

**APPROVE ENTERING INTO AN AGREEMENT WITH FOCAL POINT PRODUCTIONS
FOR THE PRODUCTION OF an EARLY CHILDHOOD VIRTUAL PRE-SCHOOL CLASSROOM VIDEO**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Focal Point Productions for the production of the "Early Childhood - Virtual Classroom" video lessons in both English and Spanish for the Office of Language, Cultural, and Early Childhood Education (OLCECE) at a cost not to exceed \$95,010. Consultant was selected on a non-competitive basis because of the quality of previous work in preschool education and because the quality and goals are consistent with those of the Virtual Classroom Project. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specifications No.: 00-250870

CONSULTANT: Focal Point Productions
6448 N. Sayre
Chicago, IL 60631
Contact Person: Kathy Giangreco
Tel No.: 773-631-6261
Vendor No.: # pending

USER: Office of Language, Cultural, and Early Childhood Education
125 S. Clark Street, 9th Floor
Chicago, IL 60603
Contact person: Armando Almendarez
Tel. No.: 553-1933

TERM: The term of this agreement shall commence on the date the agreement is signed and shall end on June 30, 2001.

SCOPE OF SERVICES: Consultant will produce video lessons (total length: approximately 1 hour) that cover learning objectives designed by an OLCECE-designated curriculum team of Chicago Public Schools preschool teachers. Each video will contain three basic elements: the classroom setting - where we see and hear one of our teachers working with students on an activity designed to address specific learning objectives. The home setting - where a parent interacts with his or her child on an activity designed for the home that builds on the same learning objectives, and the community setting - which will give parents ideas for places and activities that extend the same learning objectives into the neighborhood or around the city (ie: museums, library, grocery store, zoo). Each lesson will be approximately five minutes long. OLCECE plans to make the videos accessible all parents through a Virtual Classroom website.

DELIVERABLES: Consultant will deliver the following: One 1-hour Early Childhood - Virtual Classroom video. 1 Digital Beta Master videotape in both English and Spanish, 1 Digital Safety Master videotape in both English and Spanish, and 1 VHS videotape in both English and Spanish.

OUTCOMES: Consultants services will result in 1) teaching resource for teachers and parents of preschool children 2) parents shown that they can teach their children through everyday activities at home 3) parents shown the importance of engaging their children in these types of activities regularly.

COMPENSATION: Consultant shall be paid as follows: 3 equal installment with the initial payment being made upon the signing of the contract, the second payment on February 28, 2001, and the final invoice paid upon delivery of all videos.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Office of Language, Cultural, and Early Childhood Education Chief Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: As a condition of this award, this firm agrees to comply with the provisions of the Revised Remedial Plan for M/WBE Economic Participation and agrees to make every effort to achieve full compliance with the goals for this program. The M/WBE goals for this program/project are: 35% Black, 22% Hispanic, 10% Asian, 2% WBE and 5% Non-Minority.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Office of Language and Culture (Citywide): \$95,010 Fiscal Year: 2001
Budget Classification:0952-210-000-2067-5410 Source of Funds: General Education

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

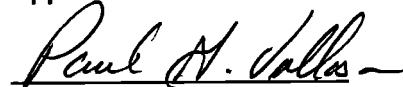
Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).


Approved for Consideration:


Natalye Paquin
Chief Purchasing Officer

Approved:


Paul G. Vallas
Chief Executive Officer

Within Appropriation:


Kenneth C. Gotsch
Chief Fiscal Officer

Approved as to legal form:


Marilyn F. Johnson
General Counsel