

**APPROVE RENEWAL OF THE EXISTING AGREEMENT  
WITH EAST LAKE MANAGEMENT FOR CUSTODIAL MANAGEMENT SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve the renewal of the existing agreement with East Lake Management to provide custodial management services to the Department of Operations at a cost for the renewal period not to exceed \$233,334. A written renewal document is currently being negotiated. No payment shall be made to East Lake Management during the renewal period prior to the execution of the written renewal document. The authority granted herein shall automatically rescind in the event a written renewal document is not executed within 60 days of the date of this Board Report. Information pertinent to this renewal is stated below.

**SPECIFICATION NO.:** 00-250307

**CONSULTANT:** East Lake Management and Development Corp.  
2850 S. Michigan Avenue  
Chicago, IL 60616  
Contact Person: Leroy W. Bannistor Jr.  
(312) 842-5500  
Vendor #: 11929

**USER:** Department of Operations  
125 South Clark  
Chicago, IL 60603  
Contact Person: Lamar Atkins

**ORIGINAL AGREEMENT:** The original agreement known as Contract No. 98-250184 (authorized By Board Report 98-0128-PR9) was for a term commencing January 28, 1998 and ending January 27, 1999 with 2 options to extend for 1 year periods. The agreement was extended under Board Report #99-0224-PR6 for a one year period commencing January 28, 1999 and ending January 26, 2000. The agreement was further extended under Board Report 00-0223-PR7 for a one year period commencing January 27, 2000 and ending January 26, 2001.

**RENEWAL PERIOD:** By mutual agreement of the parties, the original agreement is being renewed for a period commencing January 27, 2001 and ending July 31, 2001. This short term renewal period is necessary for continuity of the custodial program. A RFP for these services will be released in the Spring of 2001 with services beginning August 1, 2001.

**SCOPE OF SERVICES:** East Lake Management will continue to act as a liaison between the Board and the contracted custodial firms and provide management oversight of the Board's custodial contactors in the following areas: monitor Board contact compliance guidelines for hiring; establish incentive based contract performance for custodial firms; establish material handling procedures; establish a cleaning report card for custodians; centralize reporting and scheduling of services; and establish standardized training and testing procedures.

**DELIVERABLES:** East Lake Management shall continue to provide the following: monthly reports on each custodial firm which identifies the employee assignments per school and costs; a custodial facility plan on each of the Board's facilities and detailed cost evaluation of square foot base contract versus an hourly rate contract; quarterly summary reports on custodial assignments and costs and verify invoicing documentation submitted by the custodial firms and other areas as needed.

**OUTCOMES:** These consulting services will ensure that quality custodial service continues to be provided to schools.

**COMPENSATION:** Total compensation to the consultant during this renewal period shall not exceed the sum of \$233,334.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written renewal document. Authorize the President and Secretary to execute the renewal document.

**AFFIRMATIVE ACTION:** This Contract is in compliance with the goals of the Revised Remedial Plan for Minority

*option to renew or extend bdrpt.*

and Women Business Enterprise Contract participation (M/WBE plan) M/WBE participation: 100% Black.

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to Operations: \$233,334 Fiscal Year: FY01  
Budget Classification: 0944-552-000-4459-5410  
Source of Funds: Operation and Management

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board member during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

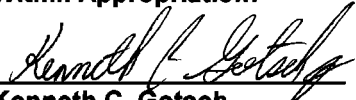
**Approved for Consideration:**

  
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Natalye Paquin  
Chief Purchasing Officer

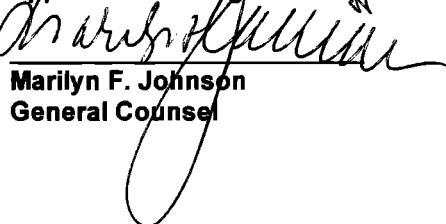
**Approved:**

  
\_\_\_\_\_  
Paul G. Vallas  
Chief Executive Officer

**Within Appropriation:**

  
\_\_\_\_\_  
Kenneth C. Gotsch  
Chief Fiscal Officer

**Approved as to legal form:**

  
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Marilyn F. Johnson  
General Counsel