

October 24, 2001

**REQUEST FOR DISMISSAL OF JEENA BRADLEY, AMINISTRATIVE ASSISTANT,
DEPARTMENT OF SPECIALIZED SERVICES FOR ALTERNATIVE HIGH SCHOOLS**

TO THE CHICAGO BOARD OF EDUCATION

THE CHIEF EXECUTIVE OFFICER RECOMMENDS THE FOLLOWING:

That this Request for Dismissal and charges and specifications preferred by the Chief Executive Officer against Jeena Bradley be approved; that notice of her dismissal and a copy of this Board Report and accompanying charges and specifications be served upon her within ten (10) days of adoption of the Board Report.

DESCRIPTION: Pursuant to Section 6 of Board Policy #95-1025-PO2 and the Rules of the Board of Education of the City of Chicago, the Chief Executive Officer charged Jeena Bradley, an Administrative Assistant currently assigned to the Department of Specialized Services for Alternative High School, with forgery or falsification of official documents, making false, inaccurate or deliberately incomplete statements in an official inquiry, investigation or other official proceeding, and falsification of any attendance or other employment records, including, but not limited to, signing or swiping another employee's time record.

The Chief Executive Officer hereby requests the dismissal of Jeena Bradley from the employ of the Chicago Board of Education. Jeena Bradley has been afforded a discharge hearing and the Chief Executive Officer has suspended Jeena Bradley without pay.

She will be dismissed from employment immediately upon service of the notice of dismissal together with a copy of this Board Report and the charges and specifications.

LSC REVIEW: LSC review is not applicable to this report.

**AFFIRMATIVE
ACTION STATUS:** None.

FINANCIAL: None.

**PERSONNEL
IMPLICATIONS:** There will be a vacancy in the position of Administrative Assistant in the Department of Specialized Services for Alternative High Schools.

Respectfully submitted,


Arne Duncan
Chief Executive Officer

Approved as to legal form.


Marilyn F. Johnson
General Counsel