

**APPROVE ENTERING INTO AN AGREEMENT WITH THE
CHICAGO HILTON & TOWERS FOR CATERING SERVICES AND SPACE RENTAL**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with the CHICAGO HILTON & TOWERS for catering services and space rental for the Office of Specialized Services Department of Pupil Support Services-Elementary School Counseling Unit at a cost not to exceed \$37,000.00 for the Annual All-City Counselors Conference. The Chicago Hilton & Towers was selected on a non-competitive basis because the Chicago Hilton & Towers has met the needs of past staff development activities and rendered quality services to the Office of Specialized Services. A written agreement is currently being negotiated. No services shall be rendered and no payment shall be made to the provider prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification.: 01-250006

PROVIDER: Chicago Hilton & Towers
Catering Department
720 S. Michigan Avenue
Chicago, IL 60605
Vendor # 18113
Contact: Dina Terrill

USER: Department of Pupil Support Services-Elementary School Counseling Unit
125 S. Clark Street – 8th Floor
Chicago, IL 60601
Contact person: Phyllis Hodges
(773) 553-1825

DATE OF SERVICES: Chicago Hilton will store conference materials at the hotel from 8:00 A.M. May 17, 2001 until 6:00 P.M., May 18, 2001. The conference shall occur on May 18, 2001 from 8:00 A.M. – 3:15 P.M.

SCOPE OF AGREEMENT: The Chicago Hilton & Towers will provide space for forty-five workshops, fifty exhibitors, continental breakfast, and lunch for approximately 600 attendees to the All-City School Counselors' Conference.

PURPOSE OF CONFERENCE: The conference is designed to enhance professional growth for counselors and increase their abilities to recognize and understand the various sociocultural backgrounds of Chicago Public School students.

COST: The cost of the services and space provided by Chicago Hilton & Towers shall not exceed the sum of \$37,000.00.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Specialized Services Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: Pursuant to Section 3.7.4 of the M/WBE Plan, this rental agreement is exempt from review under the M/WBE Plan.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Each participant in the conference shall pay \$50.00 to the Board, which funds will be used to reimburse the Board for the cost of the conference.

Charge to Office Of Specialized Services-Pupil Support Services: \$37,000.00
Budget Classification: 0965-280-429-0280-5480 (FY2001)
Source of Funds: Special Income Funds

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

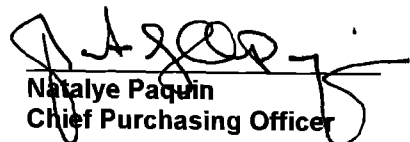
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board’s Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

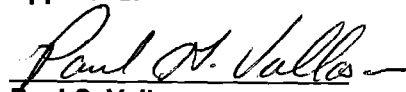
Ethics – The Board’s Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:


Natalye Paquin
Chief Purchasing Officer

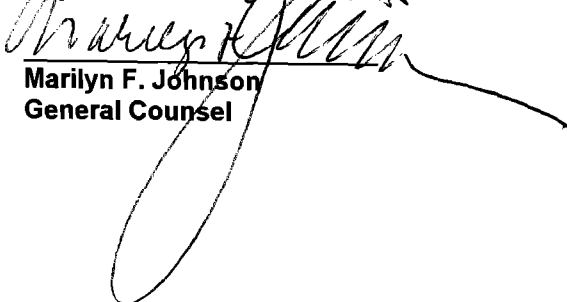
Approved:


Paul G. Vallas
Chief Executive Officer

Within Appropriation:


Kenneth C. Gotsch
Chief Fiscal Officer

Approved as to legal form:


Marilyn F. Johnson
General Counsel