on Board Report Rescissions** 

**NEW BUSINESS** 

**ADJOURN** 

#### MOTION TO HOLD A CLOSED SESSION

**I MOVE** that the Board hold a closed session to consider the following subjects:

- information, regarding appointment, employment, compensation discipline, performance, or dismissal of employees pursuant to Section 2(c)(1) of the Open Meetings Act;
- (2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees pursuant to Section 2(c)(2) of the Open Meetings Act;
- (3) the purchase or lease of real property for the use of the Board pursuant to Section 2(c)(5) of the Open Meetings Act;
- the setting of a price for the sale or lease of real property owned by the Board pursuant to Section 2(c)(6) of the Open Meetings Act;
- (5) security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property pursuant to Section 2(c)(8) of the Open Meetings Act;
- (6) matters relating to individual students pursuant to Section 2(c)(10) of the Open Meetings

  Act;
- (7) pending litigation and litigation which is probable or imminent involving the Board pursuant to Section 2(c)(11) of the Open Meetings Act; and
- (8) discussion of closed session minutes pursuant to Section 2(c)(21) of the Open Meetings

  Act, including audio tapes created pursuant to Section 2.06 of the Open Meetings Act.

May 25, 2016

## RESOLUTION RE: CYNTHIA RODRIGUEZ, HONORARY STUDENT BOARD MEMBER, CHICAGO BOARD OF EDUCATION OCTOBER 28, 2015 TO MAY 25, 2016

- **WHEREAS**, Cynthia Rodriguez was appointed to serve as the Honorary Student Board Member of the Chicago Board of Education for the 2015-2016 school year; and
- **WHEREAS,** Cynthia Rodriguez, a representative of the student leadership, began her term as the Honorary Student Board Member of the Chicago Board of Education on October 28, 2015; and
- WHEREAS, Cynthia Rodriguez conscientiously and effectively served the Board as representative of the Chicago Public Schools student body, in order that their best interests be served; and
- WHEREAS, Cynthia Rodriguez, as an Honorary Student Board Member, attended and observed the monthly public Board Meetings, and, when necessary, communicated to those she served the Board actions that had a direct impact on the overall educational process; and
- **WHEREAS**, Cynthia Rodriguez is a participant in the Mikva Challenge Citywide Youth Councils Mayor's Youth Commission and CPS Student Advisory Council; and
- **WHEREAS,** Cynthia Rodriguez, will graduate from William Jones College Preparatory High School in June 2016; and
- WHEREAS, Cynthia Rodriguez' tenure as Honorary Student Board Member reflects one of dedication and commitment to her peers, the students attending Chicago Public Schools; and, she can take great pride in the fact that she served the Board with honor and distinction.
- NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE CITY OF CHICAGO: that we, the President and Members of the Board of Education of the City of Chicago gathered here this 25th day of May 2016, do commend Cynthia Rodriguez for her diligent service as Honorary Student Board Member and also extend to her our best wishes for the success of her future endeavors and for the realization of all her goals.

## RESOLUTION REQUESTING THE PUBLIC BUILDING COMMISSION OF CHICAGO CONVEY THE CALMECA ACADEMY OF FINE ARTS AND DUAL LANGUAGE PROPERTY TO THE CITY OF CHICAGO IN TRUST FOR USE OF SCHOOLS

**WHEREAS,** the Board of Education of the City of Chicago (the "Board") is a body corporate and politic, organized and existing under and by virtue of the provisions of the School Code, 105 ILCS 5/34-1 et. seg. as amended; and

**WHEREAS,** on July 12 1956, the Board joined the organization of the Public Building Commission of Chicago (the "PBC"); and

**WHEREAS,** on January 23, 2008, the Board made a request to the PBC to acquire the Property described on Exhibit A for the construction of a new elementary school, now known as Calmeca Academy of Fine Arts and Dual Language ("Calmeca"); and

**WHEREAS**, the PBC acquired Property described on Exhibit A for the Board for the construction of the new Calmeca School; and

**WHEREAS,** on June 23, 2010 by Resolution No. 10-0623-RS27 the Board requested the PBC construct the new Calmeca School on the property described on Exhibit A; and

**WHEREAS,** the PBC has completed the construction of Calmeca School and has transferred full possession of the Property to the Board and the Board has paid in full the fees due the PBC for the land and the construction of the new school; and

**WHEREAS**, pursuant to statute the City of Chicago in Trust for Use of Schools holds title to the Board's property pursuant to 105 ILCS 5/34-20; and

#### NOW THEREFORE, IT IS HEREBY RESOLVED BY THE CHICAGO BOARD OF EDUCATION:

- 1. The Board hereby requests the PBC to convey title to the Property described on Exhibit A to the City of Chicago in Trust for Use of Schools on behalf of the Board.
- 2. The Board further authorizes and directs the General Counsel or his designee, for and on behalf of the Board, to take all necessary actions required to effectuate the PBC's conveyance of the Property described on Exhibit A to the City in Trust for Use of Schools.
- 3. This Resolution is effective immediately upon its adoption.

#### EXHIBIT "A"

#### **LEGAL DESCRIPTION**

#### **BOARD OF EDUCATION**

## CALMECA ACADEMY OF FINE ARTS AND DUAL LANGUAGE 3456 W. 38TH ST., CHICAGO, IL 60632

LOT 3 (EXCEPT THE SOUTH 66.46 FEET THEREOF) AND ALL OF LOT 2 IN WARREN'S SUBDIVISION OF PART OF ADAM SMITH'S SUBDIVISION OF PART OF J. A. REES SUBDIVISION IN THE SOUTH EAST 1/4 OF SECTION 35, TOWNSHIP 39 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, REFERENCE BEING HAD TO THE PLAT RECORDED MARCH 10, 1923 BOOK 178 OF PLATS, PAGE 5 AS DOCUMENT NUMBER 7834571, IN COOK COUNTY, ILLINOIS.

THE SOUTH 66.46 FEET OF LOT 3 ALL IN WARREN'S SUBDIVISION OF PART OF ADAM SMITH'S SUBDIVISION OF PART OF J.H. REES' SUBDIVISION IN THE SOUTHEAST 1/4 OF SECTION 35, TOWNSHIP 39 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, REFERENCE BEING HAD TO PLAT RECORDED MARCH 10, 1923 AS DOCUMENT 7834571, IN COOK COUNTY, ILLINOIS.

LOT 4 IN WARREN'S SUBDIVISION OF PART OF ADAM SMITH'S SUBDIVISION OF PART OF J. H. REES' SUBDIVISION IN THE SOUTHEAST 1/4 OF SECTION 35, TOWNSHIP 39 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, REFERENCE BEING HAD TO PLAT RECORDED MARCH 10, 1923 AS DOCUMENT 7834571, IN COOK COUNTY, ILLINOIS,

LOTS 5, 6 AND THE NORTH 10.00 FEET OF LOT 7 IN WARREN'S SUBDIVISION OF PART OF ADAM SMITH'S SUBDIVISION OF PART OF J. H, REES' SUBDIVISION IN THE SOUTHEAST 1/4 OF SECTION 35, TOWNSHIP 39 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN REFERENCE BEING HAD TO PLAT RECORDED MARCH 10, 1923 AS DOCUMENT 7834571, IN COOK COUNTY, ILLINOIS.

LOT 7 (EXCEPT THE NORTH 10.00 FEET THEREOF) IN WARREN'S SUBDIVISION OF PART OF ADAM SMITH'S SUBDIVISION OF PART OF J. H. REES' SUBDIVISION IN THE SOUTHEAST 1/4 OF SECTION 35, TOWNSHIP 39 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, REFERENCE BEING HAD TO PLAT RECORDED MARCH 10, 1923 AS DOCUMENT 7834671, IN COOK COUNTY, ILLINOIS.

LOT 1 IN WARREN'S SUBDIVISION OF PART OF ADAM SMITH'S SUBDIVISION OF PART OF J. H. REES' SUBDIVISION IN THE SOUTH EAST 1/4 OF SECTION 35, TOWNSHIP 39 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, REFERENCE BEING HAD TO PLAT RECORDED MARCH 10, 1923 AS DOCUMENT 7834571; AND,

ALL THAT PART OF WEST 37TH PLACE, LYING NORTH OF AND ADJOINING SOUTH LINE OF LOT 1 PRODUCED EAST, TO ITS INTERSECTION WITH EAST LINE OF SAID LOT 1 PRODUCED SOUTH, TO ITS INTERSECTION WITH SOUTH LINE OF SAID LOT 1 PRODUCED EAST IN WARREN'S SUBDIVISION OF PART OF ADAM SMITH'S SUBDIVISION OF PART OF J. H. REES' SUBDIVISION IN SOUTHEAST 1/4 OF SECTION 35, TOWNSHIP 39 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, BEING FURTHER DESCRIBED AS:

THE NORTH 31.14 FEET, MORE OR LESS OF THE WEST 20.45 FEET, MORE OR LESS OF THE EAST 317.62 FEET, MORE OR LESS OF THAT PART OF WEST 37TH PLACE, LYING WEST OF SOUTH HOMAN AVENUE, IN COOK COUNTY, ILLINOIS,

LOT 8 IN WARREN'S SUBDIVISION OF PART OF ADAM SMITH'S SUBDIVISION OF PART OF J. H. REES' SUBDIVISION IN THE SOUTHEAST 1/4 OF SECTION 35, TOWNSHIP 39 NORTH, RANGE 13,

EAST OF THE THIRD PRINCIPAL MERIDIAN, REFERENCE BEING HAD TO PLAT RECORDED MARCH 10, 1923 AS DOCUMENT 7834571, IN COOK COUNTY, ILLINOIS.

LOT 1 IN THE RESUBDIVISION OF LOTS 1 TO 15, INCLUSIVE; LOTS 40 TO 45, INCLUSIVE; AND LOTS 16 AND 39 (EXCEPT THE WEST 4.3 FEET OF SAID LOTS 16 AND 39) IN BLOCK 7 IN ADAM SMITH'S SUBDIVISION OF LOT 1 IN BLOCK 11 AND LOT 1 IN BLOCK 12 AND ALL OF BLOCK 17 IN J. H. REES' SUBDIVISION OF THE SOUTHEAST 1/4 OF SECTION 35, LYING SOUTH OF ILLINOIS AND MICHIGAN CANAL ALL IN TOWNSHIP 39 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

THAT PART OF THE VACATED WEST 37TH STREET, LYING SOUTH OF AND ADJOINING THE SOUTH LINE OF THE RIGHT OF WAY OF THE CHICAGO AND ALTON RAILROAD AND LYING NORTH OF AND ADJOINING THE NORTH LINE OF LOT 1 IN THE RESUBDIVISION OF LOTS 1 TO 15, INCLUSIVE AND LOTS 16 AND 39 (EXCEPT THE WEST 4.3 FEET OF LOTS 16 AND 39) IN BLOCK 7 IN ADAM SMITH'S SUBDIVISION OF LOT 1 IN BLOCK 11 AND LOT 1 IN BLOCK 12 AND ALL OF BLOCK 17 IN JAMES H. REES' SUBDIVISION IN THE SOUTHEAST 1/4 OF SECTION 35, TOWNSHIP 39 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING SOUTH OF ILLINOIS AND MICHIGAN CANAL, IN COOK COUNTY, ILLINOIS.

(EXCEPT THOSE PARTS DEDICATED BY AN ORDINANCE PASSED BY THE CITY OF CHICAGO AND RECORDED JUNE 21, 2010 AS DOCUMENT NUMBER 1017210079), IN COOK COUNTY, ILLINOIS.)

PINs: 16-35-403-001

16-35-403-003

16-35-403-007

16-35-403-008

16-35-403-009

16-35-403-043

16-35-403-044

16-35-403-045

16-35-403-046

# RESOLUTION REQUESTING THE PUBLIC BUILDING COMMISSION OF CHICAGO TO CONVEY THE PROPERTY ACQUIRED FOR THE NEW SOLORIO ACADEMY HIGH SCHOOL TO THE CITY OF CHICAGO IN TRUST FOR USE OF SCHOOLS

WHEREAS, the Board of Education of the City of Chicago (the "Board") is a body corporate and politic, organized and existing under and by virtue of the provisions of the School Code, 105 ILCS 5/34-1 et. seq.; and

WHEREAS, on July 12 1956, the Board joined the organization of the Public Building Commission of Chicago (the "PBC"); and

WHEREAS, on April 23, 2008 the Board adopted Resolution No. 08-0423-RS19 requesting the PBC construct a new Solorio High School (formerly known as Kelly/Curie/Gage Park) for the Board pursuant to the Modern Schools Across Chicago Program; and

WHEREAS, the PBC acquired title to the Solorio High School Property from the Grand Trunk Western Railroad on behalf of the Board by deed recorded as Document No. 0809233041 on October 17, 008; and

WHEREAS, the PBC constructed the new Solorio High School for the Board and has transferred full possession thereof to the Board and the Board has paid in full the fees due the PBC for the land and the construction of the new high school; and

WHEREAS, pursuant to statute the City of Chicago in Trust for Use of Schools holds title to the Board's property pursuant to 105 ILCS 5/34-20; and

#### NOW THEREFORE, IT IS HEREBY RESOLVED BY THE CHICAGO BOARD OF EDUCATION:

- 1. The Board hereby requests the PBC to convey title to the Property described on Exhibit A to the City of Chicago in Trust for Use of Schools on behalf of the Board.
- The Board further authorizes and directs the General Counsel or his designee, for and on behalf of the Board, to take all necessary actions required to effectuate the PBC's conveyance of the Property described on Exhibit A to the City in Trust for Use of Schools.
- 3. This Resolution is effective immediately upon its adoption.

#### **EXHIBIT A**

#### **LEGAL DESCRIPTION**

#### SOLORIO ACADEMY HIGH SCHOOL 5400 SOUTH ST. LOUIS, CHICAGO, ILLINOIS

#### PARCEL 1:

A PARCEL OF LAND BEING PART OF THE WEST 10.04 CHAINS OF THE SOUTHEAST 1/4 OF SECTION 11, TOWNSHIP 38 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS, FURTHER DESCRIBED AS FOLLOWS: BEGINNING AT THE INTERSECTION OF A LINE 494.00 FEET NORMALLY DISTANT NORTH OF THE NORTH LINE OF WEST 55TH STREET, SAID NORTH LINE BEING 33.00 FEET NORMALLY DISTANT NORTH OF THE SOUTH LINE OF SAID SOUTHEAST 1/4, WITH A LINE 50.00 FEET NORMALLY DISTANT EAST OF THE WEST LINE OF SAID SOUTHEAST 1/4; THENCE NORTH 01 DEGREES 14 MINUTES 41 SECONDS WEST, PARALLEL WITH THE WEST LINE OF SAID SOUTHEAST 1/4 91.23 FEET; THENCE NORTH 04 DEGREES 31 MINUTES 51 SECONDS EAST 212,68 FEET; THENCE NORTHEASTERLY 271.39 FEET ALONG A CURVE, TANGENT TO THE LAST DESCRIBED COURSECONCAVE TO THE SOUTHEAST HAVING A RADIUS OF 427.79 FEET AND A CHORD WHICH BEARS NORTH 22 DEGREES 42 MINUTES 16 SECONDS EAST 266.86 FEET; THENCE NORTH 40 DEGREES 52 MINUTES 42 SECONDS EAST ALONG A TANGENTIAL LINE 91.72 FEET; THENCE NORTHEASTERLY 154.09 FEET ALONG A CURVE, TANGENT TO THE LAST DESCRIBED COURSE, CONCAVE TO THE NORTHWEST HAVING A RADIUS OF 475.42 FEET AND A CHORD WHICH BEARS NORTH 31 DEGREES 35 MINUTES 36 SECONDS EAST 153.41 FEET TO A LINE 1238.00 FEET NORMALLY DISTANT NORTH OF THE NORTH LINE OF WEST 55TH STREET: THENCE NORTH 88 DEGREES 49 MINUTES 41 SECONDS EAST PARALLEL WITH SAID NORTH LINE 311.27 FEET TO THE WEST LINE OF ST. LOUIS AVENUE, SAID WEST LINE BEING 33.00 FEET NORMALLY DISTANT WEST OF THE CENTER LINE OF ST. LOUIS AVENUE; THENCE SOUTH 01 DEGREES 14 MINUTES 04 SECONDS EAST ALONG SAID WEST LINE 744.00 FEET TO A LINE 494.00 FEET NORMALLY DISTANT NORTH OF THE NORTH LINE OF WEST 55TH STREET; THENCE SOUTH 88 DEGREES 49 MINUTES 41 SECONDS WEST PARALLEL WITH SAID NORTH LINE 585.58 FEET TO THE POINT OF BEGINNING. SAID PARCEL CONTAINING 377,227 SQUARE FEET OR (8.660 ACRES).

PIN:19-11-400-010 (Formerly Part of 19-11-400-007)

# RESOLUTION REQUESTING THE PUBLIC BUILDING COMMISSION OF CHICAGO CONVEY PART OF THE WESTINGHOUSE HIGH SCHOOL PROPERTY TO THE CITY OF CHICAGO IN TRUST FOR USE OF SCHOOLS

**WHEREAS**, the Board of Education of the City of Chicago (the "Board") is a body corporate and politic, organized and existing under and by virtue of the provisions of the School Code, 105 ILCS 5/34-1 et. seq.; and

**WHEREAS,** on July 12, 1956, the Board joined the organization of the Public Building Commission of Chicago ("PBC"); and

WHEREAS, the PBC holds title to part of the Westinghouse High School property pursuant to deed dated April 10, 1989 and recorded as document No. 89155683 pursuant to the issuance of Public Building Commission of Building Revenue Bonds Series A 1993; and

**WHEREAS,** on October 27, 2004 the Board adopted Resolution No. 04-1027-RS7 requesting the PBC to construct, on its behalf, a new Westinghouse High School; and

**WHEREAS**, the Board acquired the Property described on Exhibit A for the construction of the new Westinghouse High School; and

**WHEREAS**, title to the Property acquired by the Board is held by the City of Chicago in Trust for Use of Schools ("City") pursuant to Statute 105 ILCS 5/34-20; and

**WHEREAS,** on May 24, 2006 the Board adopted Resolution No. 04-0524-RS24 requesting the City convey the Property described on Exhibit A to the PBC for the construction of the new Westinghouse High School; and

WHEREAS, on January 18, 2007, the City of Chicago in Trust for Use of Schools on behalf of the Board conveyed the Property described on Exhibit A to the PBC by document No. 0702518013 recorded on January 25, 2007; and

WHEREAS, the PBC completed the construction of the new Westinghouse High School and has transferred full possession thereof to the Board and the Board has paid in full the fees due the PBC for the construction of the new Westinghouse High School Project.

#### NOW THEREFORE, IT IS HEREBY RESOLVED BY THE CHICAGO BOARD OF EDUCATION:

- 1. The Board hereby requests the PBC to convey the Property described on Exhibit A to the City of Chicago in Trust for Use of Schools on behalf of the Board.
- The Board further authorizes and directs the General Counsel or his designee, for and on behalf of the Board, to take all necessary action required to effectuate the PBC's conveyance of the Property described on Exhibit A to the City in Trust for Use of Schools.
- 3. This Resolution is effective immediately upon its adoption.

#### **EXHIBIT "A"**

#### LEGAL DESCRIPTION

## BOARD OF EDUCATION WESTINGHOUSE COLLEGE PREPARATORY HIGH SCHOOL (PART OF)

#### 3223 W. FRANKLIN

LOTS 1 THROUGH AND INCLUDING 23, 34 AND 35, IN BLOCK 1 AND LOTS 1 THROUGH AND INCLUDING 35, BOTH INCLUSIVE, IN BLOCK 2 IN HAYWARD'S SUBDIVISION OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 11, TOWNSHIP 39 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN IN COOK COUNTY, ILLINOIS.

ALSO THOSE PORTIONS OF THE VACATED STREETS AND ALLEYS LYING ADJACENT TO AND BETWEEN THE LOTS DESCRIBED ABOVE VACATED BY THE FOLLOWING ORDINANCES: VACATION ORDINANCE PASSED MARCH 2, 1951, RECORDED MAY 3, 1951 AS DOCUMENT NUMBER 15067936. VACATION ORDINANCE PASSED MARCH 29, 2006, RECORDED ON MARCH 31, 2006 AS DOCUMENT NUMBER 0609027104, AND AN ORDINANCE FOR THE VACATION OF PART OF NORTH SAWYER AVENUE AND NORTH SPAULDING AVENUE, BETWEEN WEST FRANKLIN BOULEVARD AND THE CHICAGO AND NORTHWESTERN RAILROAD RIGHT-OF-WAY AND THE ADJACENT ALLEYS PASSED JANUARY 14, 1918, RECORDED JANUARY 23, 1918 AS DOCUMENT NUMBER 6264246.

THE ABOVE DESCRIBED PROPERTY, TAKEN AS A TRACT, IS LOCATED IN THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 11, TOWNSHIP 39 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN IN COOK COUNTY, ILLINOIS.

#### **NEW CONSOLIDATED PINs:**

16-11-229-025 and 16-11-230-029

#### FORMER PINS:

· 16-11-229-015	16-11-229-011 16-11-230-002 16-11-230-012 16-11-230-02	16-11-230-012 16-11-230-022 16-11-230-013 16-11-230-023
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Note: PBC holds title to the remainder of the Westinghouse House High School Site by Deed dated April 10, 1989 and recorded as document No. 89155683 pursuant to the issuance of Public Building Commission of Chicago Building Revenue Bonds Series A 1993.

# RESOLUTION AUTHORIZE APPOINTMENT OF MEMBERS TO LOCAL SCHOOL COUNCILS TO FILL VACANCIES

WHEREAS, the Illinois School Code, 105 ILCS 5/34-2.1, authorizes the Board of Education of the City of Chicago ('Board') to appoint the teacher, non-teacher staff and high school student members of local school councils of regular attendance centers to fill mid-term vacancies after considering the preferences of the schools' staffs or students, as appropriate, for candidates for appointment as ascertained through non-binding advisory polls;

**WHEREAS,** the Governance of Alternative and Small Schools Policy, B. R. 07-0124-PO2 ("Governance Policy"), authorizes the Board to appoint all members of the appointed local school councils and boards of governors of alternative and small schools (including military academy high schools) to fill mid-term vacancies after considering candidates for appointment selected by the following methods and the Chief Executive Officer's recommendations of those or other candidates:

Membership Category	Method of Candidate Selection
Parent	Recommendation by serving LSC or Board
Community	Recommendation by serving LSC or Board
Advocate	Recommendation by serving LSC or Board
Teacher	Non-binding Advisory Staff Poll
Non-Teacher Staff Member	Non-binding Advisory Staff Poll
JROTC Instructor	Non-binding Advisory Staff Poll (military academy high schools only)
Student	Non-binding Advisory Student Poll or Student Serving as Cadet Battalion Commander or Senior Cadet (military academy high schools)

WHEREAS, the established methods of selection of candidates for Board appointment to fill midterm vacancies on local school councils, appointed local school councils and/or boards of governors were employed at the schools identified on the attached Exhibit A and the candidates selected thereby and any other candidates recommended by the Chief Executive Officer have been submitted to the Board for consideration for appointment in the exercise of its absolute discretion;

**WHEREAS**, the Illinois School Code and the Governance Policy authorize the Board to exercise absolute discretion in the appointment process;

## NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE CITY OF CHICAGO:

- 1. The individuals identified on the attached Exhibit A are hereby appointed to serve in the specified categories on the local school councils, appointed local schools and/or boards of governors of the identified schools for the remainder of the current term of their respective offices.
- 2. This Resolution shall be effective immediately upon adoption.

#### **Exhibit A**

#### **NEW APPOINTED LSC MEMBERS**

**TEACHER MEMBER** 

Lisa Long-Sonovia Michael Renfree

Carolyn Brown

SCHOOL Vanderpoel E. S. Kelly H. S.

**PARENT MEMBER** 

Tawana Taylor

**REPLACING** 

REPLACING LaTia Taylor

Position Vacant

**SCHOOL** 

Social Justice High School

**ADVOCATE MEMBER** 

Abraham Celio

**REPLACING** 

Patricia Buenrostro

**SCHOOL** 

Social Justice High School

May 25, 2016

# AMEND BOARD REPORT 12-0425-PO1 AMEND BOARD REPORT 09-1216-PO1 AMEND BOARD REPORT 08-0123-PO4 COMPREHENSIVE NON-DISCRIMINATION, TITLE IX AND SEXUAL HARASSMENT POLICY

#### THE CHIEF EXECUTIVE OFFICER RECOMMENDS:

That the Board amend Board Report 12-0425-PO1 Comprehensive Non-Discrimination, Title IX and Sexual Harassment Policy.

**PURPOSE:** The Board recognizes that the goal of eliminating all forms of unlawful discrimination, sexual harassment and retaliation in the workplace and attendance centers, as these terms are defined in Section III of this policy, will create a better work and learning environment for Board employees and students. This policy establishes procedures for the reporting, investigation and resolution of complaints of sexual harassment, discrimination and retaliation occurring in the Chicago Public Schools (CPS) as well as any of its administrative offices. This policy also establishes procedures to investigate claims of discrimination based on gender pursuant to Title IX of the Education Amendments of 1972. Requests for accommodations for disabilities are not covered under this policy, rather are handled under the Board's Americans with Disabilities Act and 504 Policy.

#### **POLICY TEXT:**

#### I. REPORTING

Individuals may make an oral or written complaint of discrimination, sexual harassment, or retaliation if they:

- believe they are the subject of discrimination, sexual harassment, or retaliation;
- have knowledge of discriminatory or sexual harassment conduct, or retaliation; or
- believe that they have been retaliated against for making a good faith complaint or report of sexual harassment, discrimination, or for participating or aiding in an investigation of such complaints.

To report suspected acts of sexual harassment, discrimination or retaliation or to request general information regarding this policy, contact the Equal Opportunity Compliance Office Administrator (EOCO Administrator) at 42 W. Madison, Suite 900, Chicago, Illinois 60602, (773) 553-1013, or one of the individuals listed in Section IV herein. To request general information regarding this policy, contact the EOCO Administrator at 125 South Clark, Suite 1100 42 W. Madison, Suite 900, Chicago, Illinois 606032, (773) 553-1013. Specific reporting procedures are found in Section IV herein. The EOCO Administrator or EOCO Investigator Manager or designee shall investigate allegations of sexual harassment, allegations of discrimination and allegations of retaliation as later described in this policy.

#### II. GENERAL PROVISIONS

**A.** Work and Learning Environment: It is the policy of the Board of Education of the City of Chicago, ("Board") to maintain a work and learning environment in which all individuals are treated with dignity and respect. Each employee and student shall enjoy the right to work and learn in an environment that is free of discrimination, sexual harassment or retaliation. No person shall be required to endure discrimination, sexual harassment or retaliation as a condition of employment or in pursuit of academic endeavors. Unlawful Deiscrimination, sexual harassment and retaliation, as these terms are defined in Section III of this policy, will not be tolerated regardless of whether it takes place in the Board's administrative offices, its attendance centers, during work-related assignments outside of administrative offices or attendance centers, during school-related/ or work-related extracurricular functions or during work-related social functions.

- **B.** Covered Individuals: No employee, student, contractor, consultant, vendor, or volunteer (collectively referred to as "covered individuals") shall engage in any conduct that unlawfully discriminates, sexually harasses or retaliates, as these terms are defined in Section III of this policy, against another while employed, working for, attending school or participating in district functions school endeavers.
- **C.** <u>Scope</u>: This policy covers all phases of employment, and academic status, including, but not limited to recruitment, educational testing, hiring, evaluations, upgrading, rates of pay, the selection for training, promotions, demotions, transfers, layoffs, employment non-renewals, termination, benefits, discipline suspensions, educational testing, and expulsions, rates of pay, benefits, and the selection for training. This policy also covers allegations by persons seeking or receiving Board services as described herein.
- **D.** <u>Limitations</u>: Nothing in this policy is intended nor shall be construed to create a private right of action against the Board or any of its employees. Furthermore, no part of this policy shall be construed to create contractual or other rights or expectations. Nothing herein is intended to affect the right of any person to <u>file make</u> a charge <u>or complaint</u> of discrimination, retaliation or sexual harassment at <u>with</u> any agency with jurisdiction over such <u>charge or complaint</u> <u>claims</u>.
- E. <u>Guidelines</u>: The EOCO Administrator shall establish guidelines which include procedures necessary to implement the requirements of this policy and shall make them available to interested persons. Guidelines shall include complaint forms which must be signed by the complainant, timelines for initiation and completion of an investigation, the creation and maintenance of a record-keeping system for all complaints, investigations, findings, and action(s) taken. The procedures shall ensure that the EOCO's records pertaining to its investigations will, to the extent possible, be kept confidential and that employees and students are afforded their rights provided for under Title IX of the Education Amendments of 1972.

#### III. CONDUCT PROHIBITED

#### A. Discrimination:

- 1. Definition As used in this policy, discrimination means intentional discriminatory or harassing treatment unlawful discrimination on the basis of any classifications protected by the Constitution of the United States, the Constitution of the State of Illinois and applicable federal, state or local laws or ordinances, including but not limited to discrimination on the basis of race, color, sex, gender identity/expression, age, religion, disability, national origin or sexual orientation. or maintaining facially neutral policies, practices, or requirements that have a negative effect on employment or academic opportunities of protected groups without a legitimate nondiscriminatory reason. Acts of verbal, nonverbal, or physical aggression, intimidation, or hostility based on sex, but not involving conduct of a sexual nature, may constitute a form of sex discrimination. Pregnancy discrimination is a form of sex discrimination prohibited by law, including the Pregnancy Discrimination Act.
- 2. Conduct Prohibited Discrimination is prohibited when making employment-related decisions, including but not limited to recruitment, hiring, evaluations, upgrading, rates of pay, the selection for training, promotions, demotions, transfers, layoffs, employment non-renewals, termination, benefits and discipline decisions relating to recruitment, hiring, promotion, transfers, benefits and any other terms and conditions of employment. Education-related programs and activities, including but not limited to admissions, financial aid, academic programs and extracurricular activities, will be administered without regard to the student's or applicant's race, color, national origin, sex, gender identity/expression, sexual orientation, age, religion or disability. Acts of verbal, nonverbal, or physical aggression, intimidation, or hostility based on sex, but not involving conduct of a sexual nature, may constitute a form of sex discrimination. Such acts, if based on other legally protected categories such as race, religion, and national origin, may constitute a form of harassment. The discrimination described above in paragraph 1 may in some circumstances be prohibited in the maintenance of facially neutral policies, practices, or requirements that have a disproportionate and negative effect on employment or academic opportunities of the protected classifications identified in paragraph 1.

3. Reporting - The procedures for reporting claims of discrimination, harassment or retaliation are set out in Section IV of this policy.

#### B. <u>Sexual Harassment</u>:

- 1. Definition As used in this policy, sexual harassment means any un-welcomed sexual advance or request for sexual favors or conduct of a sexual nature, including offensive remarks about a covered individual's sex:
- (i) when submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or participation in an education program or activity or receipt of Board services;
- (ii) when submission to or rejection of such conduct by an individual is used as the basis of any employment, educational or service decision affecting the individual; or
- (iii) when such conduct has the purpose or effect of substantially interfering with the work performance of an employee, a student's ability to participate in or benefit from an education program or activity or creating an intimidating, hostile or offensive work or learning environment.
- 2. Conduct Prohibited Covered individuals shall not sexually harass another while employed, working for, attending or participating in district endeavors. There is a broad range of conduct which can, in certain circumstances, be considered a violation of this policy. This may include, but is not limited to sexually suggestive or offensive remarks; sexually suggestive pictures; sexually suggestive gesturing; verbal harassment or abuse of a sexual nature; harassing, abusive or sexually suggestive or offensive messages sent by e-mail or other electronic medium; subtle or direct propositions for sexual favors, and touching, patting, or pinching. Sexual harassment may be directed against a particular person or persons, or a group, whether of the opposite sex or the same sex. The Complainant need not be the person directly harassed.
- 3. Reporting The procedures for reporting claims of sexual harassment are set out in Section IV of this policy.
- C. <u>Non-Fraternization</u>: No employee shall engage in or maintain a romantic relationship with another employee that they manage, supervise or may control or influence the supervision, evaluation or compensation of the other. Employees who become involved in such a relationship must communicate this fact to their principal or department head. The principal or department head will confer with the EOCO Administrator to evaluate and determine an appropriate resolution in compliance with this policy. One or both employees may have to seek other employment, as the Board is under no obligation to reassign one or both employees. Romantic relationships between Board employees where there is no supervisory affiliation are not prohibited by this policy. Conflicts of interest involving a Board employee and their spouse, domestic partner or relative(s) are addressed in the Board's Ethics Policy.
- **D.** <u>Conduct with Students</u>: Romantic or sexual conduct between school employees, contractors, consultants, vendors or volunteers and Chicago Public School students is strictly prohibited. For purposes of this policy, such conduct includes but is not limited to, physical contact of a sexual nature or use of sexually suggestive, offensive or inappropriate remarks. Any person with knowledge of an improper relationship between a student and a school employee, contractor, consultant, vendor or volunteer must immediately report the conduct to the Law Department. In such instances, employees shall also complete the mandatory reporting requirements identified for suspected child abuse/neglect by school personnel set out in the Board's Policy on Reporting Child Abuse and Neglect.
- **Retaliation:** Retaliation against any person for having made a complaint or report of discrimination or sexual harassment, whether made internally, or externally with a federal, state, or local agency; or participating or aiding in an investigation of discrimination or sexual harassment, whether internal, or external with a federal, state, or local agency, is strictly prohibited. Any person who believes that he or she has been subjected to retaliation should report the retaliatory conduct to the EOCO Administrator. Acts of retaliation shall subject an the offending employee to discipline up to and including dismissal.

#### IV. REPORTING PROCEDURES

**A.** <u>Timely Reporting</u>: Complaints of discrimination, sexual harassment, retaliation or other violations of this policy shall be made within 90 calendar days of the discrimination, sexual harassment or retaliation complained of. The 90 calendar day reporting requirement shall be strictly applied, except when the EOCO Administrator determines, in his/her discretion that extraordinary circumstances exist and authorizes a waiver of the 90 day reporting requirement.

Nothing in this policy prevents anyone from submitting a report reporting an instance of discrimination, sexual harassment, retaliation or non-compliance with this policy of which they have witnessed or have knowledge of.

#### B. <u>Complaints by Students:</u>

1. <u>General</u> - A student, or a parent/guardian on the student's behalf, may make a complaint of discrimination, sexual harassment or retaliation to the school principal, assistant principal or EOCO Administrator. If the student alleges that an employee, contractor or vendor has discriminated against, retaliated against or sexually harassed him or her, the EOCO Administrator, school principal or assistant principal shall refer the matter to Law Department for investigation. If a student, or a parent/guardian on behalf of a student complains to the school principal or assistant principal, that another student has discriminated against, retaliated against or sexually harassed him or her, the school principal or assistant principal shall investigate the matter and, if the complaint is substantiated, commence appropriate disciplinary action against the offending student in accordance with the Student Code of Conduct.

If a student, or their parent/guardian on the student's behalf, complains to the EOCO that another student has discriminated against, retaliated against or sexually harassed him or her, the EOCO shall investigate the matter. If the EOCO substantiates the complaint, the EOCO Administrator will submit an investigation report to the Law Department for referral to the offending student's principal who will consult with the Law Department about appropriate disciplinary action.

If a student, parent or guardian making the complaint to the school principal or assistant principal feels the intervention or consequence rendered by the school principal or assistant principal is insufficient to address the discrimination, sexual harassment or retaliation, he or she may appeal the matter within 15 calendar days to the EOCO Administrator. The EOCO Administrator shall render a final determination in accordance with the timeline and procedures set out in the Guidelines to this policy. If the EOCO determines the intervention or consequence rendered at the school level is insufficient, the EOCO Administrator will submit an investigation report to the Law Department.

The EOCO Administrator shall also ensure that the affected students are afforded their rights provided for under Title IX of the Education Amendments of 1972.

2. Disability Discrimination Complaints By Students - Notwithstanding the procedures cited above, a student, or a parent/guardian on the student's behalf, making a complaint of disability discrimination by another student or by an employee, contractor or vendor, shall report their complaint in accordance with the Board's Combined Americans With Disabilities Act and 504 Policy (the "504 Policy")(See Section IV.C.1.). Under the 504 Policy, student complaints of disability discrimination should be submitted to: a) the principal or 504/ADA Coordinator of the student's assigned school or the school conducting the program or activity being complained about; or b) the central office department head of the applicable office conducting the program or activity being complained about; or c) the Office of Diverse Learner, Supports and Services, Special Education and Supports Office Department of Procedural Safeguards and Parental Supports Dispute Resolution. Principals, 504/ADA Coordinators and department heads must send all written complaints of this nature to the Department of Procedural Safeguards and Parental Supports Office of Dispute Resolution within 3 days of receiving the complaint.

No complaint based on disability status may be denied on the basis of being submitted to the incorrect District office. In such a case, the recipient must promptly refer the action to the <u>Department of Procedural</u>

<u>Safeguards and Parental Supports</u> Office of Dispute Resolution, and any submission deadlines will be extended to compensate for time lost due to the error in submission.

- **C.** <u>Complaints by Employees, Contractors, Consultants, Vendors and Volunteers:</u> For employees, contractors, consultants, vendors and volunteers complaints of discrimination, sexual harassment or retaliation shall be made to any of the following persons:
- 1. The Principal, administrator in charge or the assistant principal of the school in which that the Complainant works in;
- 2. The department head of the Complainant's office, including network chief if the Complainant is a Principal, or the department head of the hiring department if the Complainant is a consultant/vendor/contractor, the department head of the hiring department; or
- 3. The EOCO Administrator or EOCO Investigator designee.

Any school principal, administrator in charge, assistant principal or department head receiving an oral or written complaint alleging discrimination, sexual harassment or retaliation by an employee, contractor, consultant, vendor, volunteer shall handle the complaint in accordance with Sections IV. E. and F. below.

- **D.** <u>Complaints by Members of the Public</u>: Any member of the public who is aware of a violation of this policy or believes that he or she has been subjected to discrimination, sexual harassment or retaliation by a Board employee, contractor, consultant, vendor or volunteer may submit a complaint to any of the following persons:
- 1. The Principal, administrator in charge or the assistant principal of the applicable school;
- 2. The department head of the applicable office; or
- 3. The EOCO Administrator or EOCO Investigator designee.

Any school principal, administrator in charge, assistant principal or department head receiving an oral or written complaint alleging discrimination, sexual harassment or retaliation by an employee, contractor, consultant, vendor, volunteer shall handle the complaint in accordance with Sections IV. E. and F. below.

- Supervisor Handling, Confirmation and Reporting: Any school principal, administrator in charge, E. assistant principal or department head, including network chiefs, receiving an oral or written complaint alleging discrimination, sexual harassment or retaliation by an employee, contractor, consultant, vendor, volunteer must refer it to the EOCO's Administrator or designee for handling within three (3) business days following receipt or knowledge of the allegations. If the allegation from the Complainant is in writing, that document must be submitted to the EOCO. If the complaint is oral, the party receiving the complaint must summarize the allegation in writing and submit it to the EOCO. The principal, administrator in charge, assistant principal or department head, including network chiefs, must submit the written allegation to the EOCO Administrator in a manner that ensures the integrity and confidentiality of the contents. For example, if the principal, administrator in charge, assistant principal or department head, including network chiefs, elects to send the allegations/summary via facsimile, email or U.S. Mail, they should mark the findings, "Confidential," and send the allegations/summary to the EOCO Administrator and not to the parties involved, or any other third parties. The supervisor shall not disclose the allegations/summary to either party, or to any third party unless required by law. Unless required by law, the supervisor sending the allegations to the EOCO should only disclose this information as requested by the EOCO during the investigation. Upon receipt of the written allegations from the principal or department head, the EOCO Administrator or its designee will contact the Complainant to open a formal complaint.
- **F.** <u>School/Department's Involvement</u>: No school-based or department-based investigation or discipline may be initiated or imposed regarding allegations of discrimination, sexual harassment or retaliation by an employee, contractor, consultant, vendor, volunteer until the EOCO Administrator or the Law Department has investigated the matter and made a determination. If the EOCO Administrator unsubstantiates a claim, nothing in this policy prevents:

- 1. the supervisor from disciplining an employee for an Aact(s) of Mmisconduct under the Employee Discipline and Due Process Policy relevant District discipline policy, guideline and/or collective bargaining agreement, referenced in Section VI B herein, other than for those Aacts covering discrimination, harassment or retaliation; or
- 2. the principal from relinquishing a volunteer's authorization to serve; or
- the Board from subjecting a contractor, consultant or vendor to remedies of law or remedies pursuant to their contract.

#### V. EOCO RESPONSES TO COMPLAINTS

**A.** <u>Information and Advice</u>: Covered individuals and members of the public may contact the EOCO to seek advice, information or counseling on matters related to discrimination, sexual harassment and retaliation, and options available under this policy.

#### B. Formal Complaint:

- 1. Signed Complaint When an individual makes a complaint of discrimination, sexual harassment or retaliation to the EOCO Administrator or designee EOCO Investigator receives a complaint, either directly a signed complaint from the Complainant or indirectly from the individuals authorized in Section IV to receive complaints, the EOCO Administrator or EOCO Investigator, will be requested that the Complainant sign a complaint. The EOCO will attempt to contact the Complainant within fifteen calendar days after receiving notice of the complaint to obtain the identity of witnesses and any other evidence the Complainant chooses to submit. All complaints of discrimination, sexual harassment or retaliation, even if unsigned or oral, will be promptly and fully investigated. The EOCO Administrator will inform the Complainant that if the complaint is sustained and the Board seeks to discipline the alleged offender, the Complainant may be called to testify at subsequent disciplinary or other court proceedings.
- 2. <u>Unsigned Complaint or No Complainant Exception</u> The EOCO Administrator may act on will take appropriate actions regarding allegations of discrimination, sexual harassment, retaliation or other violations of this policy even if there is no signed complaint. The EOCO Administrator may investigate allegations of discrimination, sexual harassment, retaliation of other violations of this policy even if or a Complainant chooses not to pursue the matter. The EOCO Administrator may initiate investigations where there is no complaint.
- 3. Investigation - After receipt of a signed complaint, the EOCO Administrator or designee EOCO Investigator will commence an investigation within fifteen calendar days after contacting the Complainant. During the initial conversation with the Complainant, the EOCO Administrator or EOCO Investigator will inform the Complainant that if the complaint is sustained and the Board seeks to discipline the alleged offender, the Complainant may be called to testify at subsequent disciplinary or other court proceedings. The EOCO Administrator or EOCO Investigator will attempt to interview the Complainant and obtain from the Complainant the identity of witnesses and any other evidence the Complainant chooses to submit in support of their allegations. The EOCO Administrator or EOCO Investigator will attempt to interview relevant witnesses and review relevant documents. The investigation generally will conclude in no later than five school months unless either the Complainant or the alleged offender(s) are on a leave of absence at any point during the investigation. During the investigation, where appropriate the EOCO will take interim steps such as reducing, and in some cases, eliminating the potential for direct contact between the Complainant and alleged offender. At the conclusion of the investigation, the EOCO Administrator will prepare and issue a summary report containing a synopsis of the evidence and findings. Both the Complainant and the alleged offender Respondent will receive notification of the investigation outcome and determination. The EOCO maintains a record keeping system for all complaints, investigations, findings and action(s) taken. The EOCO will ensure employees and students are afforded their rights provided for under Title IX of the Education Amendments of 1972.
- 4. Disciplinary Determination In cases where the EOCO substantiates the allegations, the EOCO Administrator will submit an investigation report to the Law Department for referral to the offendering employee's supervisor who will consult with the Law Department about appropriate disciplinary action.

5. Amended and Additional Complaints - Nothing herein prevents a Complainant from amending a complaint to include new allegations, or from submitting multiple complaints on unrelated incidents.

#### VI. VIOLATIONS AND DISCIPLINE

- **A.** <u>Violations</u>: It is a violation of this policy for:
- 1. Any covered individuals to engage in unlawful discrimination, sexual harassment or retaliation, <u>as</u> defined in Section III herein;
- 2. Any principal, <u>administrator in charge</u>, assistant principal or department head, <u>including network chiefs</u>, to fail to abide by the reporting and other obligations identified in this policy;
- 3. Any principal, <u>administrator in charge</u>, assistant principal or department head, <u>including network chiefs</u>, to intentionally ignore sexually harassing conduct, <u>unlawful</u> discriminatory conduct or retaliation, <u>as defined in Section III herein</u>, by a covered individual that occurs in their presence, by failing to report that conduct. Discipline may be imposed in instances where a principal, <u>administrator in charge</u>, assistant principal or department head, <u>including network chiefs</u>, ignores such conduct even when the alleged victim does not complain about the observed conduct;
- 4. Any principal, <u>administrator in charge</u>, assistant principal, <u>or department head</u>, <u>including network chiefs</u>, <u>or EOCO employee</u> to fail to fulfill their duties and responsibilities as described in this policy;
- 5. Any Board employee to intentionally ignore sexually harassing conduct or unlawful discriminatory conduct, as defined in Section III herein, by a Board employee, contractor, consultant, vendor or volunteer towards a student that occurs in their presence, by failing to report that conduct. Discipline may be imposed in this instance regardless of whether or not the student complains about the conduct; and
- 6. Any covered individual to bring allegations in bad faith, and which the EOCO Administrator or <u>EOCO</u> <u>Investigator</u> its designee finds to be false.

#### B. <u>Discipline:</u>

- 1. Employees who violate this policy are subject to disciplinary action in accordance with the discipline requirements and procedures contained in one of the four documents listed below, which documents may be amended from time to time. The following four documents identify discipline requirements and procedures based on an employee's position classification:
  - a. Employee Discipline and Due Process Policy for Union Employees (except CTU);
  - b. Chicago Teachers Union Contract;
  - c. Non-Union Employee Discipline Guidelines; or
  - d. Principal and Assistant Principal Employment Guidelines.
- 2. Students who violate this policy are subject to disciplinary action pursuant to the Student Code of Conduct.
- 3. Contractors, consultants or vendors who violate this policy are subject to remedies of law or remedies pursuant to their contract.
- 4. <u>Volunteers who violate this policy are subject to the relinquishment of their authorization to serve as a volunteer.</u>

Employees and students who violate this policy are subject to disciplinary action. Contractors, consultants or vendors who violate this policy are subject to remedies of law or remedies pursuant to their contract. Volunteers who violate this policy are subject to the relinquishment of their authorization.

#### VII. NOTICE

Upon adoption of this policy, all new employees shall receive information on this policy at the date of hire. Each school shall maintain copies of this policy in its Main Office and annually the Principal shall advise each employee (full or part-time), student, contractor, consultant and volunteer who attends/works for/provides

services to their school about this policy. Network Chiefs and Department Heads shall maintain a copy of this policy in their offices and annually shall advise each employee or consultant/contractor they supervise about this policy. A poster informing covered individuals regarding prohibited discrimination, sexual harassment and retaliation will be posted in a prominent location at all schools, Network offices and in each Central Office department site. This policy will be distributed to all Board members, employees, and vendors active as of the date this policy is adopted, and posted on the Board of Education's website.

#### VIII. PUBLICATIONS

Beginning March 1, 2010 September 1, 2016, the following statement will be used in any and all new publications directed to students, parents, employees or applicants: "It is the policy of the Board to prohibit unlawful discrimination on the basis of any classifications protected by the Constitution of the United States, the Constitution of the State of Illinois and applicable federal, state or local laws or ordinances, including but not limited to discrimination on the basis of race, color, sex, gender identity/expression, age, religion, disability, national origin or sexual orientation."

The following paragraph will also be included in publications directed to parents and students: "Inquiries concerning the application of Title IX of the Education Amendments of 1972 and related regulations concerning sex discrimination should be referred to the CPS Equal Opportunity Compliance Office."

For purposes of this section, publication refers to handbooks, catalogs, manuals, applications and other similar published materials.

#### IX. EDUCATION, TRAINING AND PREVENTION

The EOCO Administrator or designee will conduct training or arrange for training to be provided on this policy and related legal developments on an as needed basis. to principals, Network Chiefs, Chief Officers and Department Heads.

**LEGAL REFERENCES:** 20 U.S.C. §1681 et seq.; 29 U.S.C. §764; 42 U.S.C. §1981; 42 U.S.C. §2000e et seq<del>;</del>, Title VII of the Civil Rights Act; 42 U.S.C. §12101; 775 ILCS 5/7A-102; 29 U.S.C. §764; 42 U.S.C. §1981; 42 U.S.C. §2000e et seq; 42 U.S.C. §12101; 775 ILCS 5/7A-102.

Approved for Consideration:

Matthéw Lyjons Chief Talent Officer Respectfully submitted:

Forrest Claypo6/ Chief Executive Officer

Approved as to Legal Form:

Ronald L. Marme General Counsel

#### AMEND BOARD REPORT 13-0828-PO1 EMPLOYEE DISCIPLINE AND DUE PROCESS POLICY FOR SCHOOL-BASED UNION EMPLOYEES (EXCEPT CTU)

#### THE CHIEF EXECUTIVE OFFICER RECOMMENDS THE FOLLOWING:

That the Board amend the policy adopted under Board Report 13-0828-PO1 and also re-name this policy the "Employee Discipline and Due Process Policy for Union Employees (Except CTU)". The amended policy is attached hereto.

**DESCRIPTION:** Policy modifications are highlighted on the attached and include the following:

- (1) Update the policy applicability to clarify that the policy applies to union employees, other than CTU, regardless of whether the non-CTU union employee is assigned to a school-based work location or other work location:
- (2) Update the Group 4 Acts of Misconduct section to include specific reference to pregnancy and gender identity/expression discrimination in alignment with the Board's Comprehensive Non-Discrimination. Sexual Harassment and Title IX Policy:
- (3) Update references to District departments for current organization structure; and
- (4) Revise the approval authorities in alignment with current practice.

Approved For Consideration:

Matthew Lyons Chief Talent Officer

**Respectfully Submitted:** 

Forrest Claypool

**Chief Executive Officer** 

Approved as to Legal Form:

General Counsel

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# Employee Discipline and Due Process Policy for School-Based Union Employees (Except CTU)

# The Employee Discipline And Due Process Policy for School-Based Union Employees (Except CTU)

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#### I. INTRODUCTION AND SCOPE OF POLICY

The Employee Discipline and Due Process Policy for School-Based Union Employees (Except CTU) ("Policy") applies to all school-based Employees represented by a labor organization, except Employees that belong to the Chicago Teacher Union's bargaining unit. The Board of Education of the City of Chicago ("Board") is a public employer that requires its Employees to perform their job duties and responsibilities in a manner that promotes the best interests of the students of the Chicago Public Schools, furthers the goals of the Chicago Public Schools, and results in the highest level of public trust and confidence.

In accordance with state law, this Policy grants the authority and responsibility to take disciplinary action against Board Union Employees (Except CTU), up to and including discharge. This Policy also grants the Chief Executive Officer, the Office of Employee Engagement, principals and Union Employee's supervisor or Principal, department heads, and others, as delegated by the Board, the authority and responsibility to discipline, up to and including discharge Union Employees (Except CTU)., certain Board Employees as specifically identified herein. Any limitation on their authority to discipline Board Employees is specifically set forth in this Policy and state or federal law.

This Policy is a general statement of disciplinary procedures. These disciplinary procedures are not intended to limit or restrict in any way the Board's right to discharge any Employee with or without cause or notice, subject to the requirements set forth in the Illinois School Code and related laws. Moreover, this Policy should not be construed as a contract. With respect to Employees not covered by a collective bargaining agreement, this Policy is not to be construed as containing binding terms and conditions of employment. With respect to Employees not covered by a collective bargaining agreement, the Board reserves the right to change the content of this Policy as it deems necessary with or without notice.

If aAn Employee's is covered by a collective bargaining agreement, that agreement will govern to the extent it conflicts with this Policy or contains additional requirements.

For ease of reading, this Policy uses the masculine pronoun "he" or "him" interchangeably with the feminine pronoun "she" or "her."

#### II. PROGRESSIVE DISCIPLINE

The Board embraces the concept of progressive and corrective discipline for Employees. The Board encourages its managers and supervisors to use progressive discipline when they believe that an Employee is amenable to correcting his misconduct.

Progressive discipline is a systematic approach to correct unwanted behavior and deter its occurrence by administering disciplinary actions based upon various factors, including but not limited to: (1) the seriousness of the offense; (2) the number of times it has occurred; (3) prior acts of misconduct; (4) the length of time between infractions (5) the attitude and cooperation of the Employee; (6) the Employee's work history; and (7) the totality of the circumstances.

While the Board encourages the use of progressive discipline, circumstances dictate that it cannot be used for every act of misconduct. Therefore, the Board uses progressive discipline at its discretion and does not solely rely on this concept in every instance when taking disciplinary action.

While it is not possible to list every act which will or might result in disciplinary action, the actions described in the Acts of Misconduct Section reflect conduct which is deemed to be inappropriate and which may result in disciplinary action. The Acts of Misconduct Section is not exhaustive, but is offered instead to generally provide notice of inappropriate conduct. The Chief Executive Officer, or his designee Office of Employee Engagement, may hold that conduct other than that referenced in the Acts of Misconduct Section is improper and warrants discipline. Further, the Chief Executive Officer, or his designee Office of Employee Engagement has the discretion to determine what degree of discipline is appropriate after weighing all the situational factors involved in the misconduct.

# III. DEFINITIONS

As used in this Policy, these terms are defined as follows:

- 1. <u>Assistant Principal</u> Under the direction and supervision of a principal; in charge of an attendance center in the absence of the principal; assists the principal in directing and coordinating the educational, administrative, supervisory, and counseling activities at school; and performs other related duties as required.
- 2. <u>Cautionary Notice</u> A non-disciplinary written statement to an Employee advising him that the described misconduct is unacceptable and will lead to formal discipline if repeated. The Cautionary Notice shall be served on the Employee, and the Employee shall be given an opportunity to sign it, or to provide a statement that the Employee refuses to sign. The issuance or the failure to issue a Cautionary Notice is not a grievable matter. An Employee or representative on the Employee's behalf, may submit a rebuttal to the Cautionary Notice for inclusion in the Employee's disciplinary file.
- 3. <u>Chief Administrator</u> The chief executive and operating officer of an academic preparatory center.
- 4. <u>Dismissal Charges</u> a formal document drafted by the Law Department and approved by the Chief Executive Officer, or his designee, containing charges and specifications against a Board Employee.
- 5. <u>Hearing Officer</u> an individual designated by the <del>Director of the</del> Office of Employee Engagement, or his designee, to conduct a hearing regarding the discharge of a Board Employee.
- 6. <a href="Principal">Principal</a> Contract/Interim/Acting The chief executive and operating officer of an attendance center. A contract principal is one elected by a Local School Council whose contract has been approved by the Board. An interim principal is selected by the Chief Executive Officer, or his designee, to serve out the term of a contract principal. An acting principal is also selected by the Chief Executive Officer, or his designee, to serve out the term of a contract principal, but generally is chosen to serve for a short period of time.
- 7. <u>Probationary Employee</u> All Employees, excluding teachers, with less than one calendar year of service with the Board.
- 8. Removal The temporary reassignment of an Employee with pay and benefits.
- 9. Repeated As used in Sections 2-1, 3-1, and 4-1 of the Acts of Misconduct, "repeated" means conduct that is the same as or similar to conduct for which the Employee has previously received discipline.

- **10.** Reviewing Officer An individual designated by the Director of the Office of Employee Engagement, or his designee, to review an appeal of a suspension by a Board Employee.
- **11.** School-Based Educational Support Personnel All full-time school-based non-teaching personnel.
- 12. <u>Staleness</u> If the Board does not take disciplinary action against an Employee within a reasonable time after it knew or should have known of an alleged rule infraction, then the Board will have waived its right to do so. An unreasonable delay shall mean a period of time that renders it difficult or impossible to ascertain the truth of the matters in controversy or as to create a presumption that the conduct at issue was condoned by the Board. The date a final investigative report is served on the Board is the date the Board is presumed to have knowledge of the rule infraction.
- 13. <u>Time Computation</u> In computing any period of time prescribed herein, the day of the act, event, or default for which the designated period of time begins to run shall not be included. The last day of the period so computed shall be included, unless it is a Saturday, a Sunday, a holiday, or any other day in which the Board's Central Office is closed.
- **14.** <u>Vacate AWOL Employees out of the System</u> A termination of employment due to absence without leave status, which does not preclude rehire in accordance with Board Rules and policies.

# IV. ACTS OF MISCONDUCT

## GROUP LACTS OF MISCONDUCT

Group 1 Acts of Misconduct includes the following minor acts of *inappropriate* behavior:

- 1-1 Failing to submit lesson plans or other reports as directed by the Principal, Department Head, or Chief Administrator in a timely manner.
- 1-2 Smoking on school or Board property.
- 1-3 Failing to display proper identification after being directed to do so.
- 1-4 Failing to inform the school or assigned work location of absences or tardies in a timely manner without reasonable justification.
- 1-5 Failing to report to school or assigned work location in a timely manner without reasonable justification.
- 1-6 Failing to return to work on time after breaks, lunch, or rest periods without prior authorization to extend the time of such breaks, lunch, or rest periods.
- 1-7 Using paging, cellular, and other electronic devices while supervising students, during instructional time, or at other inappropriate times without authorization.
- 1-8 Negligently failing to carry out a rule, order, or directive related to the performance of one's duty.
- 1-9 Treating discourteously anyone in the classroom, on school grounds or assigned work location, or while attending school functions.
- 1-10 Violating School rules, or Board rules, policies or procedures that result in minor acts of inappropriate behaviors in the classroom, or on school grounds or assigned work location, or while attending school functions.

# **Disciplinary Options**

Written Reprimand

## GROUP 2 ACTS OF MISCONDUCT

Group 2 Acts of Misconduct includes the following acts of *inappropriate* behavior:

- 2-1 Repeated or flagrant acts of Group I misconduct.
- 2-2 Leaving the classroom, duty assignment, or school without permission.
- 2-3 Using verbally abusive language on school or Board property, but not in front of students
- 2-4 Irregular or poor attendance, tardiness, or a pattern of repeated absence or tardiness at a specific time or on specific days of the week or month, or in relation to holidays.
- 2-5 Negligently supervising students.
- 2-6 Inattention to duty including, but not limited to, sleeping on duty, or loitering in the work area.
- 2-7 Insubordination such as the failure to carry out a rule, order, or directive related to the performance of one's duty.
- 2-8 Posting or distributing written materials on school or Board grounds in violation of Board rules or policies.
- 2-9 Failing to comply with the Chicago Public Schools' residency policy by failing to reside in the City of Chicago within six months of being hired.
- 2-10 Incompetently or inefficiently performing one's duties. (A teacher's unsatisfactory performance of pedagogical duties should be addressed through a remediation process).
- 2-11 Using corporal punishment that does not result in the physical contact with a student (e.g., humiliating a student, forcing a student to stand or kneel for an inordinate period of time, forcing a student into a physical position that causes pain, or requiring isolated time outs that violates isolated time out procedures).
- 2-12 Violating School rules, or Board rules, policies or procedures that result in acts of inappropriate behaviors in the school, or on the school grounds or assigned work location, or while attending school functions.

# **Disciplinary Options**

- Written Reprimand;
- Suspension Without Pay (1 to 5 days); and/or

## **GROUP 3 ACTS OF MISCONDUCT**

Group 3 Acts of Misconduct includes the following acts that *disrupt* the orderly educational process:

- 3-1 Repeated or flagrant acts of Group 2 misconduct.
- 3-2 Using school or Board property or services without authorization.
- 3-3 Using verbally abusive language to or in front of students.
- 3-4 Using physical restraint on a student that violates physical restraint procedures.
- 3-5 Making false, inaccurate, or deliberately incomplete statements in an official inquiry, investigation, or other official proceeding.
- 3-6 Violating confidentiality of Employee personnel records, student records, or other school or Board records.
- 3-7 Violating or failing to perform any duty required by the Board's Code of Ethics.
- 3-8 Directing, authorizing, allowing or asking an Employee to perform services, with or without pay, for unauthorized purposes or accepting the benefits of such performance.
- 3-9 Having recurrently poor attendance, tardiness, or a repeated pattern of absences or tardiness at a specific time or on specific days of the week or month, or in relation to holidays.
- 3-10 Using sick leave in an unauthorized manner for purposes other than allowed under Board Rules and regulations.
- 3-11 Negligently failing to comply with laws or rules governing health, safety or sanitary conditions of a school or Board property.
- 3-12 Intentionally failing to manage or supervise staff such that the health, safety, or sanitary conditions of a school are compromised.
- 3-13 Acting negligently so as to damage Board property.
- 3-14 Engaging in a profession, business, trade, investment, occupation, or other activity that conflicts with an Employee's job duties and responsibilities with the Board.
- 3-15 Transporting any student without written consent from the school and parent or legal guardian of the student.

- 3-16 Failing to comply with the Board's student travel policy.
- 3-17 Violating School rules, Board rules, policies or procedures that result in behaviors that disrupt the orderly educational process in the classroom, in the school, and may occur on or off the school grounds or assigned work location.

# **Disciplinary Options**

Suspension Without Pay (1-15 days); and/or

# **GROUP 4 ACTS OF MISCONDUCT**

Group 4 Acts of Misconduct includes the following acts that *seriously disrupt* the orderly educational process:

- 4-1 Repeated or flagrant acts of Group 3 misconduct.
- 4-2 Using racial, cultural, ethnic, or religious epithets, or threatening language.
- 4-3 Assaulting, threatening, intimidating, or physical or verbal abuse, by any Employee against any person on school grounds which results in physical contact; or provoking or inciting another person to engage in such conduct.
- 4-4 Using the office, work site, work locations, work vehicle, work tools, or work materials or supplies to conduct a secondary business, trade or occupation.
- 4-5 Unauthorized entry onto a Chicago Public School or Board property.
- 4-6 Any serious violation of the Chicago Public School's Code of Ethics that may result in direct or indirect financial impropriety, among other things.
- 4-7 Sexually harassing an Employee, student, or individual in violation of the Board's Sexual Harassment Policy.
- 4-8 Failing to cooperate with and truthfully answer inquiries of the Board's Title IX Officer or Sexual Harassment Officer.
- 4-9 Discriminating against an Employee, student, or applicant because of race, color, religion, sex, pregnancy, gender identity/expression, age, religion, disability (including, but not limited to, HIV status), national origin, age, or sexual orientation.
- 4-10 Discriminating in the performance of job duties against any member of the public because of race, color, religion, sex, pregnancy, gender identity/expression, age, religion, disability (including, but not limited to, HIV status), national origin, age, or sexual orientation.
- 4-11 Falsifying any attendance or other employment records, including, but not limited to, signing or swiping another Employee's time record.
- 4-12 Theft or unauthorized possession of school or Board property.
- 4-13 Excessively poor attendance or tardiness.
- 4-14 Requesting or taking a leave of absence on fraudulent grounds.

- 4-15 Submitting false or fraudulent residency information in violation of the Board's residency policy.
- Retaliating against an employee or student in prohibition of the Board's 4-16 Comprehensive Non-Discrimination, Title IX and Sexual Harassment Policy, which includes retaliation against any person for having made a complaint or report of discrimination or sexual harassment, whether made internally, or externally with a federal, state, or local agency; or participating or aiding in an investigation of discrimination or sexual harassment, whether internal, or external with a federal, state, or local agency; or retaliating against an Employee for filing a grievance, charge, or complaint regarding the terms or conditions of employment, or participating or aiding in an investigation, proceeding or hearing regarding such a grievance, charge or complaint; or retaliating against a student for filing a complaint against an Employee.; (a) who reasonably and in good faith has filed a grievance, charge, or complaint regarding the terms or conditions of employment; or (b) against an Employee who has properly testified, assisted or participated in any manner in an investigation, proceeding or hearing regarding such grievance, charge or complaint.
- 4-17 Forging or falsifying official school or Board documents.
- 4-18 Engaging in any act with the intent of providing inappropriate assistance to a student before, during, or after a test, or engaging in any act that an Employee knew or should have known would compromise the integrity of the testing process.
- 4-19 Soliciting funds for personal gain.
- 4-20 Fiscal mismanagement or waste of funds.
- 4-21 Misappropriating any funds of the Board or any other public or private organization.
- 4-22 Intentionally failing to comply with laws or rules governing health, safety or sanitary conditions of a school or Board property.
- 4-23 Acting intentionally to damage Board property.
- 4-24 Negligently supervising students where physical or psychological injury results.
- 4-25 Using corporal punishment that results in the deliberate use of physical force with a student (e.g., slapping, hitting, pushing, shaking, twisting, pinching, choking, swatting, head banging, or other physical contact; using any type of object or instrument that has contact with a student).

4-26 Violating School rules, Board rules, policies or procedures that result in behaviors that seriously disrupt the orderly educational process in the classroom, in the school, and may occur on or off the school grounds or assigned work location.

# **Disciplinary Options**

- Suspension Without Pay (1-30 days);
- Discharge

# **GROUP 5 ACTS OF MISCONDUCT**

Group 5 Acts of Misconduct includes the following acts that *grossly disrupt* the orderly educational process (School-based discipline is not appropriate. Please contact the Office of Employee Engagement Labor and Employee Relations or the Law Department).

- 5-1 Repeated or flagrant acts of Group 4 misconduct.
- 5-2 Absence without leave or authorization ("AWOL").
- 5-3 Losing one's professional or other license or failing to obtain prerequisites necessary to hold or renew professional or other license.
- 5-4 Falsifying employment records, or committing other fraudulent acts in attempting to secure employment.
- 5-5 Involvement in the illegal sale, delivery, receipt, possession, or use of any controlled substance either on or off the job site during hours of employment or non-working time.
- 5-6 Conviction for an enumerated crime as defined in the Illinois School Code.
- 5-7 Possessing, carrying, storing, or using weapons or dangerous chemicals on the job when not authorized to do so.
- 5-8 Soliciting or accepting for personal use any fee or other valuable thing that may be construed as a bribe. That is when such fee, gift, or other valuable thing is solicited by or given to the Employee, in hope or expectation of receiving treatment better than that accorded other persons, or using one's office so as to give the appearance of such impropriety.
- 5-9 Any cruel, immoral, negligent, or criminal conduct or communication to a student, that causes psychological or physical harm or injury to a student.
- 5-10 Soliciting, commanding, urging, inciting or requesting a sexual act of a student; Or intentionally or knowingly engaging in any sexual conduct or act with a student.
- 5-11 Violating the Chicago Public School's drug and alcohol testing policy (e.g., testing positive or refusing to submit to testing).
- 5-12 Failing to submit to a medical examination requested pursuant to the Board's rules and regulations.
- 5-13 Reporting to work under the influence of alcohol or illegal drugs.

- 5-14 Drinking, using, or possessing alcoholic beverages or illegal drugs, or using legal drugs in a manner not prescribed by a physician, while at work.
- 5-15 Engaging in any act or conduct prohibited by Board Rules, Municipal Code of the City of Chicago, the Illinois Compiled Statutes, applicable laws of other states, or federal statutes that may be deemed irremediable conduct.
- 5-16 Any communication in the presence of students that portrays person(s) as criminal, immoral, indecent, or lacking in virtue, or intended to incite hatred, violence, abuse, or hostility toward a person or group of persons by reason of or by reference to that person's religion, race, color, ethnicity, nationality, sex, age, disability, or sexual orientation.
- 5-17 Violating the School rules, or Board rules, policies or procedures which result in behaviors that grossly disrupt the orderly educational process in the classroom, in the school, and may occur on or off school grounds or assigned work location.

# **Disciplinary Options**

- Dismissal; and/or
- Referral to proper authorities for criminal prosecution.

# V. TYPES OF DISCIPLINARY ACTION

The types of disciplinary action that may be imposed include the following:

- 1. <u>Written Reprimand</u> A formal disapproval of the action(s) of an Employee, but which carries no loss of pay or benefits.
- 2. <u>Suspension</u> The temporary removal from employment, accompanied by a concurrent and temporary loss of the privileges of employment, including the loss of pay and benefits. The loss of benefits shall include any benefits that would normally accrue during active employment such as vacation and sick days (e.g., health insurance coverage would remain so long as the Employee makes appropriate contribution payments).
- 3. <u>Demotion</u> The lowering of a position or rank of an Employee in either a school or department with the requisite lowering of that Employee's pay and benefits equivalent to the level of job duties and responsibilities of the new position.
- 4. <u>Discharge</u> The act of dismissal from employment of the Board and the permanent loss of all privileges of employment. Discharge extinguishes any right to reinstatement.
- 5. <u>Transfer</u> For Employees not covered by a collective bargaining agreement, the removal of an Employee from one school or department to another school or department such that the Employee remains in the same position or rank. The transfer may occur with or without the loss of pay.

# VI. <u>DISCIPLINE PROCEDURES FOR SCHOOL-BASED UNION</u> <u>EMPLOYEES (EXCEPT CTU)</u>

# A. School-Based Union Employees (Except CTU)

To the extent any conflict exists between this Policy and the discipline process set forth in a collective bargaining agreement covering the Employee at issue, then the procedures set forth in the collective bargaining agreement will govern.

# 1. Cautionary Notice

Prior to the issuance of discipline against a School-Based Union Employee (except CTU) the Union Employee's supervisor or Chief Executive Officer, Chief Administrator, Principal, or designee shall issue a Cautionary Notice to the School-Based Union Employee, unless deemed not practical such as in cases involving egregious or serious rules violations. The Cautionary Notice shall inform the School-Based Union Employee of his act of misconduct, and warn the School-Based Union

Employee that formal discipline will occur if such misconduct is not corrected in the future. The Cautionary Notice shall be served on the School-Based Union Employee, and he shall be given an opportunity to sign it, or to provide a statement that he refuses to sign.

# 2. Reprimand and Suspension Procedures

The <u>Union Employee's supervisor</u> Chief Executive Officer, Chief Administrator, or Principal, or their designee, shall have the authority and responsibility to discipline <del>School-Based</del> Union Employees. The following procedures govern reprimands and suspensions of <del>School-Based</del> Union Employees:

- The Employee and his representative shall be given a minimum of three (3) school days written notice prior to the conference on a form entitled Notice of Pre-Discipline Hearing. This Notice shall provide a description of the alleged misconduct and what Acts of Misconduct are alleged to have been violated.
- 2. The Employee shall be entitled to one continuance request of the conference so long as prior notice is given at least one (1) school day in advance of the scheduled conference. The Board representative in charge of the conference shall have the authority to schedule a new conference date. The Board representative has complete discretion as to whether additional continuance requests may be granted. Additionally, the Employee is responsible for ensuring that his representative is present at the conference.
- 3. The Board representative is strongly encouraged to seek a mutually agreeable date with all parties when scheduling a conference date.
- 4. All documents intended for use in the conference shall be given to the Employee at least three (3) school days in advance of the conference. Additional supplemental documents may be used, in unusual cases, but must be tendered to the Employee at least one (1) school day in advance of the conference.
- 5. The conference shall occur in a place ensuring privacy.
- 6. At the conference, the Employee will be informed of the allegations against him, provided with an explanation of the basis of the allegations, and afforded an opportunity to respond to the allegations.
- 7. The Employee's or his representative's response to the allegations may include verbal statements, written materials, or other relevant objects. The Board representative shall duly consider all matters submitted to him by the Employee or his representative.

8. Witnesses are generally not allowed, however, the Board representative, in his discretion, may allow a witness if he deems it necessary. Rather, affidavits or signed and dated statements may be submitted and shall be duly considered by the Board representative.

After the conference has been completed, the Chief Executive Officer, Chief Administrator, Union Employee's supervisor or Principal, or their designee, shall issue a decision as to the Misconduct section(s) that was found to have been violated, and what level of discipline, if any, is appropriate on a Notice of Disciplinary Action form. The Chief Executive Officer, Chief Administrator, Union Employee's supervisor or Principal, or their designee, shall have the discretion and authority to issue a reprimand, or a suspension, without pay, from one (1) to thirty (30) days. If the evidence presented indicates that no violation of the Misconduct section occurred, then the Chief Executive Officer, Chief Administrator, Union Employee's supervisor or Principal, or their designee shall notify the Employee, in writing, as to this finding.

The Chief Executive Officer, Chief Administrator, Union Employee's supervisor or Principal, or their designee shall notify the Employee of his or her right to request an appeal of the discipline to the Director of the Office of Employee Engagement, or his designee, and the procedures that will be followed in that appeal.

Within five (5) business days of receiving the Chief Executive Officer's, Chief Administrator's, Union Employee's supervisor or Principal's, or their designee's Notice of Disciplinary Action form, the Employee or representative must mail, send via facsimile, or hand deliver a written request of appeal to the Director of the Office of Employee Engagement for suspensions of one (1) to thirty (30) days.

If a timely appeal of a suspension has been filed, then a review of the suspension will be conducted by the Director of the Office of Employee Engagement, or his designee. No suspension shall be served until the completion of the Director of the Office of Employee Engagement's review process. If the Union Employee appealing the suspension is not on a leave of absence at any point during the appeal, the review process generally concludes in less than three school months. The review procedures shall include, but may not necessarily be limited to the following:

# For Suspensions of Five (5) Days or Less

1. Where the <u>Union Employee's supervisor or Principal Chief</u> Executive Officer, Principal, or Chief Administrator has issued a Cautionary Notice, if appropriate, and followed Progressive Discipline, then, the Employee shall be afforded the opportunity to submit any written documents and/or arguments, including written witness statements, to a Reviewing Officer who shall be designated by the Director of the Office of Employee Engagement to review the discipline imposed;

- 2. The Employee shall be given a copy of any documentation and/or arguments submitted by the Chief Executive Officer, Union Employee's supervisor or Principal, or Chief Administrator in support of the discipline imposed. The Employee shall be afforded an opportunity to respond to the documentation and/or arguments submitted by the Chief Executive Officer, Union Employee's supervisor or Principal, or Chief Administrator;
- 3. The Reviewing Officer shall review all documentation and submissions submitted by the parties. The Reviewing Officer has the authority to request additional documentation or responses to specific questions from either party. Any information submitted by either party in response to a Reviewing Officer's request shall also be submitted to the other party. The parties shall have the right to respond to any newly submitted material within five (5) calendar days of when the new information is sent by the Reviewing Officer to the parties. Upon a review of all the materials submitted by the parties, the Reviewing Officer shall make a recommendation to the Director of the Office of Employee Engagement as to whether the discipline imposed by the Union Employee's supervisor or the Chief Executive Officer, Principal, or Chief Administrator should be upheld, increased, decreased, or overturned completely:
- If the Chief Executive Officer, Union Employee's supervisor or 4. Principal, or Chief Administrator has not issued a Cautionary Notice, where appropriate, and has not followed Progressive Discipline, then the Employee shall be afforded a hearing before a Reviewing Officer. The Employee shall be afforded adequate notice of the review procedures, an opportunity for the Employee to be present at the hearing, be represented by one person of his choice, know and respond to the charges, and present oral and/or written evidence on his behalf, including witnesses. The rules of evidence do not apply. It is preferred that all witnesses be present at the hearing; but, in extenuating circumstances, witnesses may testify by some other electronic means. The Reviewing Officer shall review the record, submitted documents and testimony. The Reviewing Officer has the authority to request additional documentation or responses to specific questions from either party. Any information submitted by either party in response to a Reviewing Officer's request shall also be submitted to the other party. The parties shall have the right to respond to any newly submitted material within five (5) calendar days of when the new information is sent by the Reviewing Officer to the parties. Upon a review of all the materials submitted by the parties, the Reviewing Officer shall make a recommendation to the Director of the Office of Employee Engagement as to whether the discipline imposed by the Chief Executive Officer. Union Employee's supervisor or Principal, or Chief Administrator should be upheld, increased, decreased, or overturned completely; and

- 5. The Director of the Office of Employee Engagement, or his designee, shall review the Reviewing Officer's recommendation. The Director of the Office of Employee Engagement, or his designee, shall have the authority to accept or reject the recommendation, or request additional information from the Reviewing Officer. The Director of the Office of Employee Engagement, or his designee, shall have the authority to issue a final decision as to whether the suspension imposed by the Chief Executive Officer, Union Employee's supervisor or Principal, or Chief Administrator should be upheld, increased, decreased or overturned completely.
- 6. The determination by the Director of the Office of Employee Engagement, or his designee, to suspend an Employee, increase, decrease, or to rescind the discipline completely, shall be final and may not be appealed by either party.

The Director of the Office of Employee Engagement will make the final decision as to whether an Employee is entitled to a document review, set forth in paragraphs one (1) through three (3) above, or a hearing review, set forth in paragraph four (4) above, of that Employee's suspension.

# For Suspensions Over Five (5) Days

All School-Based Union Employees (except CTU) suspended over five (5) days, that have timely filed an appeal with the Director of the Office of Employee Engagement, shall be entitled to a hearing review set forth in paragraphs four (4) through six (6) above.

## 3. Discharge Procedures

The Union Employee's supervisor or A Principal, Chief Administrator, or the Chief Executive Officer or their designee—shall have the authority and responsibility to recommend the discharge of School-Based Union Employees (except CTU).

The Chief Executive Officer, or his designee, Office of Employee Engagement shall have has the right and authority to suspend an Employee, without pay, pending the outcome of a dismissal hearing. Before a School-Based Union Employee is suspended without pay, he shall be afforded a pre-suspension hearing in the Office of Employee Engagement so that the Employee may be informed of the allegations against him, and to provide the School-Based Union Employee with an opportunity to rebut the allegations leveled against him. The Office of Employee Engagement may suspend Employees, without pay, for a maximum of sixty (60) work days, pending a discharge hearing, only in cases where the misconduct is in violation of the Board's drug/alcohol policy, any of the enumerated offenses as defined in the Illinois School Code, sexual misconduct, severe physical abuse, or other egregious violations. The Employee shall be entitled to back pay if the Employee is not discharged. If a

determination has not been made within (60) work days as to whether the Employee should be discharged, then the Employee will start receiving pay, and will be eligible for all benefits normally available during periods of active employment.

The <u>Office of Employee Engagement</u> Chief Executive Officer, or his designee, shall also possess has the right to remove, with pay and benefits, an Employee from his position on a temporary basis where the best interests of the Chicago Public Schools and the students are served by such a removal.

Where the discharge of an Employee is recommended, the Board's Law Department will draft Dismissal Charges that will set forth the charges and specifications alleged against the Employee. These Dismissal Charges shall be approved by the Chief Executive Officer, or his designee.

The Employee shall be afforded the opportunity to have a dismissal hearing at the Office of Employee Engagement that will be conducted by a Hearing Officer that shall be designated by the Director of the Office of Employee Engagement., or his designee. The hearing procedures shall include, but may not necessarily be limited to the following:

- 1. The Employee shall be entitled to notice of the Dismissal Charges prior to the hearing.
- 2. At the hearing, the Employee may appear on his own behalf or be represented by one person of his choice. The Employee shall have the right to be present, to respond to the Dismissal Charges, present oral and/or written evidence, including the direct examination and cross-examination of witnesses. The rules of evidence will not be applicable. The Hearing Officer has the authority to administer oaths, to limit testimony and evidence, and to rule on motions presented by the parties. The hearing will be recorded by a means determined by the Hearing Officer.
- 3. Once the hearing has closed, the Hearing Officer will summarize the evidence and make recommended findings of facts and conclusions of law to the Director of the Office of Employee Engagement. The Director of the Office of Employee Engagement, or his designee, has the authority to accept or reject the Hearing Officer's recommendations.
- 4. If the Director of the Office of Employee Engagement determines that the discharge of the Employee is not warranted, then the Director of the Office of Employee Engagement, or his designee, shall issue a decision that specifies the level of discipline which shall include the following options: (1) a suspension from one (1) to thirty (30) days; (2) a demotion; (3) transfer to another school; (4) a written reprimand; or (5) that no discipline shall be imposed. If the Employee is entitled to back pay

based upon the determination by the <del>Director of the Office of Employee Engagement, then such back pay shall be paid as quickly as practicable. The decision by the <del>Director of the Office of Employee Engagement shall be final and may not be appealed by either party.</del></del>

- 5. If the Director of the Office of Employee Engagement, or his designee, determines that the discharge of the Employee is warranted, then he shall submit his findings and conclusions to the Chief Executive Officer. The Chief Executive Officer, or his designee, may decide to decrease the severity of the recommended discipline. If the Chief Executive Officer, or his designee, agrees with the findings and conclusions of the Director of the Office of Employee Engagement to discharge the Employee, then the Chief Executive Officer shall report his decision to the Board.
- 6. The Board will determine whether to accept or reject the Chief Executive Officer's recommendation to discharge the Employee. The Board may also decide to decrease the severity of the discipline as well. The determination of the Board will be final.

# B. School-Based Probationary Union Employees (Except CTU)

# 1. Probationary Period

Newly hired School-Based Union Employees (except CTU) will be regarded as probationary Employees for the first twelve (12) months of employment, and will receive no seniority or continuous service credit during such probationary period. Any period of absence from work in excess of ten (10) days shall extend the probationary period for a period of time equal to the absence. Probationary Employees who have been determined eligible in their position category and who continue in the service of the Board beyond their probationary period shall obtain regular educational support personnel status. An Employee's probationary status lasts for the first twelve (12) months of employment. For probationary Employees promoted or appointed to a different position, their probationary period shall be extended for sixty (60) days. Nothing provided in this Section shall be construed to confer a property interest in Board employment or an expectation of continued employment upon at-will Employees. At-will Employees may be discharged from Board employment for any or no cause and with or without notice.

## 2. Discipline of Probationers

The Office of Employee Engagement Principal or Chief Administrator may issue a written reprimand or suspend a probationary Employee without pay for up to thirty (30) days. The Employee does not have the right to request review of such action.

The Principal or Chief Administrator may discharge an Employee during the probationary period and shall notify the Office of the Office of Employee Engagement. Failure of the Principal or Chief Administrator to provide notification to the Office of Employee Engagement shall not affect the termination. Probationary Employees have no right to their position. Accordingly, the Office of Employee Engagement Principal or Chief Administrator has the right to discharge a probationary Employee with or without cause, notice being given, or an opportunity to be heard.

# VII. VACATE ALL EMPLOYEES THAT ABANDON THEIR EMPLOYMENT

All Employees, except contract principals and tenured teachers, Union Employees that have been absent for ten (10) consecutive work days, without providing a legitimate excuse for such absence, and who are not on approved benefit time or other approved paid time off, shall be considered to have abandoned their position with the Chicago Public Schools. The Board shall provide notice to the Employee, the principal, and collective bargaining representative, if applicable, of the Employee's jobabandonment status, and determine whether the Employee has a legitimate reason for being absent (e.g., obtained a leave of absence, filed for worker's compensation, or other legitimate reason).

If no legitimate reason is established for the Employee's absence within ten (10) calendar days from the date of the mailing of the notice, the Board shall be entitled to vacate the Employee out of system. That Employee shall lose his right to the position he formerly held. The Board shall provide notice to the Employee, the principal, and collective bargaining representative, if applicable, of the fact that the Employee has been vacated out of his position. The Employee, however, shall be allowed to re-apply for any vacant position that exists within the Board.

All notices identified in this section shall be sent by first-class mail to the last known address that the Employee provided to the Board, and to the last known address of the Employee's collective bargaining representative, if applicable.

The direct supervisor or manager of an Employee bears the ultimate responsibility to correctly notify the Talent Office as to the absent without leave status of an Employee.

## VIII. MISCELLANEOUS PROVISIONS

- 1. When an Employee engages in an alleged act of misconduct, but has left the work location where the alleged act of misconduct occurred, then the Director of the Office of Employee Engagement shall follow the discipline process outlined in this Section VI. have the authority to institute discipline against that Employee pursuant to the applicable disciplinary process.
- 2. The Chief Executive Officer, Chief Officers, heads of general departments now in existence or hereafter created, the General Counsel, Assistant

Attorneys, the Board Secretary, and the Assistant Board Secretary are at will Employees who possess no property right to their position or expectation of continued employment. Said Employees may be discharged from their employment with or without cause and with or without notice in accordance with applicable Board Rules and Statutes.

- 3. Written reprimands may not be appealed to the Director of the Office of Employee Engagement for review. Rather, the Board agent's decision to issue a written reprimand shall be final. An Employee or representative on the Employee's behalf, may submit a rebuttal to a written reprimand for inclusion in the Employee's disciplinary file.
- 4. All appeal hearings conducted by the Office of Employee Engagement may be held in an Area Office, or other location as deemed appropriate by the Director of the Office of Employee Engagement. Appropriate notice shall be given to all parties as to the location of the appeal hearing.

# IX. EFFECTIVE DATE

This Policy shall take effect on the date it is adopted by the Board. All previously adopted policies or procedures regarding disciplinary actions and discharges of School-Based Union Employees (except CTU) are rescinded upon the effective date of this Policy.

Any misconduct that occurred before the adoption of this Policy shall be governed by the prior Board Rules, policies, and the Employee discipline code that were in effect at the time the misconduct occurred, including policies set forth in Board Report 13-0828-PO1 04-0728-PO1. Any misconduct that occurs on or after the date of adoption of this Policy shall be governed by this Policy.

# RESCIND BOARD REPORT 13-0828-PO3 PERFORMANCE MANAGEMENT AND DISCIPLINE POLICY FOR PRINCIPALS AND ASSISTANT PRINCIPALS

# THE CHIEF EXECUTIVE OFFICER RECOMMENDS THE FOLLOWING:

That the Board rescind the policy adopted under Board Report 13-0828-PO3 because the Chief Executive Officer's designee has, pursuant to Board Rules 4-1 and 4-7, approved guidelines effectuating performance management and discipline for principals and assistant principals.

**Approved For Consideration:** 

Matthew Lyons Chief Talent Officer **Respectfully Submitted:** 

Forrest Claypool Chief Executive Officer

Approved as to Legal Form:

Ronald L. Marmer General Counsel



# **Board of Education**

City of Chicago

Office of the Board 1 North Dearborn Street, Suite 950, Chicago, Illinois 60602 (773) 553-1600 Fax (773) 553-1601

Susan J. Narrajos ASSISTANT SECRETARY

16-0525-CO1

May 25, 2016

COMMUNICATION RE: LOCATION OF **BOARD MEETING OF JUNE 22, 2016** 

Frank M. Clark President, and Members of the Board of Education Mark F. Furlong Rev. Michael J. Garanzini, S.J. Jaime Guzman Dr. Mahalia A. Hines **Dominique Jordan Turner** Gail D. Ward

This is to advise that the Regular Meeting of the Board of Education scheduled for Wednesday, June 22, 2016 will be held at:

> **CPS Loop Office** 42 W. Madison Street, Garden Level, Board Room Chicago, IL 60602

The Board Meeting will begin at 10:30 a.m.

Public Participation Guidelines are available on www.cpsboe.org or by calling (773) 553-1600.

For the June 22, 2016 Board Meeting, advance registration to speak and observe will be available beginning Monday, June 20th at 10:30 a.m. and will close on Tuesday, June 21st at 5:00 p.m. or until all slots are filled. You can advance register during the registration period by the following methods:

Online:

www.cpsboe.org (recommended)

Phone:

(773) 553-1600

In Person: 1 North Dearborn, Suite 950

The Public Participation segment of the meeting will begin as indicated in the meeting agenda and proceed for no more than 60 registered speakers for the two hours.

Sincerely,

Estela H. Belhaw Estela G. Beltran

Secretary



# **Board of Education**

City of Chicago

Office of the Board 1 North Dearborn Street, Suite 950, Chicago, Illinois 60602 (773) 553-1600 Fax (773) 553-1601

Susan J. Narrajos ASSISTANT SECRETARY

16-0525-CO2

May 25, 2016

### COMMUNICATION RE: 2016-2017 SCHEDULE OF REGULAR BOARD MEETINGS - BOARD OF EDUCATION, CITY OF CHICAGO

#### TO THE MEMBERS OF THE BOARD OF EDUCATION:

I am hereby submitting the 2016-2017 Schedule of Regular Board Meetings. The Board Meetings will be held on the fourth Wednesday of each month, unless otherwise indicated.

> 2016 Schedule 2017 Schedule July 27, 2016 January 25, 2017 August 24, 2016 February 22, 2017 September 28, 2016 March 22, 2017 October 26, 2016 April 26, 2017 November 16, 2016 (3<sup>rd</sup> Wednesday) May 24, 2017 December 21, 2016 (3rd Wednesday) June 28, 2017 July 26, 2017 August 23, 2017

The Board Meetings will be held at CPS Loop Office, 42 West Madison Street, Garden Level, Board Room and will begin at 10:30 a.m. until further notice. Advance registration for Public Participation will open the Monday preceding the Board meeting at 10:30 a.m. and close Tuesday at 5:00 p.m., or until all slots are filled. Advance registration is available for speakers and observers. You can advance register via:

Online:

www.cpsboe.org (recommended)

Phone:

(773) 553-1600

In Person: 1 North Dearborn, Suite 950

The Public Participation segment of the meeting will begin as indicated in the meeting agenda and proceed for no more than 60 registered speakers for the two hours.

Further, let the official record reflect that the 2016-2017 Planning Calendar has been prepared in accordance with the Illinois Open Meetings Act and will be available for public distribution.

Respectfully submitted.

tele & Beltin

Estela G. Beltran

Secretary

# TRANSFER OF FUNDS Various Units and Objects

#### THE CHIEF EXECUTIVE OFFICER RECOMMENDS THE FOLLOWING:

The various transfers of funds were requested by the Central Office Departments during the month of April. All transfers are budget neutral. A brief explanation of each transfer is provided below:

#### 1. Transfer from North Grand High School to Education General - City Wide

#### 20160131782

Rationale: FY16 Ventra Card Payment (3/18/16 Invoice)

Transfer I	From:	Transfer To:	
46431	North Grand High School	12670 Education General	· City Wide
124	School Special Income Fund	124 School Special Inco	me Fund
53405	Commodities - Supplies	57915 Miscellaneous - Cor	ntingent Projects
290003	Miscellaneous General Charges	600005 Special Income Fur	d 124 - Contingency
002239	Internal Accounts Book Transfers	150900 Grants - Supplemen	ıtal

Amount: \$1,000

#### 2. Transfer from Facility Opers & Maint - City Wide to George B McClellan Elementary School

#### 20160132295

Rationale: Furnish all labor and material to install new piping as needed for install and run new electrical wires to the water fountain.

Maximo WO# CPD-1517318

Transfer I	From:	Transfer 1	Го:
11880	Facility Opers & Maint - City Wide	24421	George B McClellan Elementary School
230	Public Building Commission O & M	230	Public Building Commission O & M
56105	Services - Repair Contracts	56105	Services - Repair Contracts
254033	O&M South	254033	O&M South
000000	Default Value	000000	Default Value

Amount: \$1,000

#### 3. Transfer from Social and Emotional Learning - City Wide to Social and Emotional Learning - City Wide

#### 20160132670

Rationale: Transfer to increase sub bucket

Transfer i	From:	Transfer 7	Го:
. 10898	Social and Emotional Learning - City Wide	10898	Social and Emotional Learning - City Wide
324	Miscellaneous Federal, State & Local Grants	324	Miscellaneous Federal, State & Local Grants
53405	Commodities - Supplies	51320	Bucket Position Pointer
221011	Improvement Of Instruction	290001	General Salary S Bkt
500001	Start On Success Program Fy 16	500001	Start On Success Program Fy 16

Amount: \$1,000

#### 4. Transfer from Social and Emotional Learning - City Wide to Social and Emotional Learning - City Wide

#### 20160132749

Rationale: Reversing previous transfer - funds no longer needed

Transfer f	From:	Transfer 1	Го:
10898	Social and Emotional Learning - City Wide	10898	Social and Emotional Learning - City Wide
324	Miscellaneous Federal, State & Local Grants	324	Miscellaneous Federal, State & Local Grants
51320	Bucket Position Pointer	53405	Commodities - Supplies
290001	General Salary S Bkt	221011	Improvement Of Instruction
500001	Start On Success Program Fy 16	500001	Start On Success Program Fy 16

Amount: \$1,000

#### 5. Transfer from Joseph Warren Elementary School to Information & Technology Services

#### 20160132929

Rationale: SSC-91053-N4V9 - transfer request for Warren School

Transfer From:		Transfer 7	Го:
25761	Joseph Warren Elementary School	12510	Information & Technology Services
115	General Education Fund	115	General Education Fund
54405	Services - Telephone & Telegraph	54405	Services - Telephone & Telegraph
254501	Telecom (Non E-Rate)	254501	Telecom (Non E-Rate)
000575	Student Based Budgeting	000575	Student Based Budgeting

Amount: \$1,000

#### 6. Transfer from Language and Cultural Education to Back of the Yards

#### 20160133355

Rationale: Transfer fund to school to cover the cost of custodial services for OLCE June 29th summer PD session.

Transfer F	From:	Transfer 1	io:
11510	Language and Cultural Education	46551	Back of the Yards
115	General Education Fund	115	General Education Fund
53305	Instructional Materials (Non-Digital)	54105	Services: Non-technical/Laborer
221011	Improvement Of Instruction	254007	Custodial Services
000000	Default Value	000000	Default Value

Amount: \$1,000

#### 7. Transfer from Arts to Michael M Byrne School

#### 20160133512

Rationale: Creative Compass participation incentive;

Supplemental funding for the purchase of arts instruction-related materials, equipment, and supplies.

Transfer I	From:	Transfer 1	Го:
10890	Arts	22501	Michael M Byrne School
124	School Special Income Fund	124	School Special Income Fund
54125	Services - Professional/Administrative	53405	Commodities - Supplies
113090	Grants-Citywide Misc Fndtns	113034	Performing & Creative Arts
071975	Ingenuity - Creative Compass	071975	Ingenuity - Creative Compass

Amount: \$1,000

## 8. Transfer from Arts to George Westinghouse High School

#### 20160133513

Rationale: Creative Compass participation incentive;

Supplemental funding for the purchase of arts instruction-related materials, equipment, and supplies.

Transfer From:		Transfer 1	Transfer To:		
10890	Arts	53071	George Westinghouse High School		
124	School Special Income Fund	124	School Special Income Fund		
54125	Services - Professional/Administrative	53405	Commodities - Supplies		
113090	Grants-Citywide Misc Fndtns	113034	Performing & Creative Arts		
071975	Ingenuity - Creative Compass	071975	Ingenuity - Creative Compass		

Amount: \$1,000

#### 953. Transfer from Talent Office to Talent Office

#### 20160138894

Rationale: Transferring unused funds to contingency account - cash flow

Transfer To: Transfer From: 11010 Talent Office Talent Office 11010 General Education Fund General Education Fund 115 115 54125 Services - Professional/Administrative 57940 Miscellaneous Charges Teacher Sourcing & Recruitment 264207 Teacher Sourcing & Recruitment 264207 000000 Default Value 000000 Default Value

Amount: \$1,000,000

### 954. Transfer from Capital/Operations - City Wide to Walter Payton College Preparatory HS

#### 20160132987

Rationale: Funds Transfer From Award# 2015-436-00-01 To Project# 2014-70020-ANX; Change Reason: NA

Transfer From: Transfer To: Capital/Operations - City Wide 70020 Walter Payton College Preparatory HS 12150 Miscellaneous Capital Fund 436 Miscellaneous Capital Fund 436 56310 Capitalized Construction 56310 Capitalized Construction 009531 Additions 009526 All Other 000017 Tif Capital 000017 Tif Capital

Amount: \$1,025,746

## 955. Transfer from Facility Opers & Maint - City Wide to Facility Opers & Maint - City Wide

#### 20160138900

Rationale: Transfer funds per OMB request.

Transfer To: Transfer From: 11880 Facility Opers & Maint - City Wide 230 Public Building Commission O & M Facility Opers & Maint - City Wide 11880 Public Building Commission O & M 230 57940 Miscellaneous Charges 53125 Commodities - Gas - Purchase 254004 Utilities 254004 Utilities Default Value 000000 Default Value 000000

Amount: \$1,600,000

#### 956. Transfer from Facility Opers & Maint - City Wide to Facility Opers & Maint - City Wide

#### 20160138908

Rationale: Transfer funds per OMB request.

Transfer From: Transfer To: 11880 Facility Opers & Maint - City Wide 11880 Facility Opers & Maint - City Wide Public Building Commission O & M 230 Public Building Commission O & M 230 Commodities - Gas - Distribution 57940 Miscellaneous Charges 53120 254004 Utilities 254004 Utilities 000000 Default Value 000000 Default Value

Amount: \$1,700,000

#### 16-0525-EX1

#### 957. Transfer from Network Support to Network Support

20160138967

Rationale: Transfer funds per OMB request.

Transfer From:Transfer To:11110Network Support11110Network Support353Title II - Teacher Quality353Title II - Teacher Quality54125Services - Professional/Administrative57940Miscellaneous Charges

221234 Professional Develop/Curriculum Develp 221234 Professional Develop/Curriculum Develp

494054 Title lia - Teacher Quality 494054 Title lia - Teacher Quality

Amount: \$1,800,000

#### 958. Transfer from Capital/Operations - City Wide to Southeast Area Elementary School

20160138583

Rationale: Funds Transfer From Award# 2015-436-00-16 To Project# 2014-22631-NSC; Change Reason: NA

Transfer From: Transfer To: Capital/Operations - City Wide 12150 22631 Southeast Area Elementary School 436 Miscellaneous Capital Fund 436 Miscellaneous Capital Fund Capitalized Construction 56310 Capitalized Construction 56310 009441 New School Openings New School Openings 009441 343920 Cdb - Gaming Revenue 343920 Cdb - Gaming Revenue

Amount: \$3,221,216

#### 959. Transfer from Capital/Operations - City Wide to Jose De Diego Community Academy

20160134728

Rationale: Funds Transfer From Award# 2016-484-00-07 To Project# 2016-31261-MCR; Change Reason: NA

Transfer From: Transfer To: Capital/Operations - City Wide Jose De Diego Community Academy 12150 31261 484 CIP Series 2013BC 484 CIP Series 2013BC 56310 Capitalized Construction 56310 Capitalized Construction 253508 Renovations 253508 Renovations 600016 2016 Bond Proceeds 600016 2016 Bond Proceeds

Amount: \$7,986,381

Respectfully submitted:

Forrest Claypool
Chief Executive Office

Approved as to legal form:

General Counsel

# AUTHORIZE EXTENDING THE AGREEMENTS WITH VARIOUS PROVIDERS FOR HIGH QUALITY EARLY CHILDHOOD SERVICES FUNDED BY THE ILLINIOS EARLY CHILDHOOD BLOCK GRANT

#### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize extending agreements with providers listed in Exhibit "A" to provide high quality early childhood services to children ages birth to five and their families at a cost not to exceed the aggregate amount of \$55,000,000 per year. Written extension agreements for services are being negotiated. No services shall be provided by any provider and no payment shall be made to any provider prior to the execution of such provider's written extension agreement. The authority granted herein shall automatically rescind as to each provider in the event their extension agreement is not executed within 120 days of the date of this Board Report. Information pertinent to these extensions is stated below.

PROVIDERS: See Exhibit "A"

**USER:** Office of Early Childhood Education

42 W. Madison Street, Garden Level

Chicago, IL 60602

Contact: Diego Giraldo (773) 553-2010

## **ORIGINAL AGREEMENTS:**

The original agreements (authorized by Board Report 14-0625-EX9 as amended by Board Report 14-0723-EX6) in the aggregate amount of \$55,000,000 are for a term commencing on July 1, 2014 and ending on June 30, 2016. The original agreements were awarded on a non-competitive basis pursuant to Board Rule 7-2.2(d).

**EXTENSION TERM:** The term of each agreement is being extended for a term commencing on July 1, 2016 and ending on June 30, 2017.

SCOPE OF SERVICES: Providers will continue to furnish one or more of the following services: early childhood center based educational services in a full day setting for preschool children ages 3 and 4; infant – toddler center based Prevention Initiative services in a full day setting for children ages birth to age 3; or Prevention Initiative Model Services to children ages birth to age 3 and their families. Programs must be developmentally appropriate and meet the needs of each age group and their families. Center based educational programs must include a Research Based Curriculum with activities that foster cognitive, language, physical, social, creative, emotional and personal (self-help) development. Prevention Initiative programs must be designed so that parents will gain knowledge and skills in parenting through implementation of a research based program model which will guide the provision of services and provide for coordination of services.

**DELIVERABLES:** Providers will continue to deliver appropriate educationally sound and research based preschool and/or infant toddler programs to eligible children enrolled in child care centers and/or case management and/or parent educational services to children and families eligible for the Prevention Initiative programs as described by the Illinois State Board of Education.

**OUTCOMES:** Providers' services will result in young children developing a strong foundation for learning and being better prepared to enter preschool and/or kindergarten. At-risk children and families will have access to coordinated services and extra preparation prior to kindergarten.

**COMPENSATION:** Each provider shall be paid quarterly upon invoicing based upon approved budgets and the number of children served during the prior quarter; the sum of payments to all providers during this extension period shall not exceed \$55,000,000 per year. The first payment shall be made within 30 days of contract execution; subsequent payments shall be made during the months of November, March, and June after all financial and program information including budget, certification, enrollment, expenditure documents and reports have been reviewed and approved by the Board.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written extension agreements. Authorize the President and Secretary to execute the extension agreements. Authorize the Chief Early Childhood Education Officer or the Deputy Chief Early Childhood Education Officer to execute all ancillary documents required to administer or effectuate this extension.

**AFFIRMATIVE ACTION:** This agreement is a non-procurement contract. It is classified as an Education report. Therefore, M/WBE goals are not applicable.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to: Office of Early Childhood Education Fiscal Year: 2017

Budget Classifications: 11385-362-54105-119027-376660 (\$55,000,000 FY17)

11385-362-54105-119027-376661 11385-362-54105-119027-376663 11385-362-54105-119027-376664

#### **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

16-0525-EX2

**Approved for Consideration:** 

Janice K. Jackson Chief Education Officer

Approved:

Forrest Claypool
Chief Executive Officer

Approved as to legal form: Q

Ronald L. Marmer General Counsel

Exhibit A
Chicago Public Schools
Office of Early Childhood Education
Community Partnership Programs

	Agency Name	Vendor #	Address	Zip	Name	Last Name	Phone	PFA	PI-Center	PI-Home	Innovative
	ABC Preschool	89685	3800 N. Austin	60634	Patricia	Bentz	773-685-9033	×			
2	Ada S. McKinley Community Services, Inc.	21166	725 S. Wells Suite 1A	60607	George	Jones Jr.	312-554-0600	×	×		
<sub>6</sub>	Alain Locke Charter School	04730	3141 W. Jackson Blvd.	60612	Claire T.	Hartfield	312-491-9100	×			
4	Albany Park Community Center, Inc	45712	3403 W. Lawrence, Suite 300	60625	Harold	Rice	773-583-5111	×			
rc.	All About Kids Learning Academy, Inc	81328	514 E. 75 <sup>th</sup> St.	60619	Tess	McKenzie	773-892-2800	×	×		
ي ا	Allison's Infant and Toddler Center	81401	5522 S. Racine	60636	Allison	Caldwell	773-436-3193	×	×		
<u></u>	Archer Ave Learning Station, Inc	94889	3575 S. Archer	60909	Beata	Skorusa	773-254-5437	×			
ω	Asian Human Services	22957	4753 N. Broadway Suite 700	60640	Marlene	Hodges	773-293-8450			×	:
6	Black Rhino, Inc. "DBA" Building Blocks Learning Academy	89689	1120 West 69th St.	60621	Michelle	Redd	773-488-2222	×			
6	Board of Trustees City Colleges of Chicago	12687	226 W. Jackson Blvd. 11th Fl.	90909	Artiÿa	Nash	312-553-2856	×	×		
=======================================	Board of Trustees University of Illinois at Chicago	32571	809 S. Marshfield Ave	60612	Luis	Vargas	312-996-2862	×			×
12	Carole Robertson Center for Learning	45717	2020 W. Roosevelt	80909	Gail	Nelson	312-243-7300	×	×	×	
55	Casa Central Social Services Corporation	26509	1343 N. California	60622	Ellen	Chavez	773-645-2300	×		×	
4	Catholic Bishop of Chicago Archdiocese of Chicago Office of Catholic Schools	19931	835 N. Rush St.	60611	Julie .	Ramski	312-534-3868	×			
5		40249	721 N. LaSalle Rm. 205	60610	Michael M.	Bolland	312-655-7000	×	×	×	
16		50642	4150 S. King Drive	60653	Cynthia	Clay	773-373-5700	×	×		
17	Chance After Chance	94898	305-09 N. Cicero	60644	Belinda	Martin	773-386-7778	×			
8	Chicago Child Care Society	31512	5467 S. University	60615	Тауа	Griffin-Aaron	773-643-0452	×	×	×	
6	Chicago Commons Association	45713	744 N. Monticello Ave.	60624	Janice	Woods	773-826-4825	×	×		
8	Chicago Lighthouse for People who are Blind or Visually Impaired	33222	1850 W. Roosevelt Rd.	80909	Mary	Zabelski	312-666-1331	×			
72		13156	218 S. Wabash Ave, Suite 600	60604	Наггу	Wells	312-913-1700	×			
22	Children's Center for Creative Learning, Inc.	14308	7944 - 58 S. Western	60620	Tonnette R.	Williams	773-471-4927	×	×		
J											

Exhibit A
Chicago Public Schools
Office of Early Childhood Education
Community Partnership Programs

	Agency Name	Vendor#	Address	Zip	Name	Last Name	Phone	PFA	Pl-Center	PI-Home	PI- Innovative
73	Children's Development Corporation	39927	1050 E. 95th Street	60619	Leon I.	Walker	773-721-3200	×			
24	Children's Home & Aid Society of Illinois	25624	125 S. Wacker Suite 1400	90909	Houri	Guecykian	312-424-6861	×	×		
25	Children's Place Association, The	15006	1436 W. Randolph St	20909	Cathy	Krieger	312-660-3020	×	×	×	
56	ChildServ	45715	8765 W. Higgins Road, Suite 450	60631	James	Jones	773-693-0300		_	×	
27	Chinese American Service League	45716	2141 S. Tan Court	60616	Brenda	Arksey	312-791-0454	×	×		
28	Christopher House	47278	2507 N. Greenview	60614	Julie	Dakers	773-472-1083	×	×		
59	Concordia Place	41430	3300 N. Whipple	60618	Kiki	Collias	773-463-1600 ×112	×	×		
8	Dorsey Developmental Institute	30058	2050 E. 93rd Street	60617	Cathy	Dorsey	773-375-4300	×	×		
31	Early Child Care Services, Inc.	64468	160 N. LaSalle N. 201	60601	Stacey	Olszewski	312-814-4782	×			
32	Easter Seals Metropolitan Chicago	18567	1939 W. 13th St.	80909	Barbara	Zawacki	312-491-4110	×	×		
33	El Hogar Del Niño	47279	1710-18 S. Loomis St.	80909	Livier	Salazar	312-733-5584	×	×		
34	Erie Neighborhood House	45679	1701 W Superior	60622	Louis	Falk	312-432-2217	×	×		
35	Erikson Institute	73654	451 N. LaSalle St.	60654	Linda	Gilkerson	312-893-7138				×
36	Eyes on the Future Child Care Center	34287	6969 N. Ravenswood	60626	Azieb	Gebrehiiwet	773-396-6315	×	×		
37	Fairyland Nursery School, Inc.	41417	4350 N. Milwaukee Ave.	60641	Sharon	Kalinowski	773-725-1246	×	×		
38	Family Focus, Inc.	48890	310 S. Peoria, Suite 301	60607	Kareem	Pender	312-421-5200			×	
39	Frazier Preparatory Academy	06650	4027 W. Grenshaw Avenue	60624	Ms	Palmer-Pratt	773-534-6776	×			
04	Gads Hill Center	27716	1919 W. Cullerton	60608	Barbara	Castellan	312-226-0963 x250	×	×	×	
4	Happy Holiday Nursery'& Kindergarten	20010	401 E. 111th Street	60628	Alethia	Travis	773-821-7009	×	×		
42	Healthy Families Chicago	41407	2100 S. Marshall Blvd.	60623	Diane	Scruggs	773-257-0111			×	
43	Henry Booth House	34288	2929 S. Wabash Ave. Suite 203	60616	Scott	Perkins	312-949-3609	×	×		

Exhibit A
Chicago Public Schools
Office of Early Childhood Education
Community Partnership Programs

	Agency Name	Vendor #	Address	Zip	Name	Last Name	Phone	PFA	PI-Center	PI-Home	PI- Innovative
44	Higher Learning Daycare & Education Center	89693	2526 E. 73rd St.	60649	Will	Horton	773-734-1251	×			:
45	Holy Family Ministries	89692	790 Frontage Rd.	60093	Susan	Work	773-273-6013	×			
46	Home of Life Development Corp.	31519	4647 W. Washington Blvd	60644	Delores	Sheppard	773-626-8655	×			
47	Howard Area Community Center	24412	7648 N. Paulina	60626	Bruce	Pasey	773-262-6622	×	×	×	į
48	Illinois Action For Children	91629	4753 N. Broadway Suite 1200	60640	Maria	Whelan	773-769-8011			×	×
49	Imani Children's Academy	61659	11443 S. Halsted	60628	Shirley	Powell	773-660-9667	×			
50	Improved Child Care Management Services Corp.	31520	520 N. Halsted Suite 412	60622	Mildred	Burnside	773-737-0231	×	×		
51	Institute of Positive Education	41418	7825 S. Ellis Ave		Deborah	Bonds	773.651.9599x 229	×			
25	It Takes a Village Child Care	41420	4000 W. Division	60651	Nakisha	Harris	312-675-0056	×	×		
53	Kenyatta's Day Care Center	20187	2334 E. 75th Street	60649	Brenda	Owens	773-221-3777	×			
54	Kiddy Kare Preschool & Kindergarten	23109	4401 S. Kedzie	60632	Todd	Chentnik	708-903-3137	×	×		
55	Korean American Community Services	41421	4300 N. California Ave.	60618	Inchul	Choi	773-583-5501	×	×		
26	Kove Learning Academy	14295	3137 W. 71st St		Angelline	Kutz	773.476.3083	×			-
22	Lake Shore Schools	09062	5611 N. Clark	60660	Farah	Essa	773-561-6707	×	×	·	
28	LEARN Charter School	06770	1132 S. Homan Ave.	60624	Gregory	White	773-826-7502	×			
29	Lee's Cuddles N Care, Inc	98968	6100 W. North Ave.	60639	Andrella .	Lee	773-745-8054	×			
09	Legacy Charter	05870	4217 W. 18 <sup>th</sup> Street	60623	Lisa	Kenner	773-542-1640	×			
61	Little Achievers	94899	3801 W Diversey	60647	Sharla	Thompson	773-276-1600	×			
62	Little Angels Family Daycare	61660	6701 S. Emerald	60621	Nashone	Greer	773-488-8777	×			
63	Little Folks Daycare	89691	2527 E. 73rd St.	60649	Rochelle	Hopkins	773-221-0300	×			
49	Little Hands Child Creative Center	61671	7146 S. Ashland Ave	60636	Sharon	Dale	773-474-0363	×		:	

Exhibit A
Chicago Public Schools
Office of Early Childhood Education
Community Partnership Programs

	Agency Name	Vendor #	Address	Zip	Name	Last Name	Phone	PFA	PI-Center PI-Home	PI-Home	PI- Innovative
65	Little Kids Village Learning	64462	2656 W. 71st St.	60629	Sherri	Thompson	773-776-4753	×			
99	Loop Learning Center, Inc.	14743	2001 S. Michigan Ave.	60616	Matilda A.	Walker	312-225-8828	×	×		
67	Love Learning Center / Day Care	20145	228 E. 61st Street	60637	Burchell	Love	773-752-0243	×			
89	Lutheran Social Services of Illinois	35873	1001 E. Touhy Ave. Suite 50 Des Plaines, IL	60018	Denver	Bitner	847-635-4600	×	×		
69	Mae's Early Child Development & Therapeutic Daycare	99629	1431 W. 111th St		Nichole	Cato	773.429.9251	×			
20	Marillac Social Center	49913	212 S. Francisco	60612	Maureen	Hallagan	773-584-3232	×	×	×	
7.1	Mary Crane Center ,	47285	2974 N. Clybourn	60618	Wanda	Но	773-938-8161	×	×		
72	Maryville Academy	18663	1150 N. River Road	60016	Amy	Kendall-Lynch	773-205-3605				×
73	McCann's Daycare Center	14123	8612 S. Stony Island	60617	Yvonne	McCann	773-375-7932	×	×	-	
74	Metropolitan Family Services	46701	1 N. Dearborn Ste. 1000	60602	Colleen	Jones	312-986-4135	×	×	×	
75	Montessori Network, dba Montessori School of Englewood	64887	7033 S. Honore	96909	Rita	Nolan	773-306-1759	×			
92	Mosaic Early Childhood Academy	81908	5332 W. Addison	60641	Nisha	Bhojani	773-777-7411	×			
11	Mother's Touch Day Care, Inc.	26616	2501 W. 71st Street	60629	Ethel	Daniel	773-436-3177	×	×		
78	New Pisgah Day Care Center	61665	8130 S. Racine Ave.	60620	Stanley	Smith	708-473-7726	×			
26	NIA, LTD The Learning Tree	41423	8128 S. Kedzie Ave.	60652	Joann	Williams	773-778-8802	×	×		
8	North Avenue Day Nursery	45664	2001 W. Pierce	60622	Steven	Koll	773-342-4499	×	×		
81	Northwestern University Settlement Association	31814	1400 W. Augusta Blvd.	60622	Jose .	Alatorre	773-278-7471	×			
82	One Hope United	95028	215 N. Milwaukee Ave. Lake Villa	60046	Timothy	Snowden	312-949-5580	×	×	×	
83	Onward Neighborhood House	26323	600 N. Leavitt	60612	Mario	Garcia	312-666-6726	×	×		
48	Options for Youth	99910	5234 S. Blackstone, #H	60615	Pat	Mosena	773-288-1682			×	
82	Ounce of Prevention Fund	30597	33 W. Monroe, Suite 2400	60603	Sarah	Bradley	312-922-3863	×	×		×
98	Pathways to Learning Child Care Centers, Inc.	14681	3450-54 W. 79TH ST	60652	Lisa	Edwards	773-436-9244	×	×		

Exhibit A

Chicago Public Schools
Office of Early Childhood Education
Community Partnership Programs

	Agency Name	Vendor #	Address	diZ	Name	Last Name	Phone	PFA	Pl-Center	PI-Home	PI- Innovative
87	Rachel's Learning Center, Ltd	80743	3430 W. Roosevelt Rd.	60624	Rochelle	Ray	773-533-1834	×	×		
88	Salvation Army	12143	10 W. Algonquin, Des Plaines, IL	60016	Dorothy	Coleman	773-382-4701	×	×		
68	SGA Family and Youth Services	34171	11 E. Adams, Suite 1500	60603	Martha	Guerrero	312-663-0305			×	
06	Sinai Community Institute	41406	2653 W. Ogden	80909	Cynthia	Williams	773-257-6651			×	
9	South-East Asia Center	34289	1124 W. Ainslie	60640	Peter	Porr	773-989-7433	×	×		
95	St. Vincent DePaul Child Development Center	12055	2145 N. Halsted	60614	Carrie	Callas	312-943-6776	×	×		
93.	Stepping Stones Early Childhood Learning Center	41425	1300 E. 75 <sup>th</sup> St.	60619	Nelda	Jones	773-493-0000	×	×		
94	Teddy Bear Nursery School, Inc.	13575	2649 W. 51st Street	60632	Edward	Schmitt	773-476-0700	×	×		
92	The Children's Center Inc.	99643	12803 South Halsted		Rosalind	Cotton	773.264.5171	×			
96	Thresholds Mothers' Project	30462	4101 N. Ravenswood	60613	David	Esposito	773-572-5298				×
26	Trinity United Church of Christ Child Care Centers	17231	532 W. 95th Street	60628	Janet	Moore	773-966-1518	×	×		
86	True to Life Foundation	60626	1712 E. 87th St.	60617	Velinda	Alexander	773-374-7046			×	
66	Tuesday's Child	44841	4028 W. Irving Park Road	60641	Katherine	Conklin	773-282-5274			×	
19	University of Chicago Charter School	03060	1313 E. 60th Street	60637	Michael	Bradley	773-834-9075	×			
5	V & J Day Care Center, Inc.	61669	1 E. 113th St.	60628	Reaver G.	Barlowe-Bell	773-785-3940	×			
102	Wee Care Nursery School	41427	1845 E. 79 <sup>th</sup> St.	60649	Sonya	Williams-Morgan	773-221-4442	×			
103	West Austin Development Center	69701	4920 W. Madison	60644	Tamera	Fair	773-378-1396	×			
5	Whiz Kids Nursery Center, Inc.	64466	518 W. 103rd St.	60628	Kimberly	Craft	773-233-9445	×			
105	Women's Treatment Center	41408	140 N. Ashland Ave	60607	Jewell	Oates	312-850-0050			×	
106		30499	801 N. Dearborn	60610	Erskine	Cunningham	312-932-1212	×	×		
107	Young Achievers Academy, Inc.	64467	520 E. 79th St.	60619	Zuli	Turner	773-846-9707	×			
108		14167	3038 W. 59th Street	60629	Elizabeth	Campbell	773-918-1944	×	×		

# APPROVE TUITION PAYMENTS TO NORTHEASTERN ILLINOIS UNIVERSITY, DOMINICAN UNIVERSITY, NATIONAL LOUIS UNIVERSITY AND ROOSEVELT UNIVERSITY FOR COURSEWORK LEADING TO ESL AND/OR BILINGUAL ENDORSEMENTS

# THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve tuition payments to Northeastern Illinois University, Dominican University, National Louis University and Roosevelt University for ESL and bilingual coursework at a cost not to exceed \$600,000 in twenty-four (24) months for all participating universities. The universities participating in this program were selected based on the quality of the coursework described in their proposals and the cost effectiveness of the partnerships. Each university is giving a discount with the remainder split between the Board of Education and the university provider. No written agreement is required for tuition payments. Information pertinent to this program is stated below.

**UNIVERSITIES:** Northeastern Illinois University 2

5500 N. St. Louis Ave. Chicago, IL 60625 Phone: 773-773-7330

Dominican University 7900 W. Division River Forest, IL 60305 Phone: 708-524-6770

National Louis University

5202 Old Orchard Road, Suite 300

Skokie, IL 60677 Phone: 847-947-5580

Roosevelt University 400 S. Michigan Avenue Chicago, IL 60605 Phone: 312-341-3500

**USER:** 

Office of Language and Cultural Education (OLCE)

42 W. Madison, 2<sup>nd</sup> Floor

Chicago, IL 60602 Jorge A Macias, Chief Officer of OLCE

773-553-1930

**PAYMENT PERIOD:** Tuition payments are authorized for university courses scheduled from July 1, 2016 through June 30, 2018.

PROGRAM DESCRIPTION: Payments cover a fraction of tuition for authorized CPS teachers enrolled in courses at participating universities under the ESL/Bilingual Endorsement Initiative. The ESL/Bilingual Endorsement Initiative provides an opportunity for CPS teachers to pursue an ESL or bilingual endorsement so that an increased number of English Language Learners (ELs) in CPS are taught by competent and expert educators who are able to meet the unique needs of these students. Providing an opportunity to earn an ESL or bilingual endorsement is critical to ensuring that all CPS students receive appropriate support and have access to high quality, rigorous education. Equally important, this program is essential for the district to be in compliance with Illinois state and federal laws, rules and regulations. It is OLCE's vision that every EL in CPS is taught by an appropriately certified, endorsed, expert teacher. Offering cohorts of teachers the opportunity to engage in the coursework together, to collaborate, and to learn with and from each other is an important step towards actualizing the vision.

**PARTICIPANTS:** Participants in the ESL/Bilingual Endorsement Initiative coursework will include CPS teachers who possess an IL teaching certificate, have demonstrated leadership skills, and desire to obtain an ESL or Bilingual Endorsement to support ELs in CPS. Participants will be selected through a competitive process; they will commit to a twenty-four (24) month sequence of courses to teaching at CPS for at least two years after obtaining their ESL or bilingual endorsement, and to maintaining at least 90% attendance and a grade of B or higher in every course.

In addition, the ESL/Bilingual Endorsement Initiative is aligned to our district goals of ensuring that every child has access to high quality teaching and learning in alignment with the Common Core State Standards. All teachers who enroll in these courses will benefit by having opportunities to become expert in using instructional strategies and providing support to ELs, thus ensuring that they gain access to rigorous content and meet the ambitious new standards.

**OUTCOMES:** The ESL/Bilingual Endorsement Initiative Coursework program will result in an increased number of educated and properly endorsed teachers of ELs in our district. This creates increased opportunities for students to learn more rigorous content and not only expand the ELS' opportunities to learn English, but will also support the development of bilingualism and biliteracy.

**COMPENSATION:** Tuition payments to all three (4) universities during the payment period shall not exceed \$600,000 total through June 30, 2018

**AUTHORIZATION:** The Chief Officer of the Office of Language and Cultural Education is authorized to direct payments to be made to the universities as necessary.

**AFFIRMATIVE ACTION**: Pursuant to Section 5.2.3 of the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, tuition payments to other education institutions are exempt from MBE/WBE review.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Fund 356, Unit 11510, Office of Language and Cultural Education, FY17 \$600,000

#### **GENEDRAL CONDITIONS:**

Inspector General-Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement. Ethics – The Board's

Ethics – The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

Jorge A. Macias

Chief Officer of Language and Cultural Education

Approved:

orrest Claypool

Chief Executive Officer

Approved as to Legal Form.

Ronald L. Marmer General Counsel

# ESTABLISH THE NEW SOUTHEAST AREA ELEMENTARY SCHOOL AND ITS ATTENDANCE BOUNDARY AND ADJUST THE ATTENDANCE BOUNDARIES OF JANE ADDAMS ELEMENTARY SCHOOL AND MATTHEW GALLISTEL ELEMENTARY LANGUAGE ACADEMY

### THE CHIEF EXECUTIVE OFFICER RECOMMENDS:

That the Board of Education of the City of Chicago ("Board") approve the establishment and attendance boundary of a new elementary school, effective July 1, 2016, to be known on a temporary basis as Southeast Area Elementary School ("SEAES"), located at 3930 E. 105<sup>th</sup> Street and adjust the attendance boundaries of Jane Addams Elementary School ("Addams"), located at 10810 S. Avenue H and Matthew Gallistel Elementary Language Academy ("Gallistel"), located at 10347 S. Ewing Avenue.

A public hearing was held on Monday, May 16, 2016 at Gallistel to discuss the establishment of the new school and its attendance boundaries and the adjustment of the attendance boundaries for Addams and Gallistel.

# **DESCRIPTION:**

Effective July 1, 2016, SEAES will open at 3930 E. 105<sup>th</sup> Street as an attendance area elementary school and beginning with the school year 2016-2017 serve approximately 600 students from pre-kindergarten through 6th grade. Beginning with the 2017-2018 school year, the school will add an additional grade until it serves pre-kindergarten through 8th.

A formal school name shall be assigned by the Board in accordance with procedures identified in the Board's Policy on the Naming or Renaming of Schools, 03-0326-PO04.

Initially, the SEAES will establish a transitional advisory body. A Local School Council will be established in a timely manner.

In order to relieve overcrowding, all students residing in the SEAES boundary that currently attend Addams and Gallistel in grades pre-kindergarten through 5th will be reassigned to SEAES at the start of the 2016-2017 school year. Students currently enrolled at Addams and Gallistel in 6th and 7th grades will remain enrolled at their respective schools. Younger siblings of 6th and 7th graders will remain enrolled at Addams and Gallistel if the parent or guardian requests this placement. Students residing in Addams' or Gallistel's attendance boundaries and currently enrolled in Addams or Gallistel may request to enroll at SEAES by completing an application with the Office of Access and Enrollment. Applications will be evaluated based on the space available at SEAES.

Pursuant to the Board's Policy on the Review and Establishment of School Attendance Boundaries, 05-0622-PO1, a public hearing was convened on Monday, May 16, 2016, following the issuance of proper notice to receive public comment on the CEO's proposal to establish SEAES and its attendance boundary and adjust the attendance boundaries of Gallistel and Addams elementary schools. Representatives from CPS received oral and written comments at the hearing. A summary of the hearing was submitted to the CEO and the Board for consideration. After reviewing the summary, the CEO determined it necessary to recommend the establishment of SEAES and its attendance boundaries and adjust the attendance boundaries of Gallistel and Addams.

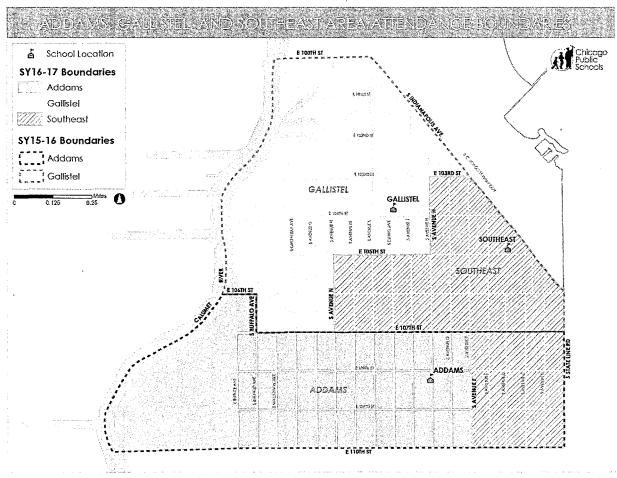
#### PERSONNEL IMPLICATIONS:

The employment status of all faculty and staff at the schools affected by this authorization will be determined pursuant to Board policies and any collective bargaining agreements.

# **FINANCIAL IMPLICATIONS:**

The financial impact of this authorization will be addressed during the development of the fiscal 2017 budget. Because the School Code of Illinois prohibits the incurring of any liability unless an appropriation has been previously made, expenditures beyond FY16 are considered contingent liabilities only, subject to appropriation in subsequent fiscal year budgets.

# Map of the Proposed Boundary



Adjust Attendance Area Boundaries for Matthew J Gallistel Language Academy

For School Year 2016-17 Grades kindergarten through sixth, for School Year 2017-18 Grades kindergarten through seventh, for School Year 2018-19 kindergarten through eighth:

Beginning at the South Calumet River and E. 100<sup>th</sup> St East to S. Indianapolis Ave.
Southeast to E. 103<sup>rd</sup> St.
West to S. Avenue H
South to E. 105<sup>th</sup> St

West to S. Avenue N
South to E. 107<sup>th</sup> St
West to S. Buffalo Ave.
North to E. 106<sup>th</sup> St.
West to South Calumet River
North to the starting point

# Adjust Attendance Area Boundaries for Jane Addams Elementary School

For School Year 2016-17 Grades kindergarten through sixth, for School Year 2017-18 Grades kindergarten through seventh, for School Year 2018-19 kindergarten through eighth:

Beginning at the South Calumet River and E. 106<sup>th</sup> St South to E 110<sup>th</sup> St East to S Avenue F North to E. 107<sup>th</sup> St. West to S. Buffalo Ave. North to E. 106<sup>th</sup> St. West to the starting point

# Establish Attendance Area Boundaries for Southeast Area Elementary School

For School Year 2016-17 Grades kindergarten through sixth, for School Year 2017-18 Grades kindergarten through seventh, for School Year 2018-19 kindergarten through eighth:

Beginning at S. Indianapolis Ave and E. 103<sup>rd</sup> St. Southeast to S. State Line Rd South to E. 110<sup>th</sup> St West to S. Avenue F North to E. 107<sup>th</sup> St. West to S Avenue N North to E. 105<sup>th</sup> St. East to S Avenue H North to E. 103<sup>rd</sup> St. East to the starting point

**Approved for Consideration:** 

**Respectfully Submitted:** 

**Robert Boik** 

Interim Chief Officer of Planning

and Data Management

Forrest Claypoo

**Chief Executive Officer** 

Approved as to legal form:

Ronald L. Marmer

**General Counsel** 

# RENEW LEASE AGREEMENT WITH MESSIAH LUTHERAN CHURCH AND SCHOOL FOR SPACE AT 6200 W PATTERSON AVE FOR SMYSER ELEMENTARY

#### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into a renewal lease agreement with Messiah Lutheran Church and School for use of space at 6200 West Patterson Avenue for Smyser Elementary. A written lease renewal is currently being negotiated. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to the lease agreement is stated below.

LANDLORD: Messiah Lutheran Church and School

6200 West Patterson Avenue

Chicago, Illinois 60634

Contact: Barbara Lattyak / (773) 685-2923 / susie082593@sbcglobal.net

**TENANT:** Board of Education of the City of Chicago

**PREMISES:** 6200 West Patterson Avenue, Chicago, Illinois (includes entire school building and use of parking lot during school hours)

USE: For use by Smyser Elementary School.

**ORIGINAL TERM:** The original term commenced on August 1, 2011, and ends on June 30, 2016 (authorized by Board Report 11-0727-OP2).

**NEW TERM:** The renewal term shall be for five years, commencing on July 1, 2016, and ending on June 30, 2021.

**EARLY TERMINATION RIGHT:** Either the Board or the Landlord may terminate the lease upon six months prior written notice to the other party.

**RENT:** \$192,600 per year, to be paid in monthly installments of \$16,050.

**ADDITIONAL RENT**: The Board shall reimburse landlord or pay service providers directly for the actual cost of electricity, heat, telecommunications, garbage and snow removal, or other services reasonably necessary to operate the building. The additional rent is estimated to be \$70,000.00 annually

**IMPROVEMENTS:** The Board shall have the right to make improvements to the premises, if necessary, with the consent of the Landlord.

**OPERATION & MAINTENANCE**: The Board shall provide janitorial services and normal maintenance. Landlord shall be responsible for all structural repairs and maintenance to the Premises.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written lease agreement. Authorize the President and Secretary to execute the lease agreement. Authorize the Chief Operating Officer, Chief Facilities Officer, or Chief of Capital Improvement to execute all ancillary documents required to administer or effectuate the lease agreement.

AFFIRMATIVE ACTION: Exempt.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: The total amount to be paid by the Board for the 5-year renewal is \$963,000. Charge to

Real Estate.

# **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:** 

Approved:

Mary De Runtz
Chief of Capital Improvement

Approved as to legal form

Forrest Claypool ()<sup>D</sup> Chief Executive Officer

Ronald Marmer General Counsel

# APPROVE RENEWAL OF INTERGOVERNMENTAL AGREEMENT WITH CITY COLLEGES FOR USE OF THE BUILDING LOCATED AT 3400 N AUSTIN AVE

#### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve renewal of the Intergovernmental Agreement ("IGA") with the Board of Trustees of Community College District No. 508 ("City Colleges") for use of the building and premises located at 3400 North Austin Avenue in Chicago. A written agreement extending and amending the IGA is currently being negotiated. The authority granted herein shall automatically rescind in the event that a written agreement is not executed within 120 days of the date of this Board Report.

OWNER: Board of Trustees of Community College District No. 508

226 West Jackson Boulevard

Chicago, Illinois 60606

Contacts: Diane Minor, Vice Chancellor, (312) 553-2636, <a href="mailto:dminor1@ccc.edu">dminor1@ccc.edu</a> and Dina Leiler, Director Auxiliary Services, (773) 481-8612, <a href="mailto:deiler@ccc.edu">deiler@ccc.edu</a>

**PREMISES:** 3400 N Austin Ave, including the entire building, parking lots (2), and athletic field area.

**ORIGINAL TERM:** The original term commenced on July 1, 2011, and ends on June 30, 2016 (authorized by Board Report 11-0622-OP9).

RENEWALTERM: The term of the renewal shall commence on July 1, 2016, and end on June 30, 2021.

**USE:** The Premises shall be used for educational programming by Chicago Academy Elementary and High Schools. A portion of the Premises may be shared with City Colleges for educational programming, provided that such use does not conflict with CPS' school hours or use.

**FEES:** The Board will pay \$718,750.00 for July 1, 2016 to June 30, 2017, payable in equal monthly installments of \$59,895.83. Commencing July 1, 2017, the fee will increase yearly by 3% on July 1st.

Fiscal Year	Annual	Monthly
2016-2017	\$718,750.00	\$59,895.83
2017-2018	\$740,312.50	\$61,692.70
2018-2019	\$762,521.87	\$63,543.48
2019-2020	\$785,397.53	\$65,449.94
2020-2021	\$808,959.45	\$67,413.28

**UTILITIES, MAINTENANCE AND REPAIRS:** CPS shall be responsible for its proportionate share of utilities associated with its use of the Premises. City Colleges shall pay its proportionate share of utilities for its use of the Premises. CPS shall also be responsible for regular maintenance and repairs to the Premises, including landscaping, garbage removal and custodial and engineer services. City Colleges shall be responsible for all major structural elements of the Premises, including but not limited to the roof, HVAC systems and plumbing.

**RIGHT OF FIRST REFUSAL:** City Colleges grants CPS the exclusive right of first refusal and first option to purchase the Premises. City Colleges must provide notice to CPS prior to offering or accepting an offer to sell Property to another party.

**REAL ESTATE TAXES:** The Property is currently exempt from real estate taxes. The General Counsel is hereby authorized to contest and appeal any action to tax the Property or the Board's use of the property. In the event the Property or the Board's use becomes taxable after all appeals have been taken and failed, the Board authorizes the payment of the real estate taxes in addition to the fees below.

**INSURANCE/DEMNIFICATION:** Any and all insurance/indemnification language shall be negotiated by the General Counsel.

**OTHER TERMS AND CONDITIONS:** All other terms and conditions of the original IGA shall remain the same.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize either the Chief Operating Officer, Chief Facilities Officer, or Chief of Capital Improvement to execute any and all ancillary documents required to administer or effectuate the agreement.

**AFFIRMATIVE ACTION: Exempt** 

LSC REVIEW: Not applicable

FINANCIAL: Total not-to-exceed amount to be paid by the Board for the 5-year term is \$3,815,941.35.

Charge to: Real Estate

Fiscal Year	Annual ·	Budget Classification
2016-2017	\$718,750.00	
2017-2018	\$740,312.50	
2018-2019	.\$762,521.87	
2019-2020	\$785,397.53	•
2020-2021	\$808,959.45	

Source of Funds: Rent, Contingency

### **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time. shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:** 

Approved:

Chief of Capital Improvement

Forrest Claypool **Chief Executive Officer** 

Ronald L. Marmer

√General Counsel

# RENEW LICENSE AGREEMENT WITH THE BOYS & GIRLS CLUB FOR SPACE AT 2950 W $25^{TH}$ ST FOR SPRY COMMUNITY LINKS HIGH SCHOOL

Approve entering into a renewal license agreement with the Boys & Girls Club for the use of space at 2950 West 25<sup>th</sup> Street for Spry School. A written license agreement is currently being negotiated. The authority granted herein shall automatically rescind in the event a written renewal agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this license agreement is stated below.

LICENSOR: Boys & Girls Club of Chicago, an Illinois not-for-profit corporation

2950 W. 25th St. Chicago, IL 60623

Contact: Hermilo Hinojosa/ Phone: (773) 247-0700/ Email: hhinojosa@bgcc.org

**LICENSEE:** Board of Education of the City of Chicago

**PREMISES:** Portion of 2950 West 25<sup>th</sup> Street, Chicago, Illinois, consisting of 10 classrooms, gymnasium, swimming pool, locker rooms and 1 office.

**USE:** For use by students of Spry Community Links High School, located at 2400 South Marshall Boulevard, Monday through Friday from 8:00 a.m. through 3:00 p.m.

**ORIGINAL TERM:** The original term commenced on August 1, 2012 and ended June 30, 2013 (authorized by Board Report 12-0725-OP3). The lease was subsequently renewed through June 30, 2016 (authorized by Board Report 13-0724-OP1).

RENEWALTERM: The renewal term shall commence July 1, 2016, and end June 30, 2019.

**EARLY TERMINATION:** The Board shall have the right to terminate upon 60 days notice.

**LICENSE FEE:** The Board shall pay an annual license fee of \$90,000, to be paid monthly (\$7,500/ month).

**OTHER TERMS AND CONDITIONS:** All other terms and conditions of the license agreement shall remain the same.

**INSURANCE/INDEMNIFICATION:** The General Counsel is authorized to negotiate all insurance and indemnification provisions.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written renewal license agreement. Authorize the President and Secretary to execute the renewal license agreement. Authorize eitherthe Chief Operating Officer, Chief Facilities Officer, or Chief of Capital Improvement to execute any and all ancillary documents required to administer or effectuate the agreement.

AFFIRMATIVE ACTION: Exempt.

LSC REVIEW: Not applicable.

**FINANCIAL:** The total amount to be paid by the Board for the 3 year term is \$270,000. Charge to Real Estate:

# **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:** 

Approved:

Mary De Runtz

Chief of Capital Improvement

Approved as to legal for

Forrest Claypool U'Chief Executive Officer

Ronald Marmer

General Counsel

# AUTHORIZE THE FIRST RENEWAL AGREEMENT WITH SAGA INNOVATIONS, INC FOR IN-CLASS MATH TUTORING SERVICES

#### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the first renewal agreement with SAGA Innovations, Inc. to provide in-class math tutoring services to at-risk students at various high schools at an estimated annual cost set forth in the compensation section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to SAGA Innovations, Inc. during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification Number:

15-350031

Contract Administrator:

Hubbard, Ms. Carisa Ann / 773-553-2280

#### **VENDOR:**

1) Vendor # 16228 SAGA Innovations Inc. 10 Laudholm Rd. Newton, MA 02458 Alan Safran 657 501-9401

Ownership: Non-Profit

#### **USER INFORMATION:**

Project

10870 - College and Career Success Office

Manager:

42 West Madison Street

Chicago, IL 60602

Mather, Mr. Alan Wesley

773-535-5100

PM Contact:

10871 - Science, Technology, Engineering, and Math (STEM)

programs 42 W Madison Chicago, IL 60602

Curvey-Johnson, Mrs. Rukiya

773-553-3549

#### **ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 15-0624-PR5) in the amount of \$500,000 is for a term commencing July 1, 2015 and ending June 30, 2016, with the Board having three (3) options to renew for one (1) year term. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2.

#### **OPTION PERIOD:**

The term of this agreement is being renewed for one (1) year commencing July 1, 2016 and ending June 30, 2017.

#### **OPTION PERIODS REMAINING:**

There are two (2) option periods for one (1) year terms remaining.

#### SCOPE OF SERVICES:

Vendor will continue to provide an intensive, high-dosage tutoring program that both personalizes and differentiates instruction for every student based on their academic needs and individual learning styles and will utilize a research and evidence based intervention for math to substantially increase the success of struggling students in grades 9 and 10. The tutoring will be done during the regular school day and does not include tutoring services after regular school hours. The program must be used with struggling students during the regular school day, in a structured class period, and shall allow students to work at their own level and pace, when appropriate. The program will provide a ratio of 1 tutor per 2 students during a period; a tutor will have a caseload of up to fourteen (14) students over the course of a school day and school year. Tutors working a full day will be required to be available during the regular school hours (7.5 hours), five days a week. Tutors that work a partial day must work a minimum of three hours during the regular school day. The number of students served per school will vary by selected school size, although it will be approximately 150 students per school. The projected schools for services are Amundsen High School, Bogan High School, Bowen High School, Chicago Vocational Career Academy (CVCA), Harlan High School, Little Village High School Campus, Kelvyn Park High School, and Wells High School. The total number of students across all these schools that will be served is 800. The program shall be for Board students identified as two or more grade levels below in math. The program shall include training of their tutors on managing students' behavior and strategies.

#### **DELIVERABLES:**

Vendor will continue to provide the trained tutors and classroom materials in order to run a successful program. Vendor will also give five (5) assessments to the students throughout the school year in order to measure student progress and achievement and provide reporting and back to the Board based on the results of those assessments.

#### **OUTCOMES:**

Vendor's services will result in a successful math tutoring program that will increase the academic outcomes of the students involved. The program will decrease the achievement gap for students that are at least two grade levels behind in math so that they can catch up with their peers.

# **COMPENSATION:**

Vendor shall be paid during this option period as follows: Estimated annual costs for this option period is set forth below: \$2,500,000 FY17.

# **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Officer of College and Career Success to execute all ancillary documents required to administer or effectuate this option agreement.

# **AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, MBE/WBE provisions of the Program do not apply to transactions where the vendor providing services operates as a not-for-profit organization.

#### LSC REVIEW:

Local School Council approval is not applicable to this report.

#### FINANCIAL:

Fund 332, Science, Technology, Engineering, and Math (STEM) Programs, Unit #10871 \$2,500,000.00, FY17. Not to exceed \$2,500,000.00 for the one year term. Future year funding is contingent upon budget appropriation and approval.

CFDA#:

Not Applicable

#### **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

SÉBASTIEN de LONGEAUX Chief Procurement Officer

Approved:

FORREST CLAYPOOL Chief Executive Officer

RONALD L. MARMER

General Counsel

# AUTHORIZE THE FIRST RENEWAL AGREEMENTS WITH VENDORS TO PROVIDE SUPPLEMENTAL IN-SCHOOL ARTS EDUCATION SERVICES

#### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the first renewal agreements with vendors to provide supplemental in-school arts education services at an estimated annual cost as set forth in the Compensation Section of this report. Written documents exercising this option are currently being negotiated. No payment shall be made to any vendor during the option period prior to execution of their written document. The authority granted herein shall automatically rescind as to each vendor in the event their written document is not executed within 120 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification Number:

13-250080

Contract Administrator:

Janus, Ms. Rene / 773-553-2280

#### **USER INFORMATION:**

Contact:

10810 - Teaching and Learning Office

42 West Madison Street

Chicago, IL 60602

Gurley, Miss Annette Denise

773-553-1216

Project

Manager:

10890 - Arts

501 West 35th Street

Chicago, IL 60616

Plummer, Mr. Evan Edward

773-553-2170

# **ORIGINAL AGREEMENT:**

The original Agreements (authorized by Board Report 14-0528-PR2) in the amount of \$10,000,000.00 are for a term commencing June 1, 2014 and ending May 31, 2016, with the Board having (2) two options to renew for (2) two year terms. The original agreements were awarded on a competitive basis pursuant to Board Rule 7-2.

# OPTION PERIOD:

The term of each agreement is being renewed for 2 years commencing June 1, 2016 and ending May 31, 2018.

#### **OPTION PERIODS REMAINING:**

There is one (1) option period for two (2) years remaining.

#### **SCOPE OF SERVICES:**

Vendors will continue to provide the services described below.

In-School Arts Education Services, may be chosen by individual schools through partnerships with community based arts organizations, to supplement direct instruction from certified arts instructors at each school to help provide deeper, richer, and more connected arts learning to the city's arts and cultural life. Selected external arts partners/suppliers will provide in-school arts education services to the Board, which consist of two categories: (1) Student Services and (2) Teacher Services. The subcategories are (1a) Artist Residencies, (1b) Performances and Assemblies, (1c) Field Trips, (1d) Exhibitions and Productions, (2a) Professional Development and Workshops, and (2b) Coaching and Mentorship. In-school arts education services may address one art form or may encompass multiple art forms, including visual art, music, dance, theatre/ drama, media arts, literary arts, cultural arts, multi-disciplinary arts offerings, arts integration, and thematic approaches. All services will take place during school instruction hours and not before or after school.

#### COMPENSATION:

The sum of payments to all pre-qualified vendors for the renewal term shall not exceed \$500,000.00 in aggregate.

#### **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option documents. Authorize the President and Secretary to execute the option documents. Authorize the Chief Executive Officer or his designee to execute all ancillary documents required to administer or effectuate this option.

#### **AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, the MBE/WBE goals for this contract are 25% total MBE and 5% total WBE participation. Aggregated compliance of the vendors in the pool will be monitored on a quarterly basis.

#### LSC REVIEW:

Local School Council approval is not applicable to this report.

### FINANCIAL:

Various Funds.

All schools and departments.

Not to exceed FY2017 - \$250,000 and FY2018 - \$250,000

Future year funding is contingent upon budget appropriation and approval.

CFDA#:

Not Applicable

#### **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

SÉBASTIEN de LONGEAUX Chief Procurement Officer Approved:

FORREST CLAYPOOL
Chief Executive Officer

Approved as to Legal Form:

RONALD L. MARMER General Counsel

5) 1) Vendor # 31581 Vendor # 99541 BARREL OF MONKEYS PRODUCTIONS ACTORS GYMNASIUM, THE 4410 N. RAVENSWOOD AVE. #LL3 927 NOYES STREET CHICAGO, IL 60640 EVANSTON, IL 60201 Elizabeth Levy Deanna Myers 773 506-7140 847 328-2795 Not For Profit, Subcategories: (1a) Not For Profit, Subcategories: (1a) (1b) (1d) 6) 2) Vendor # 22531 Vendor # 99540 BLACK ENSEMBLE THEATER ALL STARS THEATRE COMPANY CORPORATION 4829 N. DAMEN #215 4450 N. CLARK STREET CHICAGO, IL CHICAGO, IL 60640 Arin Mulvaney Jackie Taylor 773 289-2374 773 769-4451 Not For Profit, Subcategories: (1a) (1b) Not For Profit, Subcategories: (1a) (1c) (2a) 3) 7) Vendor # 35931 Vendor # 97648 ART ENCOUNTER BUBBLES WORLD, INC DBA BUBBLES **ACADEMY** 927 NOYES ST. # 109 1504 N. FREMONT EVANSTON, IL 60201 CHICAGO, IL 60642 Joanna Pinsky Natalie Monterastelli 847 328-9222 312 944-7677 Not For Profit, Subcategories: (1a) (2a) Subcategories: (1a) (1b) 4) Vendor # 81483 8) AUDITORIUM THEATRE OF ROOSEVELT Vendor # 64915 UNIVERSITY CARLA A. TANTILLO DBA MINDFUL **PRACTICES** 50 EAST CONGRESS PARKWAY 204 S. RIDGELAND CHICAGO, IL 60605 OAK PARK, IL 60302 Nicole Wetzell Carla Tantillo Philibert 312 341-2353 708 997-2179 Not For Profit, Subcategories: (1a) (1c) Ownership: Carla Tantillo Philibert - 100%, Subcategories: (1a) (1b) (1d) (2a)

9) 13) Vendor # 34824 Vendor # 64487 **CHANGING WORLDS** CHICAGO LIGHTS 329 WEST 18 STREET, SUITE 506 126 EAST CHESTNUT ST. CHICAGO, IL 60616 CHICAGO, IL 60611 Nicole Cotto Stacy Jackson 312 421-8040 312 981-3562 Not For Profit, Subcategories: (1a) (2a) Not For Profit, Subcategories: (1a) 14) 10) Vendor # 22395 Vendor # 31736 CHICAGO ARTS PARTNERSHIPS IN CHICAGO SYMPHONY ORCHESTRA **EDUCATION** 220 SOUTH MICHIGAN AVENUE 228 S. WABASH AVE., SUITE 500 CHICAGO, IL 60604 CHICAGO, IL 60604 Jon Weber Amy Rasmussen 312 294-3075 312 870-6140 Not For Profit, Subcategories: (1a) (1c) (2a) Not For Profit, Subcategories: (1a) (2a) 15) 11) Vendor # 10737 Vendor # 73393 CHICAGO YOUTH SYMPHONY CHICAGO CHILDRENS CHOIR ORCHESTRAS 78 E WASHINGTON ST. 5TH FLR. 410 S. MICHIGAN AVE, SUITE 833 CHICAGO, IL 60602 CHICAGO, IL 60605 Pam Shortall Malika Coletta 312 849-8300 312 939-2207 Not For Profit, Subcategories: (1a) Not For Profit, Subcategories: (1a) (1b) (1c) 12) 16) Vendor # 67054 Vendor # 72093 CHICAGO JAZZ PHILHARMONIC CHILD'S PLAY TOURING THEATRE 1111 NORTH WELLS STREET., STE 501 5097 N. ELSTON AVE STE 203 CHICAGO, IL 60610 CHICAGO, IL 60630 Birdie Soti June Podagrosi 312 573-8932 773 235-8911 Not For Profit, Subcategories: (1a) Not For Profit, Subcategories: (1a) (1b) (2a) 17) 21) Vendor # 46623 Vendor # 94892 CIRCESTEEM DBA CHICAGO YOUTH EDUMOTION, LLC DBA DANCING WITH **CIRCUS CLASS** 4730 NORTH SHERIDAN RD. 5246 NORTH ELSTON AVE. 2ND FLR. CHICAGO, IL 60640 CHICAGO, IL 60630 Nicole Jordan Margot Toppen 773 732-4564 312 371-7318 Not For Profit, Subcategories: (1a) (1c) Subcategories: (1a) (1b) (2a) 18) 22) Vendor # 12686 Vendor # 61647 CREATIVE DIRECTIONS OF ILLINOIS, LTD **ELLAMONIQUE BACCUS DBA WISDOMTREE** 1227C CENTRAL ST. 15 S. HOMAN., APT 209 **EVANSTON, IL 60201** CHICAGO, IL 60624 Karen L. Erickson Ellamonique Baccus 847 328-6393 312 212-3926 Ownership: Karen L. Erickson - 100%, Ownership: Ellamonique Baccus - 100%, Subcategories: (1a) (1b) (1d) (2a) (2b) Subcategories: (1a) (2a) 19) 23) Vendor # 94674 Vendor # 22372 CROOKED DOOR STORYTELLING, LLC EMERALD CITY THEATRE COMPANY, INC 1342 WEST NORWOOD STREET 2936 NORTH SOUTHPORT AVE CHICAGO, IL 60660 CHICAGO, IL 60657 Genevieve K. Waller Gillian Gorra 773 529-2690 773 330-8086 Ownership:Genevieve K. Waller - 100%, Not For Profit, Subcategories: (1a) (1c) Subcategories: (1a) (1b) 24) 20) Vendor # 10741 Vendor # 29860 **ENSEMBLE ESPANOL** DUSABLE MUSEUM OF AFRICAN 5500 NORTH ST. LOUIS AVE AMERICAN HISTORY, INC CHICAGO, IL 60625 740 E. 56TH PLACE Jorge Perez CHICAGO, IL 60637 773 442-5904 Dr. Carol Adams 773 947-0600 Not For Profit, Subcategories: (1a) (1b) (1c) Subcategories: (1b) (1c)

25) 29) Vendor # 99543 Vendor # 52307 GO GET YOUR SMOCK INC. FEHINTY AFRICAN THEATRE ENSEMBLE 7362 NORTH DAMEN AVE. 1N 3000 WEST EASTWOOD AVE. CHICAGO, IL 60645 CHICAGO, IL 60625 Olateju S Adesida Diane Sutliff 773 588-0178 773 417-9997 Not For Profit, Subcategories: (1a) Subcategories: (1a) 26) 30) Vendor # 81012 Vendor # 30754 **HUBBARD STREET DANCE CHICAGO** FIFTH HOUSE ENSEMBLE 332 S MICHIGAN AVE. SUITE 1032-F501 1147 WEST JACKSON CHICAGO, IL 60604 CHICAGO, IL 60607-0000 Melissa Snoza Belina Mizrahi 224 715-6455 312 850-9744 Not For Profit, Subcategories: (1a) (1c) (2a) Not For Profit, Subcategories: (1a) (1b) 27) 31) Vendor # 35856 Vendor # 45452 FRANK LLOYD WRIGHT TRUST **IMAGINATION THEATRE INC** 209 S. LASALLE STREET 4001 N. RAVENSWOOD AVE # 503-C CHICAGO, IL 60604 CHICAGO, IL 60613 Kim Scata Stephen Leaver 312 994-4030 773 327-6788 Not For Profit, Subcategories: (1a) (2a) Not For Profit, Subcategories: (1b) 28) 32) Vendor # 99539 Vendor # 96575 FULCRUM POINT NEW MUSIC PROJECT INTONATION MUSIC WORKSHOP 73 W. MONROE 4434 S. LAKE PARK AVE. SUITE 110 CHICAGO, IL 60603 CHICAGO, IL 60653 Mike Simmons Avrom Goldstein 312 953-5096 312 469-0554 Not For Profit, Subcategories: (1a) Not For Profit, Subcategories: (1a)

33) 37) Vendor # 27229 Vendor # 17270 JOFFREY BALLET, THE LOOKINGGLASS THEATRE COMPANY 10 EAST RANOLPH STREET. 875 N. MICHIGAN AVE., STE 1430 CHICAGO, IL 60601 CHICAGO, IL 60611 Erica Edwards Lizzie Perkins 312 386-8931 773 477-9257X193 Not For Profit, Subcategories: (1a) Not For Profit, Subcategories: (1a) (1c) 34) 38) Vendor # 85037 Vendor # 99537 KALAPRIYA FOUNDATION CENTER FOR MEMA-MUSIC INC INDIAN PERFORMING ARTS 2334 WEST FARWELL AVE., #2W 410 SOUTH MICHIGAN AVE., SUITE #470 CHICAGO, IL 60645 CHICAGO, IL 60605 Jeanne Warsaw-Gazga Pranita Jain 773 447-1963 312 436-2789 Not For Profit, Subcategories: (1a) Subcategories: (1a) 39) 35) Vendor # 33278 Vendor # 26055 MERIT SCHOOL OF MUSIC LIFELINE PRODUCTIONS, INC DBA 38 SOUTH PEORIA ST. LIFELINE THEATRE CHICAGO, IL 60607 6912 N GLENWOOD Thomas F. Bracy CHICAGO, IL 60626 312 786-9428 Alison Cain 773 761-4477 Subcategories: (1a) Not For Profit, Subcategories: (1a) 40) Vendor # 45622 36) MUNTU DANCE THEATRE Vendor # 97156 1809 EAST 71ST STREET, STE 203 LMS INNOVATIONS, INC DBA PLAY IN A CHICAGO, IL 60649 BOOK Denise Brown 2734 WEST LELAND AVE. 773 241-6080 CHICAGO, IL 60625 Marlon St. John Not For Profit, Subcategories: (1a) (1b) 773 329-0920 Ownership: Laura St. John - 51%/ Marlon St. John-49%, Subcategories: (1a) (2a)

41) 45) Vendor # 20725 Vendor # 31814 MUSIC EDUCATION SERVICES, INC. NORTHWESTERN UNIVERSITY SETTLEMENT 1041 BONAVENTURE DRIVE 1400 W AUGUSTA BLVD ELK GROVE VILLAGE, IL 60007 CHICAGO, IL 60622 Steven Nierman Tom Avetis 847 805-1800 773 278-7471 Ownership: Steven Nierman - 100%, Subcategories: (1a) Not For Profit, Subcategories: (1a) (1c) 42) 46) Vendor # 43996 Vendor # 28983 MUSIC HOUSE, INC OLD TOWN SCHOOL OF FOLK MUSIC 2925 W DEVON AVENUE 4544 NORTH LINCOLN AVE CHICAGO, IL 60659 CHICAGO, IL 60625 Richard Trumbo Melissa Mallinson 773 761-3770 773 728-6000 Ownership: Richard Trumbo - 50%/ Jeanne Not For Profit, Subcategories: (1a) (1b) (1c) Trumbo - 50%, Subcategories: (1a) (2a) 47) 43) Vendor # 99599 Vendor # 20070 **POCKET CIRCUS** MUSIC INSTITUTE OF CHICAGO 1836 RIDGELAND AVE 300 GREEN BAY ROAD **BERWYN, IL 60402** WINNETKA, IL 60093 Maria Chichizola Corrine Ness 708 484-4093 847 905-1500 Ownership: Juan Carlos Friguglietti - 50%/ Subcategories: (1a) (1b) (1c) (2a) (2b) Maria Gabriela Chichizola - 50%, Subcategories: (1b) 44) Vendor # 29483 48) NORTHEASTERN ILLINOIS UNIVERSITY Vendor # 11634 PROJECT DANZTHEATRE COMPANY DBA CHICAGO DANZTHEATRE ENSEMBLE **NEIU TEACHER CENTER** 2480 N. ALBANY SUITE 1 CHICAGO, IL 60622-5972 CHICAGO, IL 60647 Kate Dealy Ellyzabeth Adler 773 733-7330 773 486-8261 Ownership: Public Institution, Subcategories: (1a) (2a) (2b) Not For Profit, Subcategories: (1a) (1b) (1d)

49) 53) Vendor # 23362 Vendor # 38368 SONES DE MEXICO ENSEMBLE **READING IN MOTION** 65 E. WACKER PLACE, SUITE 1800 P O BOX 13261 CHICAGO, IL 60613 CHICAGO, IL 60601 Juan Dies Michele Rudnick 773 728-1164 312 357-9463 Not For Profit, Subcategories: (1a) Subcategories: (2b) 50) 54) Vendor # 24279 Vendor # 95174 **FOUNDATIONS OF MUSIC** STREET-LEVEL YOUTH MEDIA 1801 W. BELLE PLAINE, SUITE 206 1637 N. ASHLAND CHICAGO, IL 60613 CHICAGO, IL 60622 Nancy Abbate Robin Koelsch 773 862-5531 312 255-9454 Not For Profit, Subcategories: (1a) (1c) (2a) Subcategories: (1a) (1b) 51) 55) Vendor # 99538 Vendor # 96406 SANDERS, MARTHA ELLEN DBA GREEN TINY'S PERFORMING ARTS CENTER, NFP SCENE 5440 W Crystal St 1217 WEST ROSEMONT Chicago, IL 60651 CHICAGO, IL 60660 Samara Smith Martie Sanders 773 428-6400 773 769-6488 Subcategories: (1a) Subcategories: (1a) 56) 52) Vendor # 32189 Vendor # 34171 **URBAN GATEWAYS** SGA YOUTH & FAMILY SERVICES 205 WEST RANDOLPH ST., SUITE 1700 11 EAST ADAMS SUITE 1500 CHICAGO, IL 60606-1814 CHICAGO, IL 60603 Eric Delli Bovi Cristina Ocon 312 922-0440 312 447-4323 Not For Profit, Subcategories: (1a) (1b) (2a) Not For Profit, Subcategories: (1a)

57)

Vendor # 37514 VOICE OF THE CITY 2823 NORTH MILWAUKEE AVE. CHICAGO, IL 60618 Dawn Galtieri 773 782-9471

Not For Profit, Subcategories: (1a) (1b) (2a)

58)

Vendor # 11060 YOUTH GUIDANCE 1 NORTH LASALLE ST., #900 CHICAGO, IL 60602 Michelle Morrison 312 404-3242

Not For Profit, Subcategories: (1a) (2a)

# AUTHORIZE THE FINAL RENEWAL AGREEMENT WITH THE COLLEGE BOARD FOR ADVANCED PLACEMENT EXAM SERVICES

### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the final renewal agreement with The College Board to provide services for advanced placement and PSAT exams, instructional materials and professional development to the Office of Teaching and Learning and any school at an estimated annual cost set forth in the Compensation Section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to The College Board during the option period prior to execution of their written document. The authority granted herein shall automatically rescind in the event their written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Contract Administrator:

Janus, Ms. Rene / 773-553-3241

### **VENDOR:**

1) Vendor # 22907
College Entrance Examination Board DBA
The College Board
8700 W. BRYN MAWR AVENUE, STE.900N
CHICAGO, IL 60631
Jennifer McDonnell
847 653-4500

Ownership: Non-Profit

### **USER INFORMATION:**

Contact:

10810 - Teaching and Learning Office

42 West Madison Street Chicago, IL 60602

Gurley, Miss Annette Denise

773-553-1216

Project

Manager:

10845 - Magnet, Gifted and IB Programs

42 West Madison Street Chicago, IL 60602 Templin, Ms. Tracy L 773-535-5100

### **ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report #13-0424-PR2) in the amount of \$951,076 was for a term commencing May 1, 2013 and ending April 30, 2014, with the Board having three (3) options to renew for one (1) year each. The first renewal Agreement (authorized by Board Report #14-0723-PR7) in the amount of \$951,076 was for a term commencing May 1, 2014 and ending June 30, 2015. The second renewal Agreement (authorized by Board Report #15-0722-PR3) in the amount of \$1,000,000 was for a term commencing July 1, 2015 and ending June 30, 2016. The original agreement was awarded on a non-competitive basis: the sole-source request was presented to the Non-Competitive Procurement Review Committee and approved by the Chief Procurement Officer.

### **OPTION PERIOD:**

The term of this agreement is being renewed for one (1) year commencing July 1, 2016 and ending June 30, 2017.

### **OPTION PERIODS REMAINING:**

There are no renewal options remaining.

### **SCOPE OF SERVICES:**

Vendor will continue to provide:

Advanced Placement (AP) student examinations, grading and reporting of assessments practice examinations and instructional materials.

Annual data reports on student and school performance on AP tests.

Professional development workshops covering AP course offerings. Professional development workshops will be furnished for the length of the stated agreement, which is mutually selected, agreed upon, and scheduled by Vendor and the Board. During each workshop, Vendor will provide CPS officials, teachers and administrators with instructional strategies, technical training and associated support. Vendor will provide for this renewal the following:

Expand the administration of PSAT exams to all 9th, 10th and 11th grade students.

In 2015-2016, CPS administered the fall PSAT/NMQST to over 20,000 10th and 11th grade students at 79 schools who opted in to administer the assessment. This renewal includes an increase in investment to offer the PSAT in the fall and spring to all high school students in 9th, 10th, and 11th grade (fall administration only), over 60,000 additional students, as the high school district-wide assessment, for a total number of 80,000 students.

### **DELIVERABLES:**

Vendor will continue to provide one set of materials per registered attendee per session 1 workshop. The list of materials for each session 1 workshop is described in the agreement with the Vendor. Vendor shall also provide an endorsed instructor to lead agreed upon session 1 workshops. Vendor shall continue to provide schools with the amount of Advanced Placement (AP) exams that are individually ordered by each school. Vendor shall continue to provide each school's AP teachers, AP coordinator, and designated school administrator access to the AP Online Score Reports website. Vendor will continue to provide students score results for all tests taken. Vendor will continue to provide school level performance data to CPS. Vendor will continue to provide current science lab materials, supplemental teaching materials and practice examinations to schools in a timely manner. Vendor will continue to provide schools with the amount of AP and Preliminary/SAT (PSAT) exams that are individually ordered by each school. Vendor will expand the administration exams to all 9th, 10th and 11th grade students.

### **OUTCOMES:**

Vendor's services will continue to contribute to:

- 1) Teachers with increased AP content knowledge, teaching methodology and strategies through professional development to increase student access in AP courses.
- 2) An increased number of low-income students who take a rigorous college preparatory course such as AP.

3) An increased number of students who earn a "qualifying" score on AP exams.

### COMPENSATION:

Vendor shall be paid during this option period as specified in the renewal agreement. Estimated annual costs for this option period are not to exceed the following: \$1,586,000.00, FY17.

### **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Officer of Teaching and Learning to execute all ancillary documents required to administer or effectuate this option agreement.

### **AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, MBE/WBE provisions of the Program do not apply to transactions where the vendor providing services operates as a Not-for-Profit organization.

### LSC REVIEW:

Local School Council approval is not applicable to this report.

### FINANCIAL:

Fund 115, Assessment, Unit #11210, \$865,000, FY17 Fund 115, Magnet, Gifted and IB Programs, Unit #10845, \$346,000.00, FY17 Fund 124, Multiple School Units, \$375,000.00, FY17

CFDA#:

Not Applicable

### **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

SÉBASTIEN de LONGEAUX Chief Procurement Officer Approved:

FORREST CLAYPOOL Chief Executive Officer

Approved as to Legal Form: Mills Romald K. Manne

RONALD L. MARMER General Counsel

# AUTHORIZE THE EXTENSION OF THE AGREEMENT WITH NORTHWEST EVALUATION ASSOCIATION FOR ADAPTIVE GROWTH ASSESSMENT

### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the extension of the agreement with Northwest Evaluation Association to provide adaptive growth assessment at an estimated annual cost set forth in the Compensation Section of this report. A written extension document is currently being negotiated. No payment shall be made to Vendor during this extension period prior to execution of their written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this extension is stated below.

Specification Number:

11-250057

Contract Administrator:

Janus, Ms. Rene / 773-553-3241

### VENDOR:

1) Vendor # 43763 NORTHWEST EVALUATION ASSOCIATION 121 NW EVERETT STREET PORTLAND, OR 97209 Molly Held 503 624-1951

### **USER INFORMATION:**

### Contact:

10810 - Teaching and Learning Office

42 West Madison Street

Chicago, IL 60602

Gurley, Miss Annette Denise

773-553-1216

**Project** 

Manager:

11210 - Assessment 42 West Madison Street Chicago, IL 60602

Swartz, Miss Claudinette M

773-553-2430

### **ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 12-0222-PR3 as amended by 13-0123-PR1) in the amount of \$5,000,000 is for a term commencing March 1, 2012 and ending June 30, 2013, with the Board having three (3) options to renew for periods of one (1) year each. The agreement was renewed (authorized by Board Report 13-0626-PR1) in the amount of \$4,000,000 for a term commencing July 1, 2013 and ending June 30, 2014. The agreement was renewed for a second time (authorized by Board Report 14-0625-PR3) in the amount of \$3,500,000 for a term commencing on July 1, 2014 and ending June 30, 2015. The agreement was amended and renewed for a third time (authorized by Board Report 15-0722-PR1) in the amount of \$3,100,000 for a term commencing on July 1, 2015 and ending June 30, 2016. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2.

### **EXTENSION PERIOD:**

The term of this agreement is being extended for one (1) year commencing July 1, 2016 and ending June 30, 2017.

### **SCOPE OF SERVICES:**

Vendor will continue to provide assessments, reporting tools, professional development, consulting services, and implementation support for a computer-based adaptive assessment that will provide data that can be used to improve instruction and measure student learning growth. Additional services provided may include, but are not necessarily limited to, technical support, project management, and problem resolution, training, technology support and guidance from content and measurement experts. This program serves students in kindergarten through grade 8.

**USE OF SOFTWARE:** The Board will use the software to administer multiple assessments each year in reading, mathematics, and science. Online student result reports will be immediately available upon the conclusion of testing. The system will provide web-based analytic and reporting tools that are easy to use and intuitive for users at all technical skill levels. Vendor will provide, and Board staff shall have access to, in-person and online professional development and training opportunities to learn the concepts and practices necessary to administer the assessment and apply its results to instruction.

### **DELIVERABLES:**

Vendor will continue to install the system at all participating schools and train all Board-identified users in the administration and use of the assessments.

### **OUTCOMES:**

The Board will have the ability to administer multiple assessments per year in reading, mathematics and science, and to accurately measure student learning growth on the basis of these administrations. Performance measures may include, but are not necessarily limited to: 1) percent of project milestones met, 2) percent of teachers administering the assessment, 3) utilization rate of reports, and 4) percent of users satisfied with the system.

### **COMPENSATION:**

Vendor shall be paid during this extension period in accordance with the prices contained in the extension agreement; Estimated annual costs for this extension period are set forth below: \$2,200,000.00, FY17

### **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written extension document. Authorize the President and Secretary to execute the extension document. Authorize Chief of Teaching & Learning to execute all ancillary documents required to administer or effectuate this extension agreement.

### **AFFIRMATIVE ACTION:**

NWEA is a non-profit organization and therefore the district's M/WBE goal requirements do not apply.

### LSC REVIEW:

Local School Council approval is not applicable to this report.

### FINANCIAL:

Fund 115
Student Assessment, Unit 10810
\$2,200,000.00, FY17
Not to exceed \$2,200,000.00 for the one (1) one year term

CFDA#:

Not Applicable

### **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

SÉBASTIEN de LONGEAUX Chief Procurement Officer Approved:

FORREST CLAYPOOL Chief Executive Officer

Approved as to Legal Form: The Roman Roman

RONALD L. MARMER General Counsel

# AUTHORIZE A NEW AGREEMENT WITH AMPLIFY EDUCATION INC. AND NORTHWEST EVALUATION ASSOCIATION FOR THE PURCHASE OF AN EARLY GRADES ASSESSMENT SYSTEM

### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize new agreements with Amplify Education, Inc. and Northwest Evaluation Association for the purchase of an early grades assessment system at an estimated annual cost set forth in the Compensation Section of this report. Vendors were selected on a competitive basis pursuant to Board Rule 7-2. Written agreements for these services are currently being negotiated. No services may be provided by and no payment shall be made to any Vendor prior to execution of their written agreement. The authority granted herein shall automatically rescind as to each Vendor in the event their written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to these agreements is stated below.

Specification Number:

16-350012

Contract Administrator:

Janus, Ms. Rene / 773-553-3241

### **VENDOR:**

1) Vendor # 12990 AMPLIFY EDUCATION, INC F/K/A WIRELESS GENERATION, INC. 55 WASHINGTON ST., STE 900 BROOKLYN, NY 11201-1071 Michael Kasloff 212 213-8177

For Profit: Amplify Education Partners -100%

2) Vendor # 43763 NORTHWEST EVALUATION ASSOCIATION 121 NW EVERETT STREET PORTLAND, OR 97209 Jacob Carroll 503 624-1951

Not For Profit

### **USER INFORMATION:**

### Contact:

10810 - Teaching and Learning Office

42 West Madison Street

Chicago, IL 60602

Gurley, Miss Annette Denise

773-553-1216

Project

Manager:

11210 - Assessment

42 West Madison Street

Chicago, IL 60602

Nestler, Ms. Kathryn E

773-553-2430

### TERM:

The term of each agreement shall commence on July 1, 2016 shall end June 30, 2018. The agreements shall have two (2) options to renew for periods of two (2) years each.

### **EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate each agreement with 30 days written notice.

### **DESCRIPTION OF PURCHASE:**

Vendors will provide an early grades assessment system for approximately 396 schools and the following services:

Assessments: Reliable, valid, research-based screening, diagnostic, and progress monitoring assessment tools for students in kindergarten through grade 2.

Assessment Administration: The capacity for the Board-defined number of schools to administer the assessment.

Professional Development: All necessary professional development to meet the needs of the Board-defined number of schools to implement this system of screening, diagnostic, and progress monitoring assessment or methods.

Technology, Data Collection and Reporting: Vendors will house all associated data and reporting systems. Data reports housed by Vendors will be accessible by the Board. Vendors will provide all raw assessment data to Board in formats compatible with the Board's data systems.

Integrated Program of Assessment and Instruction: Vendors will work with Board and its partners (potentially including curriculum publishers) to identify and develop intervention strategies using supported instructional materials.

Project Management and Personnel Requirements: Vendors will submit a project plan that outlines how it will address all aspects of the project implementation period. Vendors will adhere to Board project management guidelines and expectations including, but not limited to: providing a project manager; participating in periodic status meetings; providing periodic status reports based on project metrics defined by the Board; providing regular financial updates; and responding to issues in a timely manner.

### **OUTCOMES:**

This purchase will enable CPS teachers to develop a system for early instruction and/or intervention to prevent failure in later grades, ensuring that students entering grade 3 have the knowledge and skills to be successful and to ensure that students are on-track in every grade. The vendors' services will result in CPS having; 1) the ability to administer the assessment to the Board-defined number of students; 2) access to valid, reliable assessment data to be used specifically for the purpose of improving instruction and enhancing student achievement; 3) assessment results on a secure, password-protected website that allows teachers and administrators to view, analyze, and manage data; and 4) appropriate professional development to both administer the assessment and use the resulting data to drive instruction.

### COMPENSATION:

Vendors shall be paid during the initial term in accordance with the prices specified in their respective written agreement; Estimated aggregate annual costs for this option period are set forth below:\$3,500,000 FY17 and FY18

### **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreements. Authorize the President and Secretary to execute the agreements. Authorize the Chief of Teaching and Learning to execute all ancillary documents required to administer or effectuate the agreements.

### **AFFIRMATIVE ACTION:**

The MWBE goals of the solicitation were 30% MBE and 7% WBE. These goals will apply only to the for-profit company which is Amplify. NWEA is a non-profit organization and therefore the district's M/WBE goal requirements do not apply.

### LSC REVIEW:

Local School Council approval is not applicable to this report.

### FINANCIAL:

Fund 115
Department of Teaching and Learning, Unit 10810
\$1,750,000.00 FY17
\$1,750,000.00 FY18
Future year funding is contingent upon budget appropriation and approval

CFDA#:

Not Applicable

### **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

SÉBASTIEN de LONGEAUX Chief Procurement Officer Approved:

FORREST CLAYPOOL
Chief Executive Officer

Approved as to Legal Form

RONALD L. MARMER General Counsel

## AUTHORIZE A NEW AGREEMENT WITH SCHOOL SPECIALTY AND LAKESHORE LEARNING FOR THE PURCHASE OF EDUCATIONAL SUPPLIES

### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize new agreements with vendors for the purchase of educational supplies at an estimated annual cost set forth in the Compensation Section of this report. Vendors were selected on a competitive basis pursuant to Board Rule 7-2.7 which authorizes the Board to purchase through government purchasing cooperative contracts. The Cooperative Purchasing Network (TCPN) issued an RFP (Solicitation# 14-16) and subsequently entered into contracts with School Specialty, Inc. (TCPN# R141608) and Lakeshore Learning Materials (TCPN# R141604). Written agreements for this purchase are currently being negotiated. No goods may be ordered or received and no payment shall be made to any Vendor prior to execution of their written agreement. The authority granted herein shall automatically rescind as to each Vendor in the event their written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to the agreements is stated below.

Contract Administrator :

Janus, Ms. Rene / 773-553-3241

### VENDOR:

- 1) Vendor # 26218
  SCHOOL SPECIALTY, INC
  W6316 DESIGN DRIVE
  GREENVILLE, WI 54942-0000
  Stephen Herren
  888 388-3224
  For Profit: Gene T Preta-24.2%, Frigate
  Ventures Lp (Bruce Winson, Adam Spears,
  Moez Kassam) -11.4%
- 2) Vendor # 18171
  LAKESHORE LEARNING MATERIALS
  2695 E DOMINGUEZ ST
  CARSON, CA 90895
  Tery Amaya
  310 537-8600
  For Profit: Charles P. Kaplan-37.1%,
  Michael A. Kaplan-37.1%

### **USER INFORMATION:**

Contact:

10810 - Teaching and Learning Office

42 West Madison Street Chicago, IL 60602

Gurley, Miss Annette Denise

773-553-1216

Project

Manager:

11385 - Early Childhood Development - City Wide

42 West Madison Street Chicago, IL 60602 Kim, Mr. David 773-553-2010

### TERM:

The term of each agreement shall commence on June 1, 2016 and shall end May 31, 2017. The agreements shall have two (2) options to renew for terms of one (1) year each.

### **EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate each agreement with 30 days written notice.

### **DESCRIPTION OF PURCHASE:**

Vendors will provide classroom educational and associated supplies to schools, network offices and central office departments at the prices specified in their respective agreement for the following categories:

- 1. Classroom Supplies
- 2. Art Supplies
- 3. Early Childhood Supplies

### **OUTCOMES:**

This purchase will result in the centralized procurement of Classroom Educational Supplies with increased savings on all classroom educational supplies purchased by CPS.

### **COMPENSATION:**

Vendors shall be paid in accordance with the unit prices contained in their agreement; total cost not to exceed the sum of \$3,500,000.00 in aggregate.

### **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreements. Authorize the President and Secretary to execute the agreements. Authorize the Chief Procurement Officer to execute all ancillary documents required to administer or effectuate the agreements.

### **AFFIRMATIVE ACTION:**

Pursuant to the Remedial Programs for Minority and Women Owned Business Enterprise (M/WBE) Participation in Goods and Services and Construction Contracts, the goals for this award are 15% MBE and 5% WBE.

### LSC REVIEW:

Local School Council approval is not applicable to this report.

### FINANCIAL:

Source of Funds: Various

Charge to various schools and central office departments

Fiscal Years

FY2016 - \$500,000.00 FY2017 - \$1,500,000.00 FY2018 - \$1,500,000.00

Future year funding is contingent upon budget appropriation and approval.

CFDA#:

Not Applicable

### **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

SÉBASTIEN de LONGEAUX Chief Procurement Officer Approved:

FORREST CLAYPOOL Chief Executive Officer

Approved as to Legal Form: M. Ronald K. Moume

RONALD L. MARMER General Counsel

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# AMEND BOARD REPORT 14-0226-PR11 AUTHORIZE A NEW AGREEMENT WITH ARAMARK MANAGEMENT SERVICES LIMITED PARTNERSHIP FOR CUSTODIAL SERVICES

### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize a new agreement with Aramark Management Services Limited Partnership to provide custodial services to the Department of Facilities at a total cost not to exceed \$260,300,000. Vendor was selected on a competitive basis pursuant to Board Rule 7-2. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by the Vendor and no payment shall be made to the Vendor prior to execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

This May 2016 amendment is necessary to expand the current scope to include Integrated Facility

Management services at 20-25 schools, to revise the cost per square foot to add or delete cleanable space,
and to contractually establish CPS responsibility for substitute custodians. No increase to the compensation
amount is required; a written amendment to the agreement is required. The authority granted herein shall
automatically rescind in the event a written amendment is not executed within 90 days of the date of this
amended Board Report.

Contract Administrator:

Hernandez, Miss Patricia / 773-553-2280

### **VENDOR:**

1) Vendor # 30689
ARAMARK MANAGEMENT SERVICES
LIMITED PARTNERSHIP
1101 MARKET STREET
PHILADELPHIA, PA 19107
Don Janous
773 534-3270

### **USER INFORMATION:**

Contact:

12210 - Procurement and Contracts Office

42 West Madison Street Chicago, IL 60602

Norgren, Mrs. Leslie

773-553-2280

### TERM:

The term of this agreement shall commence on March 1, 2014 and shall end February 28, 2017. This agreement shall have two (2) options to renew for periods of one year each.

### **EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 60 days written notice.

### SCOPE OF SERVICES:

Vendor will supply all equipment, supplies, and labor (supervision, training, and management) necessary to provide custodial services for all schools, excluding a group of pre-selected schools which will be managed separately. Custodial services includes management of Board custodians, who will receive training and supervision by Vendor.

Vendor will also provide a custodial call-center to serve CPS schools to manage work order requests and respond to emergencies. Vendor will ensure the optimal operation of the facilities and maintenance of the Board's Standard Cleaning Specifications. These specifications are consistent with delivering services at a Level 2 standard for APPA ratings.

Vendor shall provide custodians to engage in nighttime deep cleaning along with daytime cleaning.

Vendor shall provide a manager to ensure delivery of Services and proper supervision of employees. Manager has responsibility for managing all functions, providing necessary reports, managing budgets, acting in a fiduciary capacity for protection and maintenance of equipment, serving as a relationship manager on behalf of the provider and proposing new cost savings or efficiency projects. This is not intended to be an all inclusive description of duties, but is providing insight to the Board's minimum expectations.

<u>In addition, beginning in the summer of 2016, Vendor will provide Integrated Facility Management services at 20-25 schools.</u>

### **DELIVERABLES:**

- 1) Reduce CPS's custodial services cost while maintaining a high standard of service and quality.
- 2) Ensure consistency and timely delivery of services.
- 3) Continuously improve quality and service levels and drive year-over-year cost reductions.
- 4) Eliminate inefficiencies.
- 5) Establish common standards for service across the District.
- 6 Better align vendor interests with CPS's interests.
- 7) Implement industry-best practices and technology enhancements, where applicable.

**LEASE OF SPACE:** The Board authorizes the lease of space in CPS facilities to the Vendor and delegates authority to the Chief Administrative Officer and General Counsel to negotiate the terms and conditions of the lease.

### **OUTCOMES:**

Vendor will provide custodial services which will result in an enhanced learning environment across the district at an improved cost structure. There will be a consistent cleanliness standard across the district. A call center will provide improved response time and visibility to school administrators. School administrators will have more resources to focus on instruction and family and community engagement.

Managing custodial services through Vendor is more cost effective than using our current system since they will infuse best in class technology to improve cleanliness of the schools with less manpower. Supplies will be purchased and inventoried using national leverage to reduce cost and drive standardization across the district.

### **COMPENSATION:**

Vendor shall be compensated as specified in the agreement, total compensation not to exceed the sum of \$260,300,000 for a three (3) year term.

### **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions, including any indemnities to be provided to Vendor, in the written custodial services agreement, <u>amendment</u> and lease agreement. Authorize the President and Secretary to execute the custodial services agreement, <u>amendment</u> and lease agreement. Authorize Chief Facilities Officer to execute all ancillary documents required to administer or effectuate this transaction.

### **AFFIRMATIVE ACTION:**

Pursuant to the Remedial Programs for Minority and Women Owned Business Enterprise (M/WBE) Participation in Goods and Services and Construction Contracts, the overall M/WBE District goals for this award are 30% total MBE and 7% WBE. The selected vendor has scheduled the following participation for their awarded category.

### 58% 74% of Total Contract Value With:

Total MBE: 58% 44%
Vargas Group
53 W. Jackson Blvd., Suite 1060
Chicago, IL 60604

UBM Facility Services 165 East Street Carol Stream, IL 60188

Total Facility Maintenance, Inc. Cleaning Company 615 Wheat Lane, Ste. C Wood Dale, IL 60191

Total WBE: 30%
We Clean Maintenance and Supplies, Inc. 7545 W. 99th St.
Bridgeview, IL 60455

### **LSC REVIEW:**

Local School Council approval is not applicable to this report.

### FINANCIAL:

Charge to Facilities Department Fund 230 FY14, FY15, FY16, FY17;not to exceed \$260,300,000 Future funding is contingent on appropriation and approval.

CFDA#:

Not Applicable

### **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

SÉBASTIEN de LONGEAUX Chief Procurement Officer Approved:

FORREST CLAYPOOL Chief Executive Officer

Approved as to Legal Form: Am Ronald K. Moume

RONALD L. MARMER General Counsel

### **AMEND BOARD REPORT 15-0624-PR19 AMEND BOARD REPORT 14-0226-PR12** AUTHORIZE A NEW AGREEMENT WITH SODEXOMAGIC, LLC FOR INTEGRATED FACILITY MANAGEMENT SERVICES

### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize a new agreement with SodexoMAGIC, LLC to provide fully integrated facility management (IFM) services to the Department of Facilities at a total cost not to exceed \$80,000,000. Vendor was selected on a competitive basis pursuant to Board Rule 7-2. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

This June 2015 amendment is necessary to authorize SodexoMagic, LLC to invest \$5 million in energy efficiency projects at various CPS schools. The investment will be amortized from the date the funds are provided through February 28, 2019. If the contract is terminated or not renewed, the Board must pay the unamortized amount and a 10% asset recovery fee. A written amendment is required. The authority granted herein shall automatically rescind in the event the amendment is not executed within 90 days of the date of this Board Report.

This May 2016 amendment is necessary to expand SodexoMagic, LLC's scope to include IFM services at approximately 30 additional schools. No increase to the compensation amount is required; a written amendment to the agreement is required. The authority granted herein shall automatically rescind in the event the amendment is not executed within 90 days of the date of this amended Board Report.

Contract Administrator:

Hernandez, Miss Patricia / 773-553-2280

### **VENDOR:**

Vendor # 99426 1) SODEXOMAGIC, LLC 9801 WASHINGTON BLVD. GAITHERSBURG, MD 20878 John Klopstein 301 987-4270 Ownership: Magic Food Provision Llc -Member, Sodexo Operations Llc - Member

### **USER INFORMATION:**

Contact:

11860 - Facility Operations & Maintenance

42 West Madison Street

Chicago, IL 60602 Norgren, Mrs. Leslie 773-553-2960

### TERM:

The term of this agreement shall commence on March 1, 2014 and shall end February 28, 2017. This agreement shall have two (2) options to renew for periods of one (1) year each.

### **EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 60 days written notice.

### SCOPE OF SERVICES:

Vendor will perform full integrated facilities management across a pre-selected group of schools. Currently 33 schools have been identified, but the number of schools may fluctuate over the term of the contract. Vendor will manage custodial services, engineering services, various trades, landscaping, snow removal and pest control for the pre-selected schools. Vendor will provide a consolidated data solution and a call center for the entire district (which will include the 33 pre-selected schools and schools outside the pre-selected schools). The consolidated data solution will manage other facilities management services providers across the entire district to ensure consistent delivery of service and establish a single point of contact for Principals. The call center will also manage other facilities management services providers across the entire district, excluding custodial services in schools outside the 33 pre-selected schools.

Vendor will be responsible for regularly assessing the conditions of the buildings, equipment, and systems; developing and implementing building operations, preventive maintenance, and establishing capital plan recommendations necessary to maintain, preserve, and keep the premises in good condition. As part of these responsibilities the Vendor will:

- 1) Invest in system upgrades and repairs which will improve and ensure the efficient performance of building automation systems and reduce overall energy spend with targeted upgrades;
- 2) Provide professional development for all CPS Board engineering employees to enhance their skills and improve productivity.
- 3) Ensure the quality of work performed and reduce the costs within the operational areas through the call center.
- 4) Create a partnership structure with CPS that will generate the necessary savings and framework for a gainsharing approach that offsets the cost of the data solution and call center.

### **DELIVERABLES:**

Full integrated facility management for 33 pre-selected schools, including custodial services, engineering services, various trades, landscaping, snow removal and pest control.

Call center for the entire district for quick responses to school needs (excluding custodial services in schools outside pre-selected schools).

Consolidated data solution for the entire district.

Buildings cleaned to a level 2 APPA standard.

Best in class technology, equipment and training.

Comprehensive asset inventories.

Strong data systems to empower CPS to make data-driven long term financial decisions.

**LEASE OF SPACE:** The Board authorizes the lease of space in CPS facilities to the Vendor and delegates authority to the Chief Administrative Officer and General Counsel to negotiate the terms and conditions of the lease.

### **OUTCOMES:**

Vendor will provide the skills and experience needed to manage every aspect of facility management to a group of pre-selected schools using cutting-edge building monitoring technology which provide data driven decision by CPS, such as repair vs. replacement of assets. The benefits and outcomes to CPS are:

- 1) Cost Efficiency By managing services under one umbrella, costs will be managed more effectively.
- 2) Consistency Establishing one standard level of services for all schools will result in consistent service across the District.

- 3) Improved Productivity The ability to share resources and management will create enhanced levels of productivity.
- 4) Professional Development CPS FM employees will receive comprehensive training and development on an ongoing basis to enhance their skills and the services they provide to the schools.
- 5) Communication Vendor will coordinate many different service providers, the communication process will be simplified and more sophisticated communication tools will be created.
- 6) Turnkey/Convenience Principals, staff, and CPS Leadership will quickly connect with the right person and resolve problems with a "turnkey" solution.
- 7) Responsiveness Principals and their teams will have a high level of confidence that their FM Partner will respond quickly and efficiently.
- 8) Accountability One partner will manage all processes and will be responsible for the program results.
- 9) Program Quality The end result will be enhanced program quality that provides a safer, attractive more comfortable leaning environment for all students.

### COMPENSATION:

Vendor shall be compensated as specified in the agreement; total not to exceed the sum of \$80,000,000, for the three (3) year term.

### **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions, including any indemnities to be provided to Vendor, in the written agreement and amendment. Authorize the President and Secretary to execute the agreement and amendment. Authorize Chief Facilities Officer to execute all ancillary documents required to administer or effectuate this agreement.

### **AFFIRMATIVE ACTION:**

Pursuant to the Remedial Programs for Minority and Women Owned Business Enterprise (M/WBE) Participation in Goods and Services and Construction Contracts, the overall M/WBE District goals for this award are 30% total MBE and 7% total WBE. The selected vendor has scheduled the following participation for their awarded category.

### 57% of Total Contract Value With:

Total MBE: 50%

RJB Properties, Inc.
1229 N. Branch, Ste. 212 B
Chicago, IL 60622

Ownership: Ronald Blackstone

Total WBE: 7%

Christy Webber and Company 2900 W. Ferdinand St. Chicago, IL 60612 Ownership: Christy Webber

### LSC REVIEW:

Local School Council approval is not applicable to this report.

### FINANCIAL:

Charge to Facilities Department Fund 230 - FY14, FY15, FY16, FY17 not to exceed \$80,000,000 Future year funding is contingent on budget appropriation and approval.

CFDA#: Not Applicable

### **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

SÉBASTIEN de LONGEAUX Chief Procurement Officer Approved:

FORREST CLAYPOOL Chief Executive Officer

Approved as to Legal Form

RONALD L. MARMER General Counsel

# REPORT ON THE AWARD OF CONSTRUCTION CONTRACTS AND CHANGES TO CONSTRUCTION CONTRACTS FOR THE BOARD OF EDUCATION'S CAPITAL IMPROVEMENT PROGRAM

### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

This report details the award of Capital Improvement Program construction contracts in the total amount of \$11,290,516.39 to the respective lowest responsible bidders for various construction projects, as listed in Appendix A of this report. These construction contracts shall be for projects approved as part of the Board's Capital Improvement Program. Work involves all labor, material and equipment required to construct new schools, additions, and annexes, or to renovate existing facilities, all as called for in the plans and specifications for the respective projects. Proposals, schedules of bids, and other supporting documents are on file in the Department of Operations. These contracts have been awarded in accordance with section 7-3 of the Rules of the Board of Education of the City of Chicago.

This report also details changes to existing Capital Improvement Program construction contracts, in the amount of \$553,411.53 as listed in the attached May Change Order Log. These construction contract changes have been processed and are being submitted to the Board for approval in accordance with section 7-15 of the Rules of the Board of Education of the City of Chicago, since they require an increased commitment necessitated by an unforeseen combination of circumstances or conditions calling for immediate action to protect Board property to prevent interference with school sessions.

LSC REVIEW: Local School Council approval is not applicable to this report.

**AFFIRMATIVE ACTION:** The General Contracting Services Agreements entered into by each of the prequalified general contractors and other miscellaneous construction contracts awarded outside the prequalified general contractor program for new construction awards and changes to existing construction contracts shall be subject to the Board's Business Diversity Program for Construction Projects and any revisions or amendments to that policy that may be adopted during the term of any such contract.

**FINANCIAL:** Expenditures involved in the Capital Improvement Program are charged to the Department of Operations, Capital Improvement Program.

Budget classification: Fund – 436, 468, 476, 477, 479, 480, 481, 482, 483, 484 will be used for all Change Orders (May Change Order Log); Funding source for new contracts is so indicated on Appendix A

Funding Source: Capital Funding

### **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:** 

Mary De Runtz

Chief of Capital Improvement

Approved:

Forrest Claypool Chief Executive Officer

Ronald L. Marmer

General Counsel

Appendix A May 2016

REASONS FOR PROJECT		ω	7	4	ω	2	4
PROJECT SCOPE AND NOTES		Renovate the boys and girls locker rooms including shower areas.	Renovation of existing shop spaces for new CTE programs (HVAC & Refrigeration, Advanced Carpentry, Welding, Electrical Lab). New CTE Program Office and additional Computer Rooms for CTE Programs. Renovation to include, finishes, MEP and ADA requirements. Relocate existing programs (Art, Drivers Ed) that are being housed in the shop spaces.	Provide emergency mitigation and stabilization to water damaged areas at Garfield Park. Repair and temporary patch roof at impacted areas. Repair finishes as required.	The intent of the project is for lockers at Morgan Park HS to be partially replaced, and partially repaired. Repairs include new locker doors/hardware, locker tags, new metal head/jamb trim, and painting of lockers. Additional repairs will be done to the corridors, including patching and painting of areas related to work, and partial painting of walls.	Replace the indoor diesel generator with an outdoor natural gas fire generator, and replace all required auxiliaries. This project will be performed by Asset.	Provide structural modifications to roof structure to eliminate Dever Beams and reinforce concrete beams in the attic space. Provide masonry rebuild at walls and parapets and provide interior improvements to finishes damaged by water infiltration. Select masonry and roof renovations at the boiler house and tunnel. Fall 2015 ADD Six Elements of accessibility as required by CBC which includes; New elevator, Gut and renovation of 1 boy's Gang and 1 Girl's Gang Toilet, provide 1 Unisex toilet, accessible Drinking Fountains and a New front entry including slopped walk.
	WBE	ம	<b>&amp;</b>	0	₩ .	10	4
>	A	0	13	0	•	25	6
ACT101	Н	37	•	29	31	0	21
AFFIRM. ACTION	AA	0	16	0	0	0	m
FISCAL YEAR		2016	2016	2016	2016	2016	2015
ANTICIPATED COMPLETION DATE		7/15/2016	8/22/2016	4/29/2016	8/5/2016	8/26/2016	9/2/2017
AWARD A		3/17/2016	3/24/2016	3/17/2016	3/24/2016	3/17/2016	3/24/2016
CONTRACT AWARD		315,386.00 3/17/2016	3,409,000.00	92,930.39	620,500.00	205,000.00	6,647,700.00
o ·		<del>69</del>	₩.	€9	₩	↔	₩
CONTRACT METHOD		GIB	BID	Joc	вір	BID	GIB
CONTRACT #		3081890	3084166	3081902	3084220	3081901	3083919
CONTRACTOR		FRIEDLER CONSTRUCTION CO.	wight & company	K.R. MILLER CONTRACTORS, INC.	BUCKEYE CONSTRUCTION CO INC	COURTESY ELECTRIC, INC	K.R. MILLER CONTRACTORS, INC.
SCHOOL		Curie School	Dunbar School	Garfield Park	Morgan Park	Orr School	Scammon School

\$ 11,290,516.39

Reasons:
1. Safety
2. Code Compliance
3. Fire Code Violations
4. Deteriorated Exterior Conditions
5. Priority Mechanical Needs

6. ADA Compliance 7. Support for Educational Portfolio Strategy 8. Support for other District Initiatives 9. External Funding Provided

4/12/16

# May 2016

Chicago Public Schools

Page 1 of 4 These change order approval cycles range from 03/01/2016 to 03/31/2016 CHANGE ORDER LOG Project Number Capital Improvement Program Vendor School

**Board Rpt Number** \$2,905.00 \$3,899.90 Oracle PO Number 3000889 Contractor to provide labor and material to repair a disconnected duct above modular classroom and Discovered Conditions re-connect duct to allow designed flow of conditioned air. Contractor to provide labor and material for removing and re-installing louvers with insulated blank-off Omission – AOR panels in classroom modular. Total % of Contract \$654,539.30 14.27% Reason Code Revised Contract Amount Total Change Orders \$81,739.30 Number of Change Orders 4 Original Contract Amount \$572,800.00 Change Order Descriptions 2016 Shields TUS 2016-25361-TUS Reliable & Associates James Shields Elementary School App Date 03/02/16 03/08/16 Change Date 02/29/16 02/29/16

cademy
holastic A
edo Sc
ria Sauc

Project Total: \$6,804.90

		14-1022-PR5	\$17,500.60	\$196,218.85	\$7,888.74	\$2,448.60	\$4,785.90
	\$12,007,381.84 19.03%	Reason <u>Code</u> 2918417 / 2945458 / 3000887	Error - Architect	Discovered Conditions	Discovered Conditions	School Request	Discovered Conditions
	\$1,919,481.84 \$12,007,3		vith electronic latch bolt retraction n.	acement of deteriorated and ing existing wood parapet, wood and a sheet metal gravel stop is to rt channels, exterior gypsum led.	spair and paint to restore the al framing plan.	ion.	nent flooring in select classrooms
	\$10,087,900.00		Contractor to provide labor and material for installing exit devices with electronic latch bolt retraction and is to be activated via existing Al Phone/Security release system.	Contractor to provide labor and material for reconstruction and replacement of deteriorated and non-water tight upper roof panels. Additional scope includes removing existing wood parapet, wood sheathing and wood framing with the existing clay tile to be saw-cut and a sheet metal gravel stop is to be installed at the roof edge. Exterior insulation, break metal support channels, exterior gypsum sheathing and pre-finished exterior metal panels is also to be installed.	Contractor to provide labor and material to provide plaster ceiling repair and paint to restore the opened ceiling after site investigation for installation of new structural framing plan.	Contractor to provide labor and material for additional VCT installation.	Contractor to provide labor and material for installing VCT replacement flooring in select classrooms that were no longer adhering to substrate.
Academy	-29151-ROF actors, Inc	Change Order Descriptions	Contractor to provide labor and is to be activated via ex	Contractor to provide labor a non-water tight upper roof postering and wood framing be installed at the roof edge sheathing and pre-finished to	Contractor to provide labor a opened ceiling after site inverse.	Contractor to provide labor	Contractor to provide labor and materia that were no longer adhering to substra
Scholastic ,	cedo ROF 2016-29151-RC K.R. Miller Contractors, Inc	App Date	03/23/16	03/24/16	03/23/16	03/08/16	03/09/16
Maria Saucedo Scholastic Academy	2016 Saucedo ROF 2016-29151-ROF K.R. Miller Contractors, Inc	Change Date	09/15/15	03/23/16	02/03/16	03/04/16	. 02/01/16

Project Total: \$228,842.69

4/12/16

# **May 2016**

Chicago Public Schools

Page 2 of 4 Oracle PO Number Total % of Contract Revised Contract Amount These change order approval cycles range from 03/01/2016, to 03/31/2016 Total Change Orders CHANGE ORDER LOG
That Number of That Change Change Orders Original Contract Amount Project Number Capital Improvement Program Vendor School

**Board Rpt Number** \$2,499.20 3000888 Contractor to provide labor and material for installing new lock for existing unisex door and paint door Owner Directed & frame to match existing. \$27,266.20 10.09% Reason Code \$2,499.20 \$24,767.00 Change Order Descriptions 2015 Davis ICR 2015-29391-ICR Murphy & Jones Co., Inc. App Date 03/17/16 Sir Miles Davis Magnet Change Date 03/17/16

Project Total: \$2,499.20

Crown Community Academy Fine Arts Center

	14-1022-PR5	\$18,473.84
	2899695	
\$363,933.42 7.80%	Reason Code	Discovered Conditions
\$363,9		patement and ing plaster inections and ing roof joists
\$26,333.42		asium for lead al emoval of exist all required cor d fasten to exist
		in gymns ockage, r pipe with board an
က		of areas ns the blo g 4" iron um wall
\$337,600.00		nd material for damaged ro cast iron pipe that contain of from roof drain to existing aged ceiling with 5/8" gyps repaired areas.
TR	Change Order Descriptions	Contractor to provide labor and material for damaged roof areas in gymnasium for lead abatement and Discovered Conditions demolition work for removing cast iron pipe that contains the blockage, removal of existing plaster ceiling, provide new spun iron from roof drain to existing 4" iron pipe with all required connections and fittings, replace areas of damaged ceiling with 5/8" gypsum wall board and fasten to existing roof joists and tape and paint to match repaired areas.
1041-S		•
wn STR 2016-310 Reed Construction	App Date	03/24/16
2016 Crown STR 2016-31041-STR Reed Construction	Change Date	03/21/16

Project Total: \$18,473.84

4/12/16

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ty 2016 Chicago Public Schools

Page 3 of 4 Revised Total These change order approval cycles range from 03/01/2016 to 03/31/2016 CHANGE ORDER LOG Capital Improvement Program Scho

School	Vendor	Project Number	Original Contract	Number of Change Orders	Total Change Orders	Rev Con Am	Revised 1 Contract ? Amount C	Total . % of Contract PO N	Oracle PO Number	Board Rpt Number
								Authority		
Albert G Lane	Technic	Albert G Lane Technical High School								
2015 Lane To Tyl∈	ech MCF er Lane C	2015 Lane Tech MCR 2015-46221-MCR Tyler Lane Construction, Inc.	\$50,164,330.00	56	\$1,463,530.49	\$51,627,860.49	0.49	2.92%		
Change Date	App Date	late Change Order Descriptions	ØΙ	-		<b></b>	Reason Code 28676	<u>Code</u> 2867615 / 3002938 / 3060061	0061	11-0525-PR8
02/25/16	03/08/16	(16 Contractor to provide labor and material ground bus in existing distribution panel.	and material for instal ibution panel.	ling conduit from ex	for installing conduit from existing main switchboard to new	ırd to new	Safety Issue	ssue		\$12,099.00
03/05/16	03/08/16	//6 Contractor to provide a credit for light fixtures at roof areas 2 and 4 facing into the courtyard	dit for light fixtures at r	oof areas 2 and 4 f	facing into the courtyar	÷.	Owner Directed	Directed		-\$1,247.00
03/05/16	03/08/16	Contractor to provide labor and material ramp as a result of MOPD review.	and material due to IFC review.	C changes to revise	due to IFC changes to revised handrail specifications at LULA		Permit (	Permit Code Change		\$2,943.00
02/16/16	03/06/16	Contractor shall provide all labor, materials, tools and equipment including but not limited to replacing the existing or missing duplex sewage ejector pumps, duplex condensate pumps and assembly, piping, wiring, conduits, junction boxes, and control panels in conformance with Bulletin #54 MEP drawings.	labor, materials, tools llex sewage ejector pu nction boxes, and contr	and equipment inc mps, duplex conde rol panels in confor	als, tools and equipment including but not limited to replac jector pumps, duplex condensate pumps and assembly, and control panels in conformance with Bulletin #54 MEP	o replacing smbly, 44 MEP	Discove	Discovered Conditions		\$212,790.00
03/05/16	03/08/16	/16 Contractor to provide labor and material providing new window A/C unit.	material	ving existing windo	for removing existing window A/C unit and receptacle and	acle and	Discove	Discovered Conditions		\$3,745.00
02/16/16	03/08/16	716 Contractor to provide labor and material (window well area) of north elevation.		ional F9 light fixture	for additional F9 light fixture in courtyard below grade	ade	Owner Directed	)irected		\$954.00
03/05/16	03/06/16	716 Contractor to provide labor and material lamps and repair deteriorated wire (fixtur	r and material for re-lar ted wire (fixture and ci	for re-lamping the Auditoriu re and circuit) as required.	for re-lamping the Auditorium light fixtures with LED 40w e and circuit) as required.	:D 40w	Discove	Discovered Conditions		\$19,958.00

Project Total: \$251,242.00

The following change orders have been approved and are being reported to the Board in arrears.

4/12/16 Page 4 of 4

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Capital Improvement Program Chicago Public Schools

These change order approval cycles range from

May 2016

**Board Rpt Number** Oracle PO Number Total % of Contract Revised Contract Amount Total Change Orders 03/01/2016, to 03/31/2016 CHANGE ORDER LOG Number of Change Orders Original Contract Amount

Collins Academy High School

Vendor

School

Reliable & Associates

App Date

Change Date

03/24/16

03/08/16

03/04/16

\$4,915,512.20 6.29% \$290,979.20 Project Number 2016 Collins ROF 2016-49131-ROF

25

\$4,624,533.00

Contractor to provide labor and material for repairing inoperable fire alarm system components in pool Discovered Conditions and mechanical room areas due to previous deficiencies. Reason Code Change Order Descriptions

Contractor to provide labor and material for installing new isolation pads for lighting protection run on Discovered Conditions roof. 03/08/16

Project Total: \$49,246.83

14-1022-PR5 \$12,326.70

2916898 / 3001424

\$36,920.13

# Phoenix Military Academy

3004958 Discovered Conditions Reason Code \$690,388.34 3.97% Contractor to provide labor and material to install the included radiator valve at the existing radiator in the shower room. \$26,388.34 ω \$664,000.00 Change Order Descriptions 2016 Phoenix CSP 2016-55011-CSP K.R. Miller Contractors, Inc App Date 03/08/16 Change Date 01/28/16

Contractor to provide a credit to remove the tack strip installation from the project.

03/08/16

01/12/16

Owner Directed

Project Total: -\$3,697.93

-\$6,400.00

\$2,702.07

# Total Change Orders for this Period \$553,411.53

# AUTHORIZE THE FIRST RENEWAL AGREEMENT WITH CDW-G TO PROVIDE SOFTWARE PRODUCTS AND SERVICES

### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the first renewal agreement with CDW Government (CDW-G) to provide software resale products and services to schools and administrative offices at an estimated annual cost set forth in the Compensation Section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to CDW-G during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Contract Administrator:

Knowles, Mr. Jonathan / 773-553-2280

### **VENDOR:**

1) Vendor # 63673 CDW GOVERNMENT, LLC 300 NORTH MILWAUKEE AVE. VERNON HILLS, IL 60061 Sean Dillon 877 489-8641

Ownership: Publicly Traded

### **USER INFORMATION:**

Project

Manager:

12510 - Information & Technology Services

42 West Madison Street

Chicago, IL 60602

Wagner, Mr. Edward Joseph

773-553-1300

### **ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 13-0626-PR37) in the amount of \$16,683,000 is for a term commencing August 1, 2013 and ending July 31, 2016, with the Board having two (2) options to renew for 2 year terms. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2.

### **OPTION PERIOD:**

The term of this agreement is being renewed for two (2) years commencing August 1, 2016 and ending July 31, 2018.

### **OPTION PERIODS REMAINING:**

There is one (1) option period for two (2) years remaining.

### SCOPE OF SERVICES:

CDW-G will continue to provide all Microsoft software titles and commercial off-the-shelf software titles that are ready made and available for the sale, lease, or license. Vendor will function as the Enterprise Software Reseller of Record for Board software agreements. Vendor will also continue to provide the following services: software order fulfillment services, automated on-line order fulfillment and license management services, general maintenance and support services, implementation, configuration and support services, and recommendations on enterprise licensing strategies.

### **OUTCOMES:**

CDW-G will continue to provide services that will centralize and simply the acquisition of software, licenses, software implementation/configuration,. software maintenance, and support services for all Microsoft products and all commercial off-the-shelf (COTS) software used by all network offices, remote central office locations, central office departments, and schools.

### **COMPENSATION:**

Vendor shall be paid in accordance with the unit prices contained in the agreement; total not to exceed \$10,000,000.00 for this option period.

### **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize Chief Procurement Officer to execute all ancillary documents required to administer or effectuate this option agreement.

### **AFFIRMATIVE ACTION:**

Pursuant to the Remedial Programs for Minority and Women Owned Business Enterprise (M/WBE) Participation in Goods and Services and Construction Contracts, the goals for this award are 30% MBE and 7% WBE. These goals will only apply to the services portion of the contract.

Total MBE - 30% KBS Computer Services 418 Highland Road Matteson, Illinois 60443 Contact: Anthony Kitchens

Total WBE - 7%

Douglas Stewart 2402 Advance Road Madison, WI 53718 Contact: Libby Sorensen

Liquid PC, Inc. Loretta Sivret, Owner and President 124 Heritage Ave. Portsmouth, NH 03801

### LSC REVIEW:

Local School Council approval is not applicable to this report.

### **FINANCIAL:**

Various Funds, ITS 12510 FY17- \$5,000,000 FY18- \$5,000,000

CFDA#:

Not Applicable

### **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

SÉBASTIEN de LONGEAUX Chief Procurement Officer Approved:

FORREST CLAYPOOL Chief Executive Officer

Approved as to Legal Form

Lonald R. Min

RONALD L. MARMER General Counsel

## AUTHORIZE THE SECOND RENEWAL AGREEMENT WITH TRUE NORTH LOGIC TO PROVIDE SOFTWARE AND SUPPORT SERVICES

#### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the second renewal agreement with True North Logic to provide performance evaluation software and hosting services to the school district at an estimated annual cost set forth in the Compensation Section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to True North Logic during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Contract Administrator:

Knowles, Mr. Jonathan / 773-553-2280

#### **VENDOR:**

1) Vendor # 87784 TRUE NORTH LOGIC 8180 S. 700 E. SUITE 250 SANDY, UT 84070 Nancy Bauma 801 453-0136

Ownership Information: Weld North 100%

#### **USER INFORMATION:**

**Project** 

Manager:

12510 - Information & Technology Services

42 West Madison Street

Chicago, IL 60602

Swanton, Mr. Craig E

773-553-1300

#### **ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 12-0627-PR43) in the amount of \$1,537,685.00 was for a term commencing July 13, 2012 and ending June 30, 2014, with the Board having two (2) options to renew for two (2) year terms. The agreement was renewed (authorized by Board Report 14-0625-PR42) for a term commencing July 1, 2014 and ending June 30, 2016. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2.

#### **OPTION PERIOD:**

The term of this agreement is being renewed for two (2) years commencing July 1, 2016 and ending June 30, 2018.

#### **OPTION PERIODS REMAINING:**

There are no option periods remaining.

#### **SCOPE OF SERVICES:**

Vendor will continue to provide commercially licensed software, delivered in a Software as a Service (SaaS) model, and provide hosting services for both their software and CPS data. True North Logic's solution will support the effective implementation of employee performance evaluations across the District.

#### **DELIVERABLES:**

True North Logic will continue to provide commercially licensed software, delivered in a Software as a Service (SaaS) model, and provide hosting services for both their software and CPS data. True North Logic's solution will support the effective implementation of employee performance evaluations across the District.

#### **OUTCOMES:**

True North Logic's performance evaluation system has resulted in a paper-free performance evaluation of teachers and principals and in addition, has facilitated the establishment of performance evaluation processes for non-school-based employees throughout the District. True North Logic's system has created efficiencies in the process of conducting performance evaluations of all employees, as well as bringing transparency, via consistently gathered performance data, to the efficacy of various district initiatives, such as professional development, coaching and mentoring support, hiring and selection sources and processes, and various leadership pipelines.

#### **COMPENSATION:**

Vendor shall be paid during this option period as follows:

FY 17- \$500,900

FY 18-\$500,900

#### **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize Chief Information Officer to execute all ancillary documents required to administer or effectuate this option agreement.

#### **AFFIRMATIVE ACTION:**

Pursuant to Section 9.5 of the Remedial Program for Minority and Women Owned Business Enterprise Participation (M/WBE Program), there were no MWBE goals set for this solicitation which is proprietary software, scope is not further divisible.

#### LSC REVIEW:

Local School Council approval is not applicable to this report.

#### FINANCIAL:

Fund 155, ITS 12510, Program 266410 FY17- \$500,900 FY18- \$500,900 Not to exceed \$1,001,800.00

CFDA#:

Not Applicable

### **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

SÉBASTIEN de LONGEAUX Chief Procurement Officer Approved:

FORREST CLAYPOOL Chief Executive Officer

Approved as to Legal Form:

RONALD L. MARMER General Counsel

## AUTHORIZE THE THIRD RENEWAL AGREEMENT WITH VARIOUS VENDORS FOR THE PURCHASE OF CHROMEBOOK COMPUTING DEVICES

#### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the third renewal agreements with CDW Government, LLC and Sada Systems, Inc. to provide Chromebook computing devices for schools, network offices and departments at an estimated annual cost set forth in the Compensation Section of this report. Written documents exercising this option are currently being negotiated. No payment shall be made to any vendor during the option period prior to execution of their written document. The authority granted herein shall automatically rescind as to each vendor in the event their written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification Number:

13-250026

Contract Administrator:

Knowles, Mr. Jonathan / 773-553-2280

#### **VENDOR:**

1) Vendor # 63673
CDW GOVERNMENT, LLC
300 NORTH MILWAUKEE AVE.
VERNON HILLS, IL 60061
Sean Dillon
877 489-8641
Ownership: Publicly Traded

2) Vendor # 96865 SADA SYSTEMS, INC 5250 LANKERSHIM BLVD. STE 620 NORTH HOLLYWOOD, CA 91601 Brad Huffman 818 942-1094

Ownership: Annie Safoian-51%, Tony Safoian-49%

**USER INFORMATION:** 

**Project** 

Manager:

12510 - Information & Technology Services

42 West Madison Street Chicago, IL 60602

Wagner, Mr. Edward Joseph

773-553-1300

#### **ORIGINAL AGREEMENT:**

The original Agreements (authorized by Board Report 13-0724-PR13) in the amount of \$9,000,000.00 were for a term commencing upon execution and ending July 31, 2014, with the Board having five (5) options to renew for one (1) year terms. The agreements were renewed (authorized by Board Report 14-0528-PR21) for a term commencing on August 1, 2014 and ending on June 30, 2015. The agreements were renewed (authorized by Board Report 14-1119-PR7) for a term commencing on July 1, 2015 and ending on June 30, 2016. The original agreements were awarded on a competitive basis pursuant to Board Rule 7-2.

#### **OPTION PERIOD:**

The term of each agreement is being renewed for one (1) year, commencing July 1, 2016 and ending June 30, 2017.

#### **OPTION PERIODS REMAINING:**

There are two (2) option periods for one (1) year each remaining.

#### SCOPE OF SERVICES:

Vendors will continue to provide chromebook computers with associated installation, asset tagging, auto enrollment, warranty, and user license services.

#### **DELIVERABLES:**

Vendors will continue to provide chromebook computing devices and associated services.

#### **OUTCOMES:**

These agreements will allow all schools, charter schools, and network offices, and central office departments to purchase chromebook computers and associated services, including installation, configuration, extended warranty, professional development, and maintenance services. The agreements will provide an affordable low cost alternative for schools to acquire compliant devices suitable for testing.

#### **COMPENSATION:**

Vendors shall be paid during this option period as follows: In accordance with the unit prices contained in their respective agreement upon invoicing.

Estimated annual costs for this option period are set forth below:

FY17-\$7,500,000

#### **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option documents. Authorize the President and Secretary to execute the option documents. Authorize Chief Information Officer to execute all ancillary documents required to administer or effectuate the option agreements.

#### **AFFIRMATIVE ACTION:**

The MBE/WBE goals for this agreement are 15% total MBE and 5% total WBE. Thus, pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, contracts for subsequent vendors from the pool created by this agreement will be subjected to aggregated compliance reviews and monitored on a monthly basis.

#### LSC REVIEW:

Local School Council approval is not applicable to this report.

#### FINANCIAL:

Various Funds
Various Departments
FY17 - \$7,500,000.00

Not to exceed: \$7,500,000.00

Future year funding contingent upon budget appropriation and approval.

CFDA#: Not Applicable

#### **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

SÉBASTIEN de LONGEAUX Chief Procurement Officer Approved:

FORREST CLAYPOOL Chief Executive Officer

Approved as to Legal Form

RONALD L. MARMER General Counsel

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## AUTHORIZE A NEW AGREEMENT WITH SENTINEL TECHNOLOGIES FOR INFORMATION TECHNOLOGY AND SECURITY SYSTEMS MANAGEMENT, MONITORING SERVICES

#### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize a new agreement with Sentinel Technologies to provide Information Technology and Security Systems Management, Monitoring, and Maintenance services to the District at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a competitive basis pursuant to Board Rule 7-2. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification Number: 15-350058

Contract Administrator: Knowles, Mr. Jonathan / 773-553-2280

#### VENDOR:

1) Vendor # 21472 SENTINEL TECHNOLOGIES,INC. 2550 WARRENVILLE ROAD DOWNERS GROVE, IL 60515 Jack Reidy 630 769-4325

Ownership Information: 38%: Sentinel Technologies Employees' Stock Ownership Plan, 14.9%: Dennis Hoelzer, 11.5%: Mary Hoelzer, 8.5%: Jim Emmel, 24.5% Other Management Shareholders (Individual Ownership Less Than 5%), 2.6%: Non-Management Shareholders

#### **USER INFORMATION:**

**Project** 

Manager: 12510 - Information & Technology Services

42 West Madison Street Chicago, IL 60602 Burnson, Mr. Richard A

773-553-1300

#### TERM:

The term of this agreement shall commence on July 1, 2016 and shall end June 30, 2019. This agreement shall have 2 (two) options to renew for periods of twelve (12) months each.

#### **EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

#### SCOPE OF SERVICES:

Vendor will provide network monitoring, management and maintenance services for the Board's Wide Area Network, Security Infrastructure and Local Area Network Break/Fix Services. This will include the following services:

- 1. Monitor, manage and maintain the District's network equipment, including but not limited to: switches, routers, wireless access points and wireless controllers.
- 2. Monitor, manage and maintain the District's network security equipment, including but not limited to: firewall, intrusion prevention, virtual private network (VPN) and security information and event management (SIEM) systems.
- Maintain the District's monitoring systems to ensure all production systems are monitored per established key performance indicators.
- 4. Dispatch onsite service technicians and engineers to resolve any hardware or system performance issues as needed.
- 5. Monitor, manage and maintain the District's safety equipment, including but not limited to: X-Ray machines, metal detectors, camera systems, alarm panels and Aiphone door stations.

#### **DELIVERABLES:**

Vendor will provide the Board with the following deliverables, which will be further described in the agreement: reporting; network analysis, network management and monitoring, management of the Firewall, DNS/DHCP, VPN, and content filter change request management; General management; Third-party security audit; Service level agreements (SLAs) and implementation of SLAs; Installation and configuration of Cisco series switches and other related equipment at schools and in the core network; Redeployment of existing school switches, replaced by the new switches; Removal of old equipment at the schools and in the core; Incident management and onsite maintenance services for all school LAN equipment, including switches, hubs, wireless access points, transceivers, and uninterruptible power supplies. Vendor will have appropriate field personnel for the proper dispatches in order to meet or exceed SLAs.

#### **OUTCOMES:**

Services rendered by Sentinel Technologies will ensure the network is secure and maintained, while providing maintenance and management of safety equipment.

#### **COMPENSATION:**

Vendor shall be paid as follows:

Estimated annual costs for the three (3) year term are set forth below:

ITS FY17 Operating Funds - \$7,250,000 OSS FY17 Operating Funds - \$3,250,000

ITS FY18 Operating Funds - \$7,250,000 OSS FY18 Operating Funds - \$3,250,000

ITS FY19 Operating Funds - \$7,250,000 OSS FY19 Operating Funds - \$3,250,000

#### **REIMBURSABLE EXPENSES:**

None

#### **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Information Officer to execute all ancillary documents required to administer or effectuate this agreement.

#### **AFFIRMATIVE ACTION:**

Pursuant to the Remedial Programs for Minority and Women Owned Business Enterprise (M/WBE) Participation in Goods and Services and Construction Contracts, the goals for this award are 30% MBE and 7% WBE.

#### LSC REVIEW:

Local School Council approval is not applicable to this report.

#### FINANCIAL:

Fund 115, General Funds, ITS 12510

ITS FY17 Operating Funds - \$7,250,000 OSS FY17 Operating Funds - \$3,250,000

ITS FY18 Operating Funds - \$7,250,000 OSS FY18 Operating Funds - \$3,250,000

ITS FY19 Operating Funds - \$7,250,000 OSS FY19 Operating Funds - \$3,250,000

Not to exceed \$31,500,000 for the three (3) year term Future year funding is contingent upon budget appropriation and approval

CFDA#:

Not Applicable

#### **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

SÉBASTIEN de LONGEAUX Chief Procurement Officer Approved:

FORREST CLAYPOOL
Chief Executive Officer

Approved as to Legal Form: July Ronald R. Manner

RONALD L. MARMER General Counsel

# AMEND BOARD REPORT 15-1028-PR17 AUTHORIZE THE FIRST RENEWAL AGREEMENT WITH TRIMARK MARLINN, LLC FOR THE PURCHASE OF FOOD SERVICE EQUIPMENT AND RELATED INSTALLATION SERVICES

#### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the first renewal agreement with Trimark Marlinn, LLC for the purchase of food service equipment and related installation services to Nutrition Support Services and Early College and Career at an estimated annual cost set forth in the Compensation Section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to Trimark Marlinn, LLC during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

This May 2016 amendment is necessary to increase the not to exceed amount to fund the purchase and installation of food service equipment for additional schools. A written amendment to the agreement is required. The authority granted herein shall automatically rescind in the event the amendment is not executed within 90 days of the date of this Board Report.

Contract Administrator:

Knowles, Mr. Jonathan / 773-553-2280

#### **VENDOR:**

1) Vendor # 94592 TRIMARK MARLINN, LLC 6100 WEST 73RD STREET BEDFORD PARK, IL 60638 Debbie Moutry 708 496-5772

Ownership: Trimark Usa, Llc - Majority, For Profit Company - No Shareholder Has More Than 10% Interest

#### **USER INFORMATION:**

Project

12010 - Nutrition Support Services

Manager:

42 West Madison Street

Chicago, IL 60602 Fowler, Mrs. Leslie A.

773-553-2830

#### **ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 13-0925-PR11) in the amount of \$7,300,000 is for a term commencing December 3, 2013 and ending December 2, 2015 with the Board having 3 options to renew for 1 year terms. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2.

#### **OPTION PERIOD:**

The term of this agreement is being renewed for 1 year commencing December 3, 2015 and ending December 2, 2016.

#### **OPTION PERIODS REMAINING:**

There are 2 option periods for 1 year terms remaining.

#### **SCOPE OF SERVICES:**

Vendor will continue to provide food service and culinary lab equipment on an as-needed basis. Goods are as follows: Category 1 - Refrigeration Equipment, Category 2 - Heating and Serving Equipment, Category 3 - Cooking Preparation Equipment, Category 4 - Oven and Holding Equipment, Category 5-Steamers and Pans, Category 6 - Shelving, and Category 7 - Culinary Lab Equipment.

#### **DELIVERABLES:**

Vendor will continue to provide food service equipment and related installation services.

#### **OUTCOMES:**

These purchases will result in standardization across the district and have the potential to realize volume discounts.

#### **COMPENSATION:**

Vendor shall be paid during this option period as specified in the agreement; total cost not to exceed \$1,500,000 \$3,000,000. Estimated annual costs for this option period are set forth below:

FY15: \$750,000.00

FY16: \$750,000.00 \$2,250,000

#### **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document <u>and amendment</u>. Authorize the President and Secretary to execute the option document <u>and amendment</u>. Authorize the Chief Procurement Officer to execute all ancillary documents required to administer or effectuate this option agreement.

#### **AFFIRMATIVE ACTION:**

This agreement is in full compliance with the goals required by the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts. The MBE/WBE goals for this agreement include 25% total MBE and 5% total WBE participation.

#### LSC REVIEW:

Local School Council approval is not applicable to this report.

#### FINANCIAL:

Fund 312 - Nutrition Support Services - City Wide, Unit 12050:

FY15: \$650,000

FY16: \$650,000 \$2,150,000

Not to exceed \$1,300,000 \$2,800,000 for the two year term.

Fund 312 - Early College and Career Education - City Wide, Unit 13727:

FY15: \$100,000 FY16: \$100,000

Not to exceed \$200,000 for the two year term.

Future year funding is contingent upon budget appropriation and approval.

CFDA#:

Not Applicable

#### **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

SÉBASTIEN de LONGEAUX Chief Procurement Officer Approved:

FORREST CLAYPOOL Chief Executive Officer

Approved as to Legal Form

RONALD L. MARMER General Counsel

## AUTHORIZE NEW AGREEMENTS WITH VENDORS TO PROVIDE SAFE HAVEN FOR AFTER SCHOOL PROGRAMMING SERVICES

#### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize new agreements with vendors to provide after school program services in at least twenty-five (25) different sites/ locations at an estimated annual cost set forth in the Compensation Section of this report. Vendors were selected on a competitive basis pursuant to Board Rule 7-2. Written agreements for Vendors' services are currently being negotiated. No services shall be provided by and no payment shall be made to any Vendor prior to execution of their written agreement. The authority granted herein shall automatically rescind as to each Vendor in the event their written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to the agreements is stated below.

Specification Number:

15-350063

Contract Administrator:

Janus, Ms. Rene / 773-553-3241

#### **VENDOR:**

1) Vendor # 67456 NEW LIFE PILSEN 2512 SOUTH OAKLEY CHICAGO, IL 60608 Robert Belfort 773 851-7021 Not For Profit

2) Vendor # 94890
EMMANUEL COMMUNITY DEVELOPMENT
CORP.
6844 S. INDIANA
CHICAGO, IL 60637
Roosevelt Walker
773 858-9671
Not For Profit

3) Vendor # 94883
EBENEZER COMMUNITY
3555 W. HURON STREET
CHICAGO, IL 60624
Leon Miller
773 762-5363
Not For Profit

#### **USER INFORMATION:**

Proiect

10450 - Intergovernmental Relations

Manager:

42 West Madison Street Chicago, IL 60602

Rivera, Mr. Arnaldo 773-535-5100

#### TERM:

The term of each agreement shall commence on July 1, 2016 and shall end June 30, 2018. The agreements shall have (2) two options to renew for a period of (1) one year each.

#### **EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate each agreement with 30 days written notice.

#### **SCOPE OF SERVICES:**

Vendors shall provide (or subcontract with third parties to provide) sites and services to elementary and/or high school students in at least twenty-five (25) different sites/locations during designated time periods throughout the school year in the targeted communities. Vendors shall include workshops on study skills, conflict resolution, anger management, character building, and positive communication and provide safe places for the students to go after school, during summer, winter and spring breaks, and whenever there are any emergency services that are needed during the year.

#### **OUTCOMES:**

Vendors' services shall result in the following outcomes: (1) Students likelihood to participate in violent behavior or become a victim of violence is reduced. (2) Parents are provided child care support during daytime hours while students receive educational enrichment activities including: problem solving, positive communication strategies, anger management strategies, and discussions about violence in the community, guidance regarding truancy prevention, and tutoring in a safe environment during non-school hours.

#### **COMPENSATION:**

Estimated annual costs for the two (2) year term are set forth below:

\$1,370,000.00, FY 2017

\$1,080,000.00, FY 2018

Vendors shall be paid upon invoicing after services have been performed; total compensation to all vendors shall not exceed the sum of \$2,450,000.00.

#### **REIMBURSABLE EXPENSES:**

None

#### **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreements. Authorize the President and Secretary to execute the agreements. Authorize the Chief of Office and Faith Based Initiatives to execute all ancillary documents required to administer or effectuate the agreements.

#### **AFFIRMATIVE ACTION:**

Pursuant to Section 5.2 of the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Service Contracts, M/WME provisions of the Program do not apply to transactions where the vendors providing services operate as Not-for-Profit organizations.

#### LSC REVIEW:

Local School Council approval is not applicable to this report.

#### FINANCIAL:

Charge to: Family and Community Engagement, Unit 14060

Fund: 332, Title I FY17: \$1,370,000.00 FY18: \$1,080,000.00

Fiscal year funding is contingent upon budget appropriation and approval.

CFDA#:

Not Applicable

#### **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

SÉBASTIEN de LONGEAUX Chief Procurement Officer Approved:

FORREST CLAYPOOL Chief Executive Officer

Approved as to Legal Forms

RONALD L. MARMER General Counsel

## AUTHORIZE THE THIRD AND FINAL RENEWAL AGREEMENT WITH AON HEWITT FOR ACTUARIAL CONSULTING SERVICES DURING FY 2017

#### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the third and final renewal agreement with Aon to provide actuarial services to the Department of Finance at an estimated annual cost set forth in the Compensation Section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to Consultant during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification Number:

42504A

Contract Administrator:

Janus, Ms. Rene / 773-553-3241

#### **VENDOR:**

1) Vendor # 97631 AON CONSULTING, INC 200 EAST RANDOLPH CHICAGO, IL 60601 Barbara Rosen 312 381-4184

Ownership: Publicly Held

### **USER INFORMATION:**

Contact:

11810 - Finance

42 West Madison Street

Chicago, IL 60602

Denard, Mr. Ronald

773-553-4224

**Project** 

Manager:

12610 - Budget & Management Office

42 West Madison Street

Chicago, IL 60602

Waiter, Mr. Matthew

773-553-2560

#### **ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 12-0125-PR8 as amended by 13-0724-PR12) in the amount of \$475,000 was for a term commencing January 26, 2012 and ending June 30, 2014. The agreement was amended to include three one-year options to renew and to exercise the first renewal (authorized by Board Report 14-0625-PR25) in the amount of \$125,000 for a term commencing July 1, 2014 and ending June 30, 2015. The second renewal (authorized by Board Report 15-0527-PR4) in the amount of \$125,000 is for a term commencing July 1, 2015 and ending June 30, 2016. The original agreement with the City of Chicago was awarded on a competitive basis pursuant to an RFP issued by the City (Specification Number 42504A, Task Order 18132-27-TSK-00001).

#### **OPTION PERIOD:**

The term of this agreement is being renewed for 1 (one) year commencing July 1, 2016 and ending June 30, 2017.

#### **OPTION PERIODS REMAINING:**

There are no option periods remaining.

#### SCOPE OF SERVICES:

Consultant will continue to: (1) analyze and model the fiscal impact on the Board and the Chicago Teachers Pension Fund of pension reform legislation being considered by the Illinois General Assembly; (2) analyze and model alternative pension reform proposals and assist Board staff in the development of such proposals; and (3) provide support for education and outreach to stakeholders that will accompany (1) and (2) above.

#### **DELIVERABLES:**

Consultant will continue to: (1) perform actuarial analysis of pension reform legislation and proposed reform legislation; (2) assist Board staff in developing alternative pension reform proposals and scenarios; and (3) assist in meetings with Board staff and stakeholders as well as participate in public meetings as requested.

#### **OUTCOMES:**

Consultant's actuarial analyses will assist Board staff in exploring options to address long term pension liabilities.

#### **COMPENSATION:**

During this option period Consultant shall be paid as follows: hourly rates between \$115.00 and \$418.50; total not to exceed the sum of \$125,000.

#### **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize Chief Financial Officer to execute all ancillary documents required to administer or effectuate this option agreement.

#### **AFFIRMATIVE ACTION:**

The M/WBE goals for this agreement include 25% total MBE and 5% total WBE participation. Aon is taking the position that the scope of services in not divisible because of a lack of diversity within the pension specialty of the actuarial services industry (i.e., Aon assets there are no small M/WBE firms specializing in pension actuarial services with whom they can partner).

#### LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

**Fund 115** Department of Finance, 12310 \$125,000, FY17

Future year funding is contingent upon budget appropriation and approval.

CFDA#:

Not Applicable

#### **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

SÉBASTIEN de LONGEAUX Chief Procurement Officer

Approved:

FORREST CLAYPOOL Chief Executive Officer

Approved as to Legal Form: The Tonal R. Manner

RONALD L. MARMER

General Counsel

#### **REPORT ON PRINCIPAL CONTRACTS (NEW)**

#### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING:

Accept and file copies of the contracts with the principals listed below who were selected by the Local School Councils pursuant to the Illinois School Code and the Uniform Principal's Performance Contract #14-0625-EX12.

**DESCRIPTION:** Recognize the selection by the local school councils of the individuals listed below to the position of principal subject to the Principal Eligibility Policy, #14-0723-PO1, and approval of any additional criteria by the General Counsel for the purpose of determining consistency with the Uniform Principal's Performance Contract, Board Rules, and Law.

The Talent Office has verified that the following individuals have met the requirements for eligibility.

NAME	FROM	<u>TO</u>
Charles Anderson	Interim Principal M. Clark	Contract Principal M Clark. Network: 3 P.N. 125263 Commencing: 3/22/2016 Ending: 3/21/2020
Mary Beck	Interim Principal Senn H.S.	Contract Principal Senn H.S. Network: 2 P.N. 112442 Commencing: 7/1/2016 Ending: 6/30/2020
Margaret Byrne	Assistant Principal Lloyd	Contract Principal Northwest Middle Network: 3 P.N. 128044 Commencing: 4/24/2016 Ending: 4/23/2020
Leanne Hightower	Instructions Support Leader Network 8	Pilsen Elementary Community Academy Network: 7 P.N. 119883 Commencing: 7/1/2016 Ending: 6/30/2020
Raul Magdaleno	Assistant Principal Kelly H.S.	Contract Principal Hedges Network: 8 P.N. 117945 Commencing: 7/1/2016 Ending: 6/30/2020

**LSC REVIEW:** The respective Local School Councils has executed the Uniform Principal's Performance Contract with the individuals named above.

AFFIRMATIVE ACTION STATUS: None.

**FINANCIAL:** The salaries of these individuals will be established in accordance with the provisions of the Administrative Compensation Plan.

**PERSONNEL IMPLICATIONS**: The positions to be affected by approval of this action are contained in the 2016-2017 school budget.

Approved for Consideration:

JANICE K. JACKSON Chief Education Officer Approved:

FORREST CLAYPOOL Chief Executive Officer

Approved as to Legal Form:

RONALD L. MARMER

General Counsel

#### REPORT ON PRINCIPAL CONTRACTS (RENEWAL)

#### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING:

Accept and file copies of the contracts with the principals listed below whose contracts were renewed by the Local School Councils pursuant to the Illinois School Code and the Uniform Principal's Performance Contract #09-0722-EX5 and #14-0624-EX12.

**DESCRIPTION:** Recognize the selection by local school councils of the individuals listed below to the position of principal subject to the Principal Eligibility Policy, #14-0723-PO1, and approval of any additional criteria by the General Counsel for the purpose of determining consistency with the Uniform Principal's Performance Contract, Board Rules, and Law.

The Illinois Administrators Academy has verified that the following principals have completed 20 hours of Professional Development. The **RENEWAL** contracts commence on the date specified in the contract and terminates on the date specified in the contract.

NAME	FROM	<u>TO</u>
Karime Asaf	Contract Principal Moos	Contract Principal Moos Network: ISP P.N. 122920 Commencing: 7/1/2016 Ending: 6/30/2020
Raul Bermejo	Contract Principal Hernandez	Contract Principal Hernandez Network: 8 P.N. 372746 Commencing: 12/1/3016 Ending: 11/30/2020
Jaclyn Delaney	Contract Principal Boone	Contract Principal Boone Network: 2 P.N. 115558 Commencing: 7/1/2016 Ending: 6/30/2020
Caroline Ellis	Contract Principal Evers	Contract Principal Evers Network: 11 P.N. 112729 Commencing: 8/6/2016 Ending: 8/5/2020
Okab Hassan	Contract Principal Peck	Contract Principal Peck Network: ISP P.N. 115313 Commencing: 11/29/2016 Ending: 11/28/2020

Flavia Hernandez

Contract Principal

McCormick

Contract Principal

McCormick Network: 7

P.N. 127074

Commencing: 7/1/2016 Ending: 6/30/2020

Gail King

Contract Principal

Reavis

Contract Principal

Reavis

Network: 9

P.N. 117024

Commencing: 7/1/2016 Ending: 6/30/2020

Mariel Laureano

Contract Principal

Prieto

Contract Principal

Prieto

Network: ISP P.N. 372750

Commencing: 12/2/2016

Ending: 12/1/2020

**Daniel Perry** 

Contract Principal

McDade

Contract Principal

McDade Network: 12

P.N. 113090

Commencing: 7/1/2016 Ending: 6/30/2020

Alexander Phillips

Contract Principal

Suder Montessori

Contract Principal Suder Montessori

Network: 6 P.N. 214312

Commencing: 8/20/2016

Ending: 8/19/2020

**LSC REVIEW:** The respective Local School Councils have executed the Uniform Principal's Performance Contract with the individuals named above.

#### AFFIRMATIVE ACTION STATUS: None.

**FINANCIAL:** The salary of these individuals will be established in accordance with the provisions of the Administrative Compensation Plan.

**PERSONNEL IMPLICATIONS**: The positions to be affected by approval of this action are contained in the 2016-2017 school budgets.

Approved for Consideration:

JANICE K. JACKSON Chief Education Office Approved:

FORREST CLAYPOOL Chief Executive Officer

Approved as to Legal Form:

General Counsel

#### REPORT ON BOARD REPORT RESCISSIONS

#### THE GENERAL COUNSEL REPORTS THE FOLLOWING:

I. Extend the rescission dates contained in the following Board Reports to July 27, 2016 because the parties remain involved in good faith negotiations which are likely to result in an agreement and the user group(s) concurs with this extension:

1. 13-0626-OP8: Approve Renewal Lease Agreement With North Lawndale College Preparatory Charter High School for a Portion of Collins High School, 1313 S. Sacramento Drive.

User Group: Real Estate

Services: Rental of school facilities

Status: In negotiations

2. 14-0827-PR23: Authorize a New Agreement with Caremark PCS Health LLC for Pharmacy Benefit

Management (PBM) Services

Services: Pharmacy Benefit Management (PBM) Services

User Group: Talent Office Status: In negotiations

3. 15-0527-EX26: Amend Board Report 14-0528-EX15: Amend Board Report 13-0522-EX2: Approve Entering into an Alternative Safe School Program Agreement with Camelot Alt Ed-Illinois, LLC.

Services: Charter School

User Group: Innovation and Incubation

Status: In negotiations

4. 15-0624-OP1: Approve New Lease Agreement with KIPP Chicago Schools for a Portion of Penn School. 1616 South Avers Avenue.

Services: Rental of school facilities

User Group: Real Estate Status: In negotiations

5. 15-0624-OP2: Amend Board Report 12-0627-OP2: Approve Renewal of Lease Agreement with Chicago Charter School Foundation (Chicago International Charter School) Chicagoquest for Lease of a Portion of the Truth School.

Services: Rental of school facilities

User Group: Real Estate Status: In negotiations

6. 15-0624-OP3: Approve New Lease Agreement with Noble Network of Charter Schools for Lease of a Portion of the Truth School and Annex, Located at 1409 and 1443 N. Ogden Ave.

Services: Rental of school facilities

User Group: Real Estate Status: In negotiations

7. 15-0624-OP5: Authorize Lease Agreements with the Catholic Bishop of Chicago.

Services: Rental of Chicago Archdiocese school sites

User Group: Real Estate Status: In negotiations

8. 15-0826-PR5: Authorize a New Agreement with Guitar Center, Inc. dba Music and Arts Centers

for the Purchase of Musical Instruments. Services: Purchase of Musical Instruments User Group: Teaching and Learning Office

Status: In negotiations

9. 15-0826-PR12: Authorize New Agreements with Aetna Life Insurance Company and Cannon Cochran Management Services, Inc. for Third Party Claims Administration Services and Life Insurance.

Services: Claims Administration Services

User Group: Talent Office

Status: The agreement with Cannon Cochran Management Services, Inc. has been executed; the remaining agreement is in negotiations.

10. 15-1028-PR2: Authorize a New Agreement with Gemcap, Inc. dba Hayes Software Systems for an Asset Management Solution.

Services: Asset Management Solution
User Group: Chief Administrative Officer

Status: In negotiations

11. 15-1028-PR18: Authorize a New Agreement with SEON Systems Sales Inc. for the Purchase of a Student Transportation Management Software System.

Services: Student Transportation Management Software System

User Group: Student Transportation

Status: In negotiations

12. 15-1216-PR9: Authorize A New Agreement with Simplexgrinnell LP for Security Camera Installation and Maintenance Services.

Services: Security Cameras Installation and Maintenance Services

User Group: School Safety and Security

Status: In negotiations

13. 15-1216-PR13: Authorize a New Agreement with Sentinel Technologies for Enterprise Server Maintenance.

Services: Enterprise Server Maintenance

User Group: Information & Technology Services

Status: In negotiations

14. 15-1216-PR14: Authorize New Agreements with Various Vendors for the Purchase and/or Lease of Network Servers.

Services: Purchase and Lease of Network Servers User Group: Information & Technology Services

Status: In negotiations

15. 16-0127-PR4: Authorize Third Renewal Agreement with Aramark Educational Services, LLC d/b/a Aramark Education K-12 for Food Services Management Services.

Services: Food Services Management Services

User Group: Nutrition Support Services

Status: In negotiations

16. 16-0127-PR6: Authorize the Pre-Qualification Status of and Entering into Agreements with Various Contractors to Provide Non-Trades Services Over \$10,000 for the Operations and Maintenance Program.

Services: Provide Non-Trades Work Over \$10,000 for the Operations and Maintenance Program.

User Group: Facilities Operations & Maintenance

Status: Master agreements have been sent to eleven (11) contractors for execution.

17. 16-0127-PR12: Authorize a New Agreement with Mitel Networks Inc. for Wiring, Cabling, Voice Maintenance and Support Services.

Services: Wiring, Cabling, Voice Maintenance and Support Services.

User Group: Information & Technology Services

Status: In negotiations

18. 16-0224-PR1: Authorize a New Agreement with ACT, Inc. for the Purchase of Test Materials and Related Services.

Services: Purchase of Test Materials

User Group: Assessment Status: In negotiations

19. 16-0224-PR2: Authorize the First Renewal Agreement with Various Vendors for the Purchase of Specialized Adapted Equipment, Testing Materials, Maintenance, Training and Warranty Services. Services: Purchase of Specialized Adapted Equipment, Testing Materials, Maintenance, Training and Warranty Services

User Group: Diverse Learner Supports & Services

Status: In negotiations

20. 16-0224-PR3: Authorize the Second and Final Renewal Agreement with Moore Medical LLC for Medical Related Equipment and Supplies.

Services: Medical Related Equipment and Supplies User Group: College to Career Success Office

Status: In negotiations

21. 16-0224-PR6: Authorize New Agreements with Various Vendors for General Repair and Preventive Maintenance of Kitchen Equipment and Culinary Labs.

Services: for General Repair and Preventive Maintenance of Kitchen Equipment and Culinary Labs.

User Group: Nutrition Support Services

Status: In negotiations

22. 16-0323-PR4: Amend Board Report 15-1028-PR5: Authorize First Renewal Agreements for Pre-Qualification Status with Various Contractors to Provide Mechanical, Electrical, and Plumbing (MEP) Engineering Services.

Services: Mechanical, Electrical, and Plumbing (MEP) Engineering Services.

User Group: Facility Operations & Maintenance

Status: The agreement with Nest Builders, Inc. (#14) has been has been executed by vendor and is available for signature by Board.

- II. Rescind the following Board Reports in part or in full for failure to enter into an agreement with the Board, after repeated attempts, and the user groups have been advised of such rescission:
  - 1. 15-1216-PR3: Authorize the Final Renewal of Pre-Qualification Status of And Entering into Agreements with Various Contractors to Provide General Contracting Services.

Services: General Contracting Services

User Group: Facility Operations & Maintenance

Action: Rescind authority as to contractor Patrick Albin Carlson Joint Venture (#24) for failure to enter into a written agreement.

2. 16-0127-PR5: Amend Board Report 15-1216-PR6: Authorize The Pre-Qualification Status of and Entering into Agreements with Contractors to Provide Various Trades Work Over \$10,000 for the Operations and Maintenance Program.

Services: Various Trades Work Over \$10,000 for Operations and Maintenance Program User Group: Facility Operations & Maintenance

Action: Rescind authority as to contractor Arlington Glass & Mirror Co. (#14) for failure to enter into a written agreement.

Respectfully submitted

Ronald L. Marmer, General Counsel