

**APPROVE THE PARTICIPATION OF JAMES MONROE ELEMENTARY SCHOOL IN AN
EDUCATIONAL TOUR OF WASHINGTON, D.C. AND AUTHORIZE TRAVEL EXPENSES RELATED
TO THE PROGRAM**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve the participation of James Monroe Elementary School in an educational tour of Washington, D.C., and authorize travel expenses related to the program.

USER: James Monroe Elementary School
3651 W. Schubert Ave.
Chicago, IL 60647
773-534-4155
Roula Georgiopoulos

PROGRAM: A 5-day educational tour of Washington, D.C., from May 16-May 20, 2001.

EDUCATIONAL VALUE/OUTCOMES:

The purpose of this field experience is to:

- Provide pupils first-hand experience about the workings of the three branches of government in a democracy.
- Develop pupil understanding and appreciation of the responsibilities and rights of citizenship in a democracy.
- Further pupils' awareness of themselves and the possibilities of their own influence and contribution to society.
- Motivate pupils to further their education and develop their talents to better serve themselves and their families, communities and country.
- Give pupils a "real life" opportunity to develop skills individually and as a group, to get goals, develop action plans and strategies, make decisions and choices to accomplish goals.
- Enhance pupils' study of American History, and the U.S. Constitution.

TRAVEL ARRANGEMENTS/TRIP INFORMATION: Arrangements for this program are being made by **Educational Tours, Inc. – Vendor # 15208**. A detailed itinerary and insurance information are attached.

COST: The per pupil cost is \$479, which includes transportation, meals, hotel, costs, health and accident insurance, admission fees and chaperones. The costs will be paid by an allocation of \$8000 from State Chapter One funds and moneys raised through fund-raising activities so that no pupil will be excluded for financial reasons.

CHAPERONES: CHAPERONES: Supervision of students will be provided for this program pursuant to Board report 97-1217-PO1 ("Policy on Student Travel"), including proper ratio of students to adults.

Touring with the students will be Roula Georgiopoulos (teacher), Betty Anderson (teacher), Michael Deuwell (teacher), Robert Fletcher (teacher), Cynthia Lung (teacher) and Mary Wachala (teacher).

PARENTAL CONSENT: Written parental consent and release forms for each participating student are on file at James Monroe Elementary School.

AUTHORIZATION: Authorize the President and Secretary to execute any travel agreements necessary for this program.

AFFIRMATIVE ACTION: Not applicable.

LSC REVIEW: This tour was approved by James Monroe Elementary School on October 10, 2000.

FINANCIAL: Charge to Monroe School: \$8,000 Fiscal Year: 2000-2001
Budget Classification: 4850-234-703-6218-5510 Source of Funds: State Chapter One

GENERAL CONDITIONS:

Inspector General – Each party to any agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – Any agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board’s Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of any agreement.

Ethics – The Board’s Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of any agreement.

Contingent Liability – Any agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

Approved:




COZETTE BUCKNEY
Chief Education Officer



PAUL G. VALLAS
Chief Executive Officer

Within Appropriation:



KENNETH C. GOTSCH
Chief Fiscal Officer

Approved as to Legal Form: *MA*



MARILYN F. JOHNSON
General Counsel