

**APPROVE ENTERING INTO AN AGREEMENT WITH MAXIM GROUP
FOR CONSULTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Maxim Group to provide consulting services to the Office of Technology Services at a cost not to exceed \$80,000. Consultant was selected on a non-competitive basis due to the unique skills necessary (Unisys MAPPER skills that date back to version 33) and the unique requirement of the assignment. The key person to be assigned to this project by Consultant must reside in Chicago, and can be considered for employment with the Board after six (6) months. No recruiting fee will be charged if CPS subsequently employs this key person. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within ninety (90) days of the date of this Board Report. Information pertinent to this agreement is stated below.

SPECIFICATION: 01-250276

CONSULTANT: Maxim Group
111 North Canal Street, Suite 105
Chicago, Illinois 60606
Contact: Duane Edwards
Telephone No. (312) 474-5583
Vendor No. 22341

USER: Office of Technology Services
125 South Clark, 3rd Floor
Chicago, Illinois 60603
Contacts: Elaine L. Williams, Chief Technology Officer
Frank Spoto, Manager Student Information Systems
Telephone No. (773) 553-1300

TERM: The term of this agreement shall commence on the date the agreement is signed and shall end eight (8) months thereafter.

EARLY TERMINATION RIGHT: Each party shall have the right to terminate this Agreement upon sixty (60) days' written notice.

SCOPE OF SERVICES: Maxim will provide Mapper programming support to add the Prairie State Exam Scores to the Student Transcript. The Mapper resource provided will be responsible for the successful completion of the Prairie State Exam project. That project will alter the high school transcripts to include the Prairie State Exam and ACT scores. The project will also add functionality to allow the student the option of having the ACT scores print or not print when an official transcript is requested.

Consultant will provide the following services:

- Analyze the request and develop the programming specifications
- Get management approval on the analysis and specifications
- Develop the project plan
- Code the specified changes
- Test the changed programs
- Document the changes/enhancements
- Implement the enhanced programs in production

DELIVERABLES: Maxim will develop the programming specifications, develop the project plan, code the changes specified, deliver tested code for the Student Information System, and implement the enhanced programs in production.

OUTCOMES: Consultant's services will result in high school transcripts including Prairie State Exam and ACT Scores which will also allow students the option of having ACT scores print or not print when the official transcript is requested.

COMPENSATION: Consultant shall be paid as follows: upon invoicing; \$80.00 per hour, not to exceed the sum of \$80,000.00.

REIMBURSABLE EXPENSES: None.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Technology Officer or her designee to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: The M/WBE goals for this contract include:

35% total MBE, 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE.

However, the Waiver Review Committee recommends that a partial waiver of the participation goals for this contract as required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) be waived because *the contract scope is not further divisible*.

The vendor has, however, identified and scheduled the following firm and percentage:

Total MBE 7.5%

7.5% Hispanic:

Global Genesis Group

400 South Green Street, Suite 314, Chicago, Illinois 60607 \$6,000.00 – 7.5% certified 1/31/02

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Office of Technology Services: \$80,000.00 Fiscal Year: 2002
Budget Classification: 0960-210-000-7536-5410 \$80,000.00

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

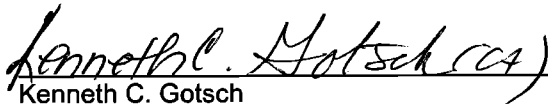
Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:




Anita Rocha
Acting Chief Purchasing Officer

Within Appropriation:



Kenneth C. Gotsch
Chief Fiscal Officer

Approved:



Arne Duncan
Chief Executive Officer

Approved as to Legal Form



Marilyn F. Johnson
General Counsel