

**APPROVE ENTERING INTO AN AGREEMENT WITH MARRIOTT HOTEL SERVICES  
FOR SPACE RENTAL AND CATERING**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with Marriott Hotel Services, d/b/a Chicago Downtown Marriott as Hotel manager for Owner to provide catering services and space rental for Lane Technical High School's Senior Class Luncheon, Senior Prom and Junior Prom at a cost not to exceed \$15,000 for the Senior Class Luncheon, \$65,000 for the Senior Prom and \$20,000 for the Junior Prom. The Marriott Hotel was selected on a non-competitive basis because of its availability, its accommodations and its location. These events have been held at the Marriott Hotel for the past 3, 10, and 12 years respectively. No services shall be provided by the hotel and no payment shall be made to the hotel prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specifications No.: 00-250876

**PROVIDER:** Marriott Hotel Services, d/b/a  
Chicago Downtown Marriott as Hotel manager for Owner  
540 North Michigan Avenue, Chicago, IL 60611  
Contact: William J. McCluskey, Director of Catering Sales  
Tel. No.: 312-836-0100  
Vendor # 43456

**USER:** Lane Technical High School  
2501 West Addison Street, Chicago, IL 60618  
Contact persons: Annie Helton/Barbara Schardt (Senior Class Luncheon)  
Annie Helton/Barbara Schardt (Senior Prom and Junior Prom)  
Ms. Eva Nickolich, R.E.O. Region I  
Tel. No.: 773-534-5400/773-534-5677

**DESCRIPTION AND PURPOSE OF EVENTS:** The Junior and Senior class will hold dinner dances to celebrate the end of the school year. These events provide the students with the opportunity to enjoy each other's company in and out of a school social setting. Both events are formal; consequently, they allow the students to dress for this occasion and to practice the social skills needed in this setting. The Senior Class Luncheon is an annual event which is well attended by the members of the senior class. Unlike the Senior Prom, this event is casual and students attend without dates. This celebration marks the beginning of the last month of school and marks the start of both the social and scholarly activities which complete the students' high school career.

**DATES OF SERVICE:** These activities shall occur on May 7, 2001 from 10AM to 3PM, for the Senior Class Luncheon; May 26, 2001 from 6PM to 1AM for the Junior Prom; and June 2, 2001 from 6PM to 1AM for the Senior Prom.

**SCOPE OF SERVICES:** The Marriott will provide catering services and space rental for Lane Technical High School's Senior Class Luncheon, Senior Prom and Junior Prom as follows:

1. Senior Class Luncheon: Grant Ballroom and the foyer outside the ballroom, and a hospitality room for approximately 500 students that will pay \$30 per person to attend the Senior Class Luncheon.
2. Senior Prom: Grant Ballroom and the foyer outside the ballroom, and a hospitality room 1,000 students that will pay \$65 per person to attend the Senior Prom.
3. Junior Prom: Grant Ballroom and the foyer outside the ballroom, and a hospitality room 600 students that will pay \$30 per person to attend the Junior Prom.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the principal of Lane Technical High School to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** Pursuant to Section 3.7.4 of the M/WBE Plan, this rental agreement is exempt from review under the M/WBE Plan.

**LSC REVIEW:** This action was approved by the LSC for Lane Technical High School on November 15, 2000.

**FINANCIAL:** The cost of these events is fully refunded to the Board by the individual participants.

Charge to Lane Tech for Sr. Luncheon: \$15,000 School Internal Account No.: 2-4401 (\$30.00/participant)	Fiscal Year: 01 Funds: Student generated
Charge to Lane Tech for Sr. Prom: \$65,000 School Internal Account No.: 2-4402 (\$65.00/participant)	Fiscal Year: 01 Funds: Student generated
Charge to Lane Tech for Jr. Prom: \$30,000 School Internal Account No.: 2-4403 (\$30.00/participant)	Fiscal Year: 01 Funds: Student generated

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

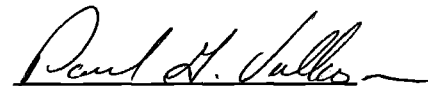
Ethics - The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:**

  
Natalye Paquin  
Chief Purchasing Officer

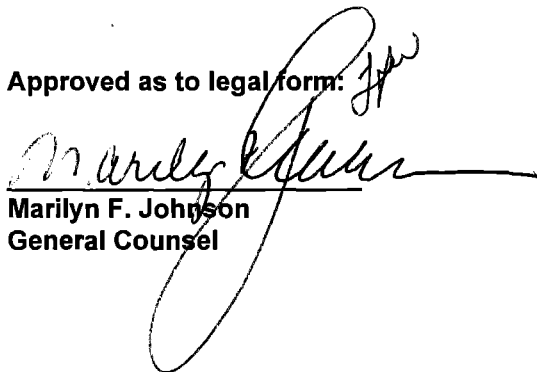
**Approved:**

  
Paul G. Vallas  
Chief Executive Officer

**Within Appropriation:**

  
Kenneth C. Gotsch  
Chief Fiscal Officer

**Approved as to legal form:**

  
Marilyn F. Johnson  
General Counsel