

**APPROVE ENTERING INTO AN AGREEMENT WITH THE INSPECTOR GENERAL
AUDITOR TRAINING INSTITUTE FOR TRAINING SERVICES**

THE INSPECTOR GENERAL REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with The Inspector General Auditor Training Institute to provide training services to the Office of the Inspector General at a cost not to exceed \$6,180.00. Consultant was selected on a non-competitive basis because of Consultant's high level of expertise in this field. The Consultant has provided training services to other inspector general offices across the country. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written document is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

CONSULTANT: The Inspector General Training institute
P.O. Box 518
Fort Belvoir, Virginia 22060-0518
(703) 805-2114
Vendor # pending

USER: Office of the Inspector General
310 South Michigan, Suite 1300
Chicago, Illinois 60604
(773)-543-8711

TERM: The term of this agreement is for a two day training period commencing May 24, 2001 and ending May 25, 2001.

SCOPE OF SERVICES: The consultant will provide Contract and Procurement Fraud training to the staff of the Inspector General. The training will include the Legal Elements of Fraud; the organization of the Federal Procurement Regulations; key areas in contract administration, i.e., change orders, terminations, suspension, and debarment; specific fraud schemes; criminal and civil statutes and the life cycle of a procurement fraud investigation. Staff will learn strategic planning of investigations, identification of high-risk fraud areas and examples of many fraud schemes. The Inspector General's offices must provide the training site and the computer and overhead projectors needed in the training. The training will be available for a fee to other members of the CPS departments and other inspector generals' offices and investigative agencies as part of the Illinois Association of Inspectors General.

DELIVERABLES: The consultant will provide two days of training on May 24 and May 25, 2001, in Chicago for 25 people and provide necessary training materials.

OUTCOMES: The training will improve the investigative skills in the area of fraud investigations for the staff of the Inspector General.

COMPENSATION: Consultant shall be paid \$6,180.00 for two days of training for a minimum of 25 people after the completion of the training.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Inspector General to execute all ancillary documents required to administer or effectuate this agreement.

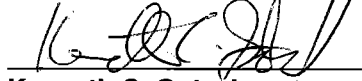
AFFIRMATIVE ACTION: Vendor agrees to comply with and be bound by the provisions of the revised Remedial Plan for Minority and Women Business Enterprise Economic Participation (M/WBE Plan).

LSC REVIEW: Local School Council approval is not applicable to this report.

March 28, 2001

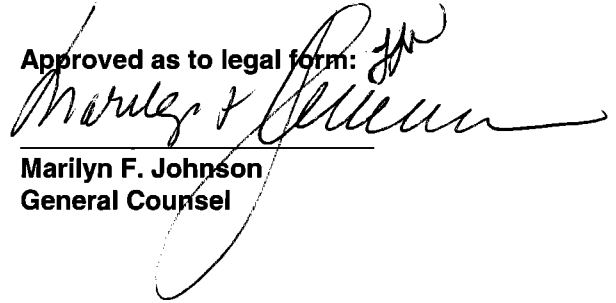
FINANCIAL: Charge to the Office of the Inspector General: \$6,180 Fiscal Year: 2001
Budget Classification: 0011-210-000-1007-5410 \$6,180
Source of Funds: 210 - General Education Fund

Within Appropriation:



Kenneth C. Gotsch
Chief Fiscal Officer

Approved as to legal form:



Marilyn F. Johnson
General Counsel