

**APPROVE ENTERING INTO AN AGREEMENT WITH THE
HYATT REGENCY CHICAGO FOR CATERING SERVICES AND SPACE RENTAL**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with the Hyatt Regency Chicago for catering services and space rental for the Office of Specialized Services Department of Pupil Support Services-Social Work Unit at a cost not to exceed \$25,000 for the Annual School Social Work Conference. The Hyatt Regency Chicago was selected on a non-competitive basis because it has met the needs of past staff development activities and rendered quality services to the Office of Specialized Services. A written agreement is currently being negotiated. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 45 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification No.: 00-250843

PROVIDER: Hyatt Regency Chicago
151 E. Wacker Drive
Chicago, IL 60606
Vendor # 43649
Contact: Roosevelt Moncure, Catering Manager
(312) 565-3670

USER: Department of Pupil Support Services-Social Work Unit
125 S. Clark Street – 8th Floor
Contact person: Annette Johnson, Senior Advisor
Phone: 553-1815

DATE OF CONFERENCE: This conference shall occur on March 30, 2001 from 7:30 A.M. – 4:00 P.M.

SCOPE OF AGREEMENT: The Hyatt Regency Chicago will provide space for plenary sessions, two (2) ballrooms and seven (7) break-out rooms for small group workshops, Luncheon meeting room and lunch for more than four hundred (400) attendees to the 22nd Annual School Social Work Inservice and Luncheon

PURPOSE OF CONFERENCE: The conference is designed to enhance professional growth for school social workers with a focus on the development of clinical skills and improvement of strategies for classroom intervention. School staff including social workers, principals, administrators, along with staff from community-based social service agencies and universities are invited to participate in the conference at a cost of \$40.00 per person.

COST: The cost of the services and space provided by the Hyatt Regency Chicago shall not exceed the sum of \$25,000.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Specialized Services Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: Vendor agrees to comply with and be bound by the provisions of the Revised Remedial Plan for Minority and Women Business Enterprise Economic Participation (M/WBE).

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Each participant in the conference shall pay a \$40.00 registration fee. These funds will be used to reimburse the cost of the conference.

Charge to Office Of Specialized Services-Pupil Support Services: \$25,000

Budget Classification: 0965-280-432-2060-5480 (FY2001)

Source of Funds: Special Income Funds

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.


Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

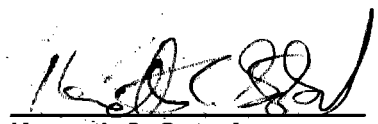
Approved for Consideration:


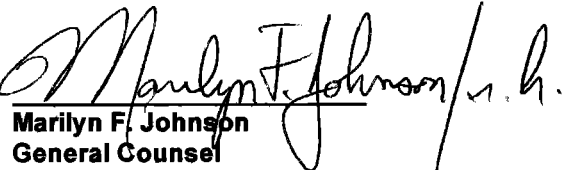
Approved:


Natalie Paquin
Chief Purchasing Officer


Paul G. Vallas
Chief Executive Officer

Within Appropriation:


Kenneth C. Gotsch
Chief Fiscal Officer

Approved as to legal form: 

Marilyn F. Johnson
General Counsel