

**APPROVE ENTERING INTO AN AGREEMENT WITH ROBERT CANNON  
FOR CONSULTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with Robert Cannon to provide consulting services to the Office of Language, Cultural and Early Childhood Education at a cost not to exceed \$12,500. Consultant was selected on a non-competitive basis because of consultant's past performance. A written agreement for consultant's services is currently being negotiated. No services shall be provided by consultant and no payment shall be made to consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**Specification No.:** 01-250086

**CONSULTANT:** Robert Cannon  
5555 North Sheridan Road, 103  
Chicago, IL 60640  
773-728-1892  
Vendor # 21853

**USER:** Office of Language, Cultural and Early Childhood Education  
125 South Clark Street, 11<sup>th</sup> Floor  
Armando M. Almendarez  
553-1930

**TERM:** The term of this agreement shall commence on the date the agreement is signed and end on December 31, 2001. This agreement shall have one option to renew for a period of 12 months at the cost of \$12,500.

**EARLY TERMINATION RIGHT:** 30 days notice exercised by the Board.

**SCOPE OF SERVICES:** Robert Cannon will provide writing, editorial, printing and layout services to the Office of Language, Cultural and Early Childhood Education (OLCECE). Mr. Cannon will meet with the OLCECE Chief Officer and staff to develop, coordinate, plan, present, outline and advise; then, he will write, edit, re-write, proof read with related staff's input, correct and follow up and follow through until the assigned material is produced and ready for distribution.

**DELIVERABLES:**

- Coordinate the editorial process for the new Scope and Sequence Series for Language Study in elementary classrooms.
- Coordinate the development, writing and production of multicultural resource guides: Korean and East Asian.
- Provide grant-writing seminars for OLCECE staff and teaches identified by principals or other administrators.

**OUTCOMES:** As a result of these services, three new cultural resource guides, Native American Indian, Korean and East Asian, will be added to existing guides: Mexican, Chinese, Polish and Arabic to be used in Chicago Public Schools. A cadre of grant writers will be available to assist OLCECE in preparing both public and private grant requests to supplement and introduce new programs in the areas of bilingual, cultural arts and early childhood education. Also, a scope and sequence series for language study in

elementary school will be available to compliment the high school scope and sequence for language study.

**COMPENSATION:** Consultant shall be paid as follows: three payments upon receipt of invoice of \$4,166.67, \$4,166.67 and \$4,166.66.

**REIMBURSABLE EXPENSES:** The total compensation amount reflected herein is inclusive of all reimbursable expenses.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement.

**AFFIRMATIVE ACTION:** Vendor agrees to comply with and be bound by the provisions of the Revised Remedial Plan for Minority and Women Business Enterprise Economic Participation (M/WBE Plan).

**LSC REVIEW:** Local School Council approval is not applicable to this report

**FINANCIAL:** Charge to the Office of Language, Cultural and Early Childhood Education: \$12,500  
Fiscal Year: 2001  
Budget Classification: 0460-239-962-1052-5410                      Source of Funds: Goals 2000

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

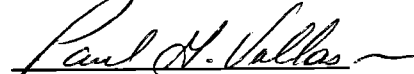
**Approved for Consideration:**

  
Natalye Paquin  
Chief Purchasing Officer

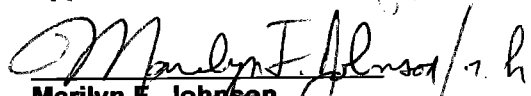
**Within Appropriation:**

  
Kenneth C. Gotsch  
Chief Fiscal Officer

**Approved:**

  
Paul G. Vallas  
Chief Executive Officer

**Approved as to legal form:**

  
Marilyn F. Johnson  
General Counsel