

**APPROVE ENTERING INTO AN AGREEMENT WITH  
NJW TECHNOLOGY SOLUTIONS FOR CONSULTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with NJW Technology Solutions ("NJW") to provide an overall analysis of the current Oracle Financials implementation to the Office of Technology Services, at a cost not to exceed \$54,000.00. Consultant was selected on a non-competitive basis because of its past experience designing, implementing and analyzing Oracle Applications in large-scale customer enterprises and based on their significant experience in Oracle and network implementation projects. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within ninety (90) days of the date of this Board Report. Information pertinent to this agreement is stated below.

**SPECIFICATION NO.:** 01-250240

**CONSULTANT:** NJW Technology Solutions  
One East Wacker Drive  
Chicago, Illinois 60601  
Contact: Norma J. Marshall  
Telephone No.: 312-464-1560  
Vendor No. 224116

**USER:** Office of Technology Services  
125 South Clark Street  
Chicago, Illinois 60603  
Contact: Elaine L. Williams, Chief Technology Officer  
Stephanie J. Hunter, Deputy CTO – Applications Development  
Telephone No. 773-553-1300

**TERM:** The term of this agreement shall commence on the date the agreement is signed and shall end ninety (90) days thereafter.

**EARLY TERMINATION:** The Board shall have the right to terminate this agreement with thirty (30) days written notice.

**SCOPE OF SERVICES:** NJW will develop a plan to analyze the Oracle Applications infrastructure by employing a phased approach. NJW will approach this project in three (3) phases. The scope of services for this agreement will cover Phase I activities. Phase I will provide the Board with an assessment of the current production of Oracle applications infrastructure, as implemented at the Board, and will include an analysis of the following areas:

- Oracle application configuration analysis
- Oracle session traces analysis
- Identification of top 10 queries isolation and analysis - based on the overall resource utilization and time to run
- Network analysis
- Workstation analysis
- Server analysis (CPU, disk I/O, NIC, memory usage)
- Report and recommendations
- Mitigation of proposal cost and schedule risk for phases two and three of this project

**DELIVERABLES:** NJW will deliver the following.

- A detailed assessment report, per scope area mentioned above, containing the following information:
  - Detailed documentation on findings. This will include current and potential problems and their cause(s)
  - Specific recommendations for correction/resolution, including time, cost and prioritization
  - Recommendation on critical tools needed to resolve and/or detect problems
  - Recommendations for mitigating problems in future
  - Summary of tools used, individuals interviewed and any corrections made to system during assessment
- Proposal containing detailed cost, schedule, and risk estimates for phases two and three

**OUTCOMES:** Consultant's services for Phase I activities shall result in the Board receiving an assessment of the Oracle Applications infrastructure, complete with critical areas for improvement and solutions.

**COMPENSATION:** Consultant shall be paid as follows: Upon invoicing, at an hourly rate of \$225.00 for 240 hours, not to exceed the sum of \$54,000.00.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Technology Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** The vendor has proposed full M/WBE compliance for the renewal period and has identified the following firms and percentages:

100% Women Owned:  
(i.) NJW Technology Solutions, 1 E. Wacker Dr., Ste. 212, Chicago, IL 60601      \$54,000.00–100%

Each identified firm is certified by the City of Chicago/Department of Purchases Contracts and Supplies. The identified firms are subject to change upon approval from the division of Compliance and Vendor Services in the Procurement and Contracts Department without further Board approval.

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to the Office of Technology Services:      \$54,000.00      Fiscal Year: 2002  
Budget Classification No. 0960-210-000-1110-5410

**GENERAL CONDITIONS:**

**Inspector General** – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

**Conflicts** – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

**Indebtedness** – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

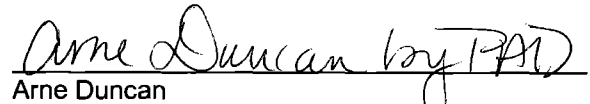
Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

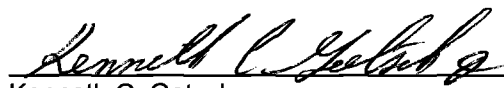
**Approved for Consideration:**

  
\_\_\_\_\_  
Natalye Paquin  
Chief Purchasing Officer

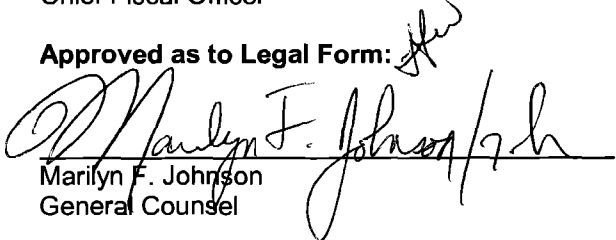
**Approved:**

  
\_\_\_\_\_  
Arne Duncan  
Chief Executive Officer

**Within Appropriation:**

  
\_\_\_\_\_  
Kenneth C. Gotsch  
Chief Fiscal Officer

**Approved as to Legal Form:**

  
\_\_\_\_\_  
Marilyn F. Johnson  
General Counsel