

June 27, 2001

**APPROVE PAYMENT TO WESTTOWN LEADERSHIP UNITED  
FOR CONSULTANT SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve payment to Westtown Leadership United who provided consulting services to Chopin Elementary School, from October 1, 2000 to June 13, 2001 in the amount of \$20,000.00. These services were rendered without prior Board approval and all services have been completed. Consultant was selected on a non-competitive basis because of satisfactory services render in previous years to other schools in the West-Town area.

**Specification No.:** 01-250111

**CONSULTANT:** Westtown Leadership United  
1116 North Kedzie Avenue  
5<sup>th</sup> Floor  
Chicago, Illinois  
Contact Person, Idida Perez  
(773) 394-7484  
Vendor # 44771

**USER:** Chopin School  
2450 West Rice  
Chicago, Illinois 60622  
Antuanette Mester/Assistant principal  
534-4080  
Domingo Trujillo/REO Region 2

**SCOPE OF SERVICES:** Parents were involved in a series of workshops, which trained them on how to volunteer in the classroom. Parents volunteered in the classroom for a minimum of 100 hours each. Each parent will receive a \$1,000.00 stipend for completing their training and volunteering in the classroom for 100 hours.

**DELIVERABLES:** The consultant held weekly meetings with all of the parent volunteers. These meetings served as a time for feedback, sharing and evaluations.

**OUTCOME:** Students and teachers benefited from having the parents work as volunteers because:

- The teachers had assistance in the classroom so that they could better provide individualized instruction
- Parents were able to better assist their own children with homework at home
- Parents have a broader understanding of what goes on in the classroom
- Parents obtained life skills training making them better equipped to work with their children in matters beyond academics

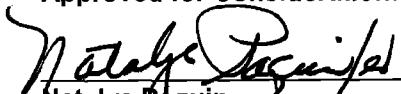
**COMPENSATION:** Consultant shall be paid the sum of \$20,000.00.

**AFFIRMATIVE ACTION:** M/WBE review was precluded on this contract due to the contract being substantially completed.

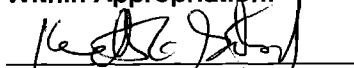
**LSC REVIEW:** This action was approved by the LSC for Chopin School on may 2, 2000

**FINANCIAL:** Charge to Chopin School \$20,000.00 Fiscal Year 2001  
Budget Classification: 2770-281-964-7787-5410 Source of Funds: Canal Monies  
Requisition Number: [#]

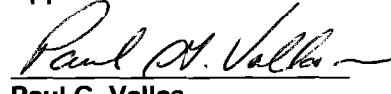
**Approved for Consideration:**

  
Natalye Paquin  
Chief Purchasing Officer

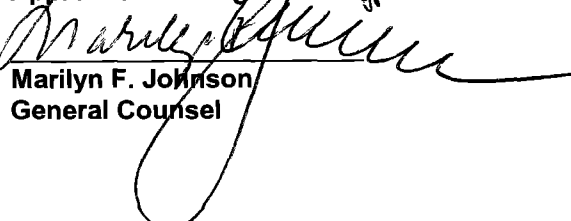
**Within Appropriation:**

  
Kenneth C. Gotsch  
Chief Fiscal Officer

**Approved:**

  
Paul G. Vallas  
Chief Executive Officer

**Approved as to legal form:**

  
Marilyn F. Johnson  
General Counsel