

**APPROVE ENTERING INTO AN AGREEMENT WITH EXECUTIVE SERVICE CORPS OF CHICAGO  
FOR CONSULTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with Executive Service Corps of Chicago to provide consulting services to the Office of Education –to-Careers at a cost not to exceed \$28,000. Consultant was selected on a non-competitive basis because Consultant has provided excellent service for the past four years to various Office of Education-to-Careers Programs. The written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below:

**CONSULTANT:** Executive Service Corps of Chicago  
30 W. Monroe St., Suite 600  
Chicago, Illinois 60603  
Contact Person: Cordelia Ryan  
(312) 580-1840  
Vendor # 14705

**USER:** Office of Education-to-Careers  
125 S. Clark St., 12<sup>th</sup> Floor  
Chicago, Illinois 60603  
Contact Person: Dr. Creg E. Williams  
(773) 553-2460

**TERM:** The term of this agreement shall commence on the date the agreement is signed and shall end June 30, 2002.

**SCOPE OF SERVICES:** Consultant will provide support and assistance to enhance career awareness and job preparedness for approximately 1000 ETC students at (12) CPS High Schools: Bogan, Calumet, Crane, Englewood, Fenger, Foreman, Hirsch, Julian, Prosser, Robeson, Schurz, and Vaughn. Consultant will develop model programs; assist in planning and facilitation of business advisory council meetings, recruit and establish new business partnerships, assist in the implementation of partnership activities, establish work-based initiatives, develop student seminars, evaluate student progress and conduct exit interviews. Consultant shall also provide professional development workshops for 42 ETC coordinators.

**DELIVERABLES:** Consultant will plan and facilitate four (4) business advisory meetings at each participating school. Consultant will present a total of three (3) job-training seminars at each of the twelve (12) participating schools and conduct senior exit interviews to hundred (100) students. Consultant will recruit, schedule, and evaluate speakers for seventy (70) career awareness presentations. Consultant shall provide four (2.5) hour professional development workshops and training materials for all ETC coordinators. Consultant will provide a project report upon completion of the program that will summarize the outcomes of the consultation.

**OUTCOMES:** Consultant services will ensure the twelve schools involved in this effort will have fully developed business advisory councils and industry-based business partnerships. Students participating in the program will experience meaningful work-based learning experiences and attend a variety of professional workshops. ETC coordinators will receive comprehensive training based on best practices to produce model ETC programs.

**COMPENSATION:** Consultant shall be paid as follows: equal monthly payments, upon invoicing, at a rate not to exceed the sum of \$28,000.

**REIMBURSABLE EXPENSES:** None

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written Agreement. Authorize the President and Secretary to execute the agreement.

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**AFFIRMATIVE ACTION:** The Waiver Review Committee recommends that a partial waiver of the participation goals for this contract that include:

35% total MBE, 22% total African American, 10% total; Hispanic, 2% total Asian and 5% total WBE as required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE) be waived because the contract scope is not further divisible.

The vendor has proposed the following compliance:

**African American**

Washington, Pittman & McKeever      \$1,960.00      7%      certified until April 30, 2002  
819 South Wabash, Suite 600  
Chicago, Illinois 60605

Each identified firm is certified by the City of Chicago/Department of Purchases Contracts and Supplies. The identified firms are subject to change upon approval from the Division of Compliance and Vendor Services in the Procurement and Contracts Department without further Board approval.

**LSC REVIEW:** Local School Council approval is not applicable to this report

**FINANCIAL:** Charge to Office of Education-to-Careers: \$28,000      Fiscal Year: FY' 02  
Budget Classification: 0910-239-210-8923-5410

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.


Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:**

  
Anita Rocha  
Acting Chief Purchasing Officer

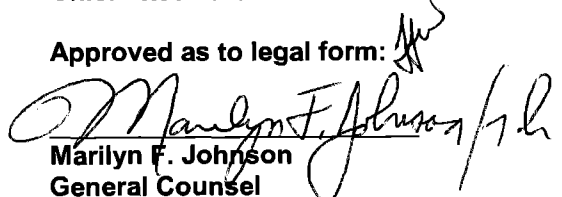
**Within Appropriation:**

  
Kenneth C. Gotsch  
Chief Fiscal Officer

**Approved:**

  
Arne Duncan  
Chief Executive Officer

**Approved as to legal form:**

  
Marilyn F. Johnson  
General Counsel