



Board of Education

CITY OF CHICAGO

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OFFICE OF THE BOARD

AVIS LaVELLE
VICE PRESIDENT

MICHAEL W. SCOTT
PRESIDENT

MEMBERS
NORMAN R. BOBINS
DR. TARIQ BUTT
MICHAEL N. MAYO
CLARE M. MUÑANA
GENE R. SAFFOLD

July 25, 2001

01-0725-CO2

**COMMUNICATION RE:
APPROVE EXERCISING THE FIRST OPTION TO EXTEND THE AGREEMENT
WITH OFFICE DEPOT FOR THE PURCHASE OF OFFICE SUPPLIES**

**TO THE BOARD OF EDUCATION
OF THE CITY OF CHICAGO:**

In accordance with the Rules of the Board of Education of the City of Chicago, Section 2-4, President, which states in part: "...Whenever an emergency matter arises, when the Board of Education is not in session, the President shall direct the Secretary of the Board to poll the members of the Board concerning the emergency matter, to act on the matter in accordance with the result of the poll..."

I hereby submit for ratification,

**01-0725-PR44 - Approve Exercising the First Option to Extend the Agreement
With Office Depot for the Purchase of Office Supplies**

Further, let the official record reflect that:

- o The aforementioned action was taken in response to the Chief Purchasing Officer's request regarding said Board Report;
- o The majority of the Members were apprised of the provisions set forth in the aforementioned Board Report prior to my taking action in this emergency matter; that five members voted in the affirmative (Butt, LaVelle, Mayo, Muñana, Saffold); and
- o The Chief Executive Officer was notified of approval on said Board Report via my communication to him dated July 2, 2001, a copy of which was shared with the Board Members and the General Counsel.

Sincerely,

Michael W. Scott
President