

**APPROVE ENTERING INTO AN AGREEMENT WITH MARSHA ROBBINS SANTELLI  
FOR CONSULTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with Marsha Robbins Santelli to provide consulting services to the Office of Language, Cultural and Early Childhood Education at a cost not to exceed \$20,000. Consultant was selected pursuant to the non-competitive bid process. Consultant has provided services for the past two years in the area of English as a Second Language. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**CONSULTANT:** Marsha Robbins Santelli  
3150 North Sheridan Road  
Chicago, IL 60657  
773-525-3960  
Vendor # 90559

**USER:** Office of Language, Cultural and Early Childhood Education  
125 South Clark Street, 11<sup>th</sup> Floor  
Armando M. Almendarez  
553-1930

**TERM:** The term of this agreement shall commence on the date the agreement is signed and shall end on December 31, 2001.

**EARLY TERMINATION RIGHT:** 30 days notice by the Board

**SCOPE OF SERVICES:** Marsha Robbins Santelli will assist various staff members of the Office of Language, Cultural and Early Childhood Education in developing an English as a Second Language (ESL) professional development program and materials for non ESL and non bilingual teachers. Consultant will serve as a liaison between ESL experts, staff and teachers in the Office of Language, Cultural and Early Childhood Education.

**DELIVERABLES:**

- Coordinate the development of a professional development program for general education teachers to work effectively with English Language Learners.
- Design and implement a staff development program, including the selection of consultants, arrangement of materials hierarchically and sequentially, revision and production of materials.
- Coordinate the development of 6 workshops which may include sessions on *Incorporating ESL Instruction in the General Classroom; ESL and Technology; and, Lesson Planning and the Chicago Public Schools Goals and Standards for English as a Second Language.*
- Assist in the development of a training cadre to continue sessions after project ends.

**OUTCOMES:** As a result of these services, general program teachers will be able to: deliver instruction more effectively to English Language Learners in their classrooms; instructionally address the learning patterns of second language learners; and, earn CPDUs toward recertification.

**COMPENSATION:** Consultant shall be paid as follows: three payments upon receipt of invoice of \$6,666.67, \$6,666.67 and \$6,666.66; total not to exceed \$20,000.00

**REIMBURSABLE EXPENSES:** The total compensation amount reflected herein is inclusive of all reimbursable expenses.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Language, Cultural and Early Childhood Education officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** M/WBE participation for Independent Contractors is determined on an aggregated basis and reported in the M/WBE Monthly Report. M/WBE participation: 0% Black, 0% Hispanic, 0% Asian and 100% WBE.

**LSC REVIEW:** Local School Council approval is not applicable to this report

**FINANCIAL:** Charge to the Office of Language, Cultural and Early Childhood Education: \$20,000  
Fiscal Year: 2001  
Budget Classification: 0460-239-962-1052-5410                      Source of Funds: Goals 2000

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

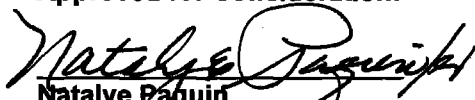
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

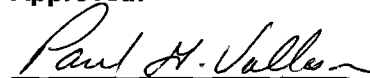
Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

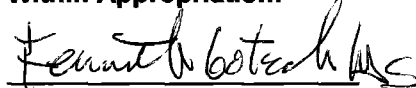
**Approved for Consideration:**

  
Natalye Paquin  
Chief Purchasing Officer

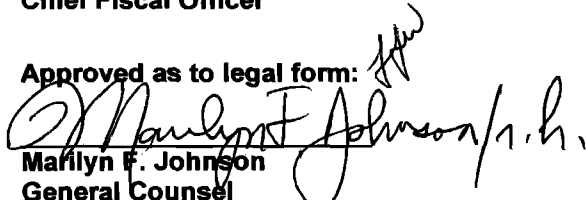
**Approved:**

  
Paul G. Vallas  
Chief Executive Officer

**Within Appropriation:**

  
Kenneth C. Gotsch  
Chief Fiscal Officer

**Approved as to legal form:**

  
Marilyn F. Johnson  
General Counsel