

**AMEND BOARD REPORT 00-0628-PR73**  
**APPROVE THE PRE-QUALIFICATION STATUS OF VENDORS**  
**TO PROVIDE SPORTS EQUIPMENT**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve the pre-qualification status of three vendors to provide sports equipment to Chicago Public Schools high schools. Vendors were pre-qualified in response to a Request for Qualifications monitored by the Purchasing Department. A written master agreement for each vendor is currently being negotiated. No services shall be provided by any vendor and no payment shall be made to any of them prior to the execution of their written master agreement. The pre-qualification status approved herein for each vendor shall automatically be rescinded in the event such vendor fails to execute the Board's master agreement within 90 days of the date of this Board Report. Information pertinent to this master agreement is stated below.

This amendment is required to reflect additional monies allocated to this program to support and increase participation in high school interscholastic-athletics. No written amendment to the existing contract is required.

**Contract Specification #: 00-250233**  
**Bid Open Date: March 15, 2000**

**NAMES OF VENDORS:**

- |  |   |
|--|---|
| 1. Bill O'Hara's Sports<br>3719-25 East 106 <sup>th</sup> Street<br>Chicago, IL 60617<br>William G. O'Hara<br>773-221-7836<br>Vendor # 47787 | 2. R & N Sporting Goods, Inc.<br>6240 S. Archer Road<br>Summit Argo, IL 60501<br>Richard L. Polak<br>708-594-3400<br>Vendor # 43467 |
| 3. Universal Sports Equipment<br>1125 27 <sup>th</sup> Street<br>Zion, IL 60099<br>Rudy Isom<br>847-872-6581<br>Vendor # 27776               |   |

**USER:** Office of Schools and Regions  
125 South Clark Street, 10<sup>th</sup> floor  
Blondean Y. Davis  
773-553-2150

**TERM:** The term of this pre-qualification period shall commence on July 1, 2000 and shall end June 20, 2001. The Board may extend the pre-qualification period for one additional twelve (12) month period.

**SCOPE OF SERVICES:** Vendors will provide various sport equipment and services based on the scope of services in their Master agreement and consistent with the general description contained in this report. These vendors will provide sports equipment items to various high schools that address the sports needs of CPS Schools.

**COMPENSATION:** The sum of payments to all pre-qualified vendors for the pre-qualification term shall not exceed ~~\$1,100,000~~ \$1,930,000.

**EARLY TERMINATION RIGHT:** 30 Days written notice by the Board of Education.

**USE OF THE POOL:** The Board shall solicit sealed bids for each project from the pre-qualified pool. The prequalified pool will be requested to furnish a lump-sum quotation in response to an invitation to bid for sports equipment goods and services each project shall be awarded to the lowest responsive bidder. The Chief Purchasing Officer shall issue a notice of award for each project and the Board at the Board meeting immediately following such award shall ratify such award.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written master agreement. Authorize the President and Secretary to execute the master agreements. Authorize the Chief Purchasing Officer to execute all ancillary documents required to administer or effectuate the master agreement.

**AFFIRMATIVE ACTION:** The services and products to be delivered by this vendor are subject to the provisions of the Revised Remedial Plan for M/WBE Economic Participation. Every good faith effort will be made by this vendor to achieve compliance with the applicable goals.

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to Office of Schools and Regions: \$1,100,000 \$830,000.00  
Fiscal Year: 2000-2001  
Budget Classification: 0953-060-000-2019-5730  
Source of Funds: Capital Asset Fund

**GENERAL CONDITIONS REGARDING PRE-QUALIFIED VENDOR PROGRAMS:**

All pre-qualified vendors shall be required to enter into the Board's standard master agreement, which master agreement shall specifically identify the services to be provided by each vendor and shall include other basic contractual terms and conditions as deemed appropriate by the General Counsel.

The Chief Purchasing Officer shall develop, within six (6) months of the establishment of the pre-qualified program, a qualitative evaluation process that will rate each vendor's performance under the program and allow for a vendor's compensation limit to be increased or decreased, as the case may be, or provide grounds for revoking a vendor's pre-qualification status.

The Chief Purchasing Officer shall monitor all purchase orders, and other such other documents as required, for User Groups to utilize the pre-qualified vendors to ensure that the program remains within its budgetary limitations.

User Groups may only utilize pre-qualified vendor for those services for which such vendor has been prequalified and are identified in such vendor's master agreement. The Chief Purchasing Officer shall prepare a directory or other such type of listing to be distributed to all User Groups that specifies the types of services for which each vendor has been pre-qualified.

Pursuant to Board Rule 5-10.2, the Chief Purchasing Officer shall submit a quarterly Board Report which reports expenditures made during the previous quarter to pre-qualified vendors including an accounting and reconciliation of such expenditures to individual vendors against the total expenditure authorized for the applicable pre-qualified pool of vendors.

The Chief Purchasing Officer shall impose financial limits on the use of pre-qualified vendors, including links on the amount each User Group may purchase from a vendor under the pre-qualified program and the total amount of compensation paid to any one vendor during the term of the pre-qualification program. Financial limitations shall be imposed based upon the following categories of services: (i) For those services which are substantial in nature, re-occurring or of a type from past experience which will involve a high threshold of expenditures, the Chief Purchasing Officer may impose financial limitations as deemed necessary; and (ii) For those services which are

Chief Purchasing Officer may impose financial limitations as deemed necessary; and (ii) For those services which are routine in nature and will not involve a high threshold of expenditures, the Chief Purchasing Officer shall impose financial limits per User Group and per vendor. Any request to exceed any imposed financial limitations shall require additional Board approval.

The Chief Purchasing Officer shall develop guidelines regarding the imposition of financial limitations on newly pre-qualified vendors or previous vendors of the Board who are now being pre-qualified to perform new or different services, with a corresponding periodic evaluation of such vendor's performance to allow for an increase in such vendors financial limitation due to satisfactory performance ratings.

**GENERAL CONDITIONS:**

**Inspector General** - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/3413.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


**Conflicts** - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members. during the one year period following expiration or other termination of their terms of office.

**Indebtedness** - The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

**Ethics** - The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

**Contingent Liability** - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

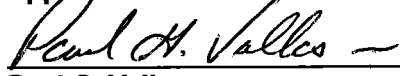
**Approved for Consideration:**

  
 Natalye Paquin  
 Chief Purchasing Officer


**Within Appropriation:**

  
 Kenneth C. Gotsch  
 Chief Fiscal Officer

**Approved:**

  
 Paul G. Vallas  
 Chief Executive Officer

**Approved as to legal form:**

  
 Marilyn F. Johnson  
 General Counsel