

May 23, 2001

**APPROVE ENTERING INTO AN AGREEMENT WITH FANFARE CATERING TO PROVIDE SERVICES
FOR THE GALA 2001 CITYWIDE RETIREMENT CELEBRATION**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Fanfare Catering to provide catering services to Region Five Office at a cost not to exceed \$79,568.00 for the Gala 2001 – Citywide Retirement Celebration. The Fanfare Catering Company was selected on a non-competitive basis because of the company's good reputation for catering large crowds with superior service and reasonable cost. A written agreement for Fanfare Catering services is currently being negotiated. No services shall be provided by Fanfare Catering and no payment shall be made to Fanfare catering prior to the execution of the agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed with 60 days of the date of this Board Report. Information pertinent to this agreement is stated below:

Specification No.: 01-250090

CONSULTANT: Fanfare Catering
742 East 95th Street
Chicago, IL 60619
773-568-4437
Vendor # 34158

USER: Region Five Office
Region Education Officer: Garland M. Cleggett
6130 S. Wolcott
Chicago, Illinois 60636
773/535-9570

TERM: The term of this agreement is for a one day event occurring Saturday, June 23, 2001 from 6:30 p.m. to 10:30 p.m.

SCOPE OF SERVICES: Fanfare Catering will provide food, soft drinks, juices, linen, table decorations, labor, place settings, and gratuity.

OUTCOMES: Quality banquet facilities and attendant amenities shall be provided by Fanfare Catering for the Gala 2001 – Citywide Retirement Celebration.

COMPENSATION: Vendor shall be paid as follows: one lump sum payment upon invoicing.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the Region 5 Regional Education Officer to execute the agreement.

AFFIRMATIVE ACTION: Pursuant to Section 3.7.4 of the M/WBE Plan, this catering agreement is exempt from review under the M/WBE Plan due to the fact that this is a unique transaction.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Region Five Office: \$79,568.00 Fiscal Year: 2001
Budget Classification: 0905-210-149-7090-5320
Source of Funds: General 210

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



Natalie Paquin
Chief Purchasing Officer

Approved:



Paul G. Vallas
Chief Executive Officer

Within Appropriation:



Kenneth C. Gotsch
Chief Fiscal Officer

Approved as to legal form:



Marilyn F. Johnson
General Counsel