

**AMEND BOARD REPORT 00-0823-PR1**  
**APPROVE ENTERING INTO AN AGREEMENT WITH HALLAGHAN BUSINESS MACHINES  
FOR THE PURCHASE AND/OR LEASE OF DIGITAL DUPLICATORS**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with Hallaghan Business Machines for the purchase and/or lease of digital duplicators and associated supplies, maintenance, and repair services for use by all regional and central office departments and schools, at an aggregate cost not to exceed \$2,000,000.00. Vendor was selected pursuant to a duly advertised Request For Proposal (RFP). A written agreement for Hallaghan Business Machines is currently being negotiated. No goods may be received and no payment shall be made to Hallaghan Business Machines prior to the execution of the written agreement. The authority granted herein shall automatically rescind as to each vendor in the event a written agreement by such vendor is not executed with 90 days of the date of the Board Report. Information pertinent to this agreement is stated below.

This amendment is necessary to modify the agreement to include provisions for the leasing of digital duplicators. A written contract amendment for Hallaghan Business Machines is currently being prepared. The authority granted herein shall automatically rescind in the event a written amendment is not executed by such vendor within 90 days of the date of this amended Board Report.

**SPECIFICATION NO.: 00-250499**

**VENDOR:** Hallaghan Business Machines  
6854 W. North Ave.  
Chicago, IL 60607  
Contact Person: Ms. Joan Hallaghan  
Vendor No. 19766

**USER:** All Schools, Regional and Central Office Departments  
Contact Person: Jacqueline Daly (773) 553-2274

**TERM:** The term of the agreement shall commence on the date the agreement is signed and shall end twenty-four(24) months thereafter. This agreement shall provide for 2 options to renew for periods of one year each. The negotiated prices for this agreement shall remain fixed throughout the term of the agreement and any option to renew.

**EARLY TERMINATION RIGHT:** Thirty days written notice by the Board of Education.

**DESCRIPTION OF PURCHASE:** Vendor will provide digital duplicators and associated supplies, maintenance, and repair services. Schools, regional, and central office Departments may purchase or lease equipment at their option via purchase order to Procurement and Contracts who will mail to the Vendor. Principals have the authority to enter into a lease agreement for up to 3 years. Any lease agreement which extends beyond the principals contract must be signed by the Regional Education Officer (REO). Purchases that exceed the \$10,000.00 principal authority must be approved by the REO. In the Central Office, it must be approved by the Chief.

**PRICES:** The prices for the purchase and or lease of the equipment shall be specified in the written agreement and is attached on the price list.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Purchasing Officer to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:** The products and services to be delivered by these vendors are subject to the provisions of the Revised Remedial Plan for M/WBE Economic participation. Every good faith effort will be made by the vendors to achieve compliance with the applicable goals.

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to various schools and departments  
Fiscal Years 2001-2002  
Budget Classification: 5730 – Equipment, 5470 Service/Repair Contracts  
Sources of Funds: Various

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board member during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

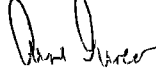
Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:**



Anita Rocha  
Acting Chief Purchasing Officer

**Approved:**



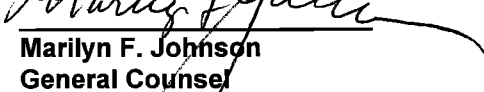
Arne Duncan  
Chief Executive Officer

**Within Appropriation:**



Kenneth C. Gotsch  
Chief Fiscal Officer

**Approved as to legal form:**



Marilyn F. Johnson  
General Counsel