## 01-1219-PR45

## APPROVE EXERCISING THE FIRST OPTION TO RENEW THE AGREEMENT WITH ADVOTEK, INC. FOR THE PURCHASE OF COMPUTERS AND WARRANTY SERVICES

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve exercising the first option to renew the agreement with Advotek, Inc. for the purchase of computers and warranty services for use by all regional, central office departments and schools, at a cost not to exceed \$8,000,000.00 for the first option period. Exercising this option at this time is required to qualify eligible equipment and services purchased under this contract for Year 5 of the E-Rate program (July 1, 2002 through June 30, 2003). A written document exercising this option is currently being negotiated. No payment shall be made to the vendor during the option period prior to the execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

SPECIFICATION NO: 00-250499

VENDOR: Advotek Incorporated d/b/a Computerland of Downers Grove

148 Ogden Avenue

Downers Grove, Illinois 60515

630/964-7762

Contact Person: Diana Conley

Vendor No.: 45666

**USER:** All schools, regional, and central office Departments.

Contact Person: Charlita Fain, Contract Administrator

773.553.2259

**ORIGINAL AGREEMENT:** The original agreement (authorized by Board Report No. 00-1220-PR2) is for a term commencing January 12, 2001 and ending June 30, 2002, with the Board having three (3) options to renew the agreement for successive periods of twelve (12) months each. The original agreement was awarded pursuant to a duly advertised Request for Proposals.

**OPTION PERIOD:** The term of this agreement is being extended for one (1) year commencing July 1, 2002 and ending June 30, 2003.

OPTION PERIODS REMAINING: There are two (2) options to renew for one (1) year periods remaining.

**SCOPE OF SERVICES:** Vendor will continue to provide IBM and Acer PC desktop and notebook computers, servers, and associated installation, configuration, extended warranty and maintenance service. Schools, regional, and central office Departments shall purchase equipment at their option via requisition to Procurement and Contracts who will mail a purchase order to the vendor. Purchases that exceed \$10,000 must be approved by the REO. In the Central Offices, purchases over \$10,000.00 must be approved by the Chief.

**PRICES:** The prices for the purchase of the equipment during the option period shall be in accordance with the price lists indicated in the original agreement.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Purchasing Officer to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:** The products and services to be delivered by these vendors are subject to the provisions of the Revised Remedial Plan for MWBE Economic participation. Every good faith effort will be made by these vendors to achieve compliance with the applicable goals.

LSC REVIEW: Local School Council approval is not applicable to this report

FINANCIAL:

Charge to various schools and departments

Fiscal Years: 2002-2003

Budget Classification: 5730-Equipment, 5320-Supplies, 5470-Services/Repair Contracts

## **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board member during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved:

Chief Executive Office

**Approved for Consideration:** 

Ariita Rocha

**Acting Chief Purchasing Officer** 

Within Appropriation:

Kenneth C. Gotsch Chief Fiscal Officer

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Approved as to legal forms

General Counsel