

APPROVE ENTERING INTO AN AGREEMENT WITH THE PALMER HOUSE HILTON FOR SERVICES FOR THE ANNUAL PREP BOWL DINNER

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with the Palmer House Hilton to provide services to the Office of Schools and Regions at a cost not to exceed \$30,000.00. The Palmer House Hilton was selected pursuant to previous programs conducted at the Palmer House Hilton which were provided at a reasonable cost. The Palmer House Hilton does not require a down payment, does not charge for set-up or electrical services. A written agreement for services has been negotiated. No payment shall be made to Vendor prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specifications No.: 01-250289

VENDOR: The Palmer House Hilton
17 East Monroe Street
Chicago, Illinois
(312) 726-7500
Vendor #20461

USER: Office of Schools and Regions
125 South Clark, 10th Floor
Chicago, Illinois
Dr. J. W. Smith
(773) 555-0270

TERM: This agreement is for a one-day event, occurring November 19, 2001, for a reception and dinner for the 2001 Prep Bowl.

EARLY TERMINATION RIGHT: 30 days notice.

SCOPE OF SERVICES: The Palmer House Hilton will provide a reception and dinner in the grand/state ballroom for 500 people. They will also provide audio and visual equipment.

DELIVERABLES: Prep Bowl Dinner and attendant services.

OUTCOMES: Prep Bowl Dinner.

COMPENSATION: The Palmer House Hilton shall be paid as follows: one lump sum not to exceed \$30,000.00.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the Chief of Schools and Regions to execute the agreement.

AFFIRMATIVE ACTION: Pursuant to section 3.7 of the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) this contract is exempt from review because the contract is a lease agreement.

LSC REVIEW: Not applicable.

FINANCIAL: Charge to: Office of Schools and Regions \$30,000.00
Budget Classification: 0953-210-000-2019-5480

Fiscal Year: 2002
Source of Funds: General 210

GENERAL CONDITIONS:


Inspector General - Each party to this agreement hereby acknowledges that in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board=s Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board=s Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Approved for Consideration:


ANITA ROCHA
Acting Chief Purchasing Officer


Approved:


ARNE DUNCAN
Chief Executive Officer

Within Appropriation:


KENNETH GOTSCH
Chief Fiscal Officer

Approved as to Legal Form:


MARILYN F. JOHNSON
General Counsel