

**APPROVE ENTERING INTO AN AGREEMENT WITH COLLEGE SUMMIT CHICAGO  
FOR CONSULTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with College Summit Chicago to provide consulting services to the Office of High School Development at a cost not to exceed \$50,000. Consultant was selected on a non-competitive basis because of its unique qualifications in providing outreach and assistance to students to enroll in college. A written agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**SPECIFICATION No: 01-250130**

**CONSULTANT:** College Summit Chicago

333 W. Wacker Drive  
33<sup>rd</sup> Floor  
Chicago, Illinois 60606  
Phone: 312-917-8350  
Contact Person: Chandra Taylor Smith  
Vendor No.: 24456

**USER:** Office of High School Development

125 S. Clark  
Chicago, Illinois 60603  
Phone: 773-553-3540  
Contact Person: Wilfredo Ortiz

**TERM:** The term of this agreement shall commence on June 28, 2001 and shall end on June 30, 2002.

**EARLY TERMINATION RIGHT:** The Board shall have the right to terminate this agreement for any or no reason upon 30 days notice to Consultant.

**SCOPE OF SERVICES:** Consultant will provide assistance to 500 low-income, academically mid-tiered high school students to enroll in college. Consultant will provide 8 college application workshops and one-on-one college application counseling to students at the end of their junior year and throughout their senior year. Consultant will provide 100 CPS teachers/mentors (for a ratio of 1 teacher per every 5 students) with professional development training and the College Summit *Senior Year Curriculum* resource materials to guide students throughout the year. Consultant will provide organizational planning and ongoing professional development for schools to help them produce improved student college enrollment outcomes. Consultant will meet quarterly with each participating high school to assess ongoing progress of students in the application, financial aid and college entrance processes.

**DELIVERABLES:** Consultant will provide one, four day college application workshop at each of the following 8 colleges/ universities: Loyola University, Millikin University, DePaul University, Columbia College, Bradley University, Elmhurst College, Northwestern University, and the University of Chicago. Consultant will also provide professional development training to 100 teachers (mentors) at the college application workshops and throughout the senior year to improve college enrollment outcomes. Consultant will provide each teacher with a copy of the *Senior Year Curriculum* resource materials.

**OUTCOMES:** Consultant's services will result in at least 83% of student participants being admitted to the college of choice by the end of the senior year.

**COMPENSATION:** Consultant shall be paid as follows: \$100/ student and \$100/teacher, with total compensation not to exceed \$50,000.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Officer of High School Development to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** Vendor agrees to comply with and be bound by the provisions of the Revised Remedial Plan for Minority and Women Business Enterprise Economic Participation (M/WBE Plan).

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to Office of High School Development: \$50,000      Fiscal Year: 2001  
Budget Classification: 0470-210-000-1720-5410

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:**

  
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**Natalye Paquin**  
Chief Purchasing Officer

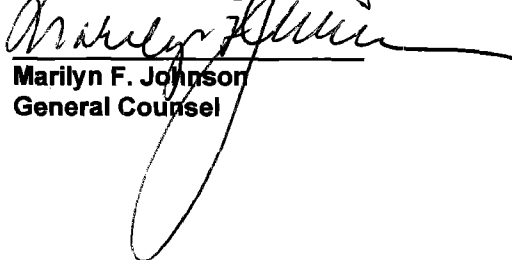
**Approved:**

  
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**Paul G. Vallas**  
Chief Executive Officer

**Within Appropriation:**

  
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**Kenneth C. Gotsch**  
Chief Fiscal Officer

**Approved as to legal form:**

  
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**Marilyn F. Johnson**  
General Counsel