

**APPROVE ENTERING INTO AN AGREEMENT WITH GREEN-MAZUR ASSOCIATES
FOR CONSULTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Green-Mazur Associates (GMA) to provide consulting services to the Office of School and Community Relations for training the LSC Election Judges at a cost not to exceed \$99,000.00. Consultant was selected pursuant to a Request for Proposal (Specification No. 01-250257). GMA's past training projects included the 1996, 1998 and 2000 LSC Elections, the 1998 and 2000 training of election judges for the Chicago Board of Elections and training of various suburban and downstate jurisdictions. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

SPECIFICATION NUMBER: 01-250257

CONSULTANT: Green-Mazur Associates
860 North Lake Shore Drive, #4K
Chicago, Illinois 60611
(312) 587-0767 or 654-8546
Contact: Paul Green and Edward Mazur
Vendor#: 24434 & 24435

USER: Office of School and Community Relations
125 South Clark Street, 5th Floor
Contact: James Deanes
(773) 553-1400

TERM: The term of this agreement shall commence on the date the agreement is signed and shall end four (4) months thereafter or 90 days after the conclusion of the LSC election (May 1, and May 2, 2002) whichever is later.

EARLY TERMINATION RIGHT: The Board has the option, in its sole discretion, to terminate this agreement with thirty (30) days written notice.

SCOPE OF SERVICES: Green-Mazur Associates will provide training of the LSC Election Judges participating in the March 13, 2002, Year-Round School LSC election one week before the election and will provide judge training at various sites across the city during the day and early evening during the six-week period immediately prior to the May 2002 LSC Elections. GMA will also provide support in election central on the three days of the elections (March 13, May 1 and May 2) to answer questions from judges and/or election monitors.

DELIVERABLES: Election judges will be trained prior to the LSC elections and the Consultant will provide support to election central on the three election days

OUTCOMES: The training will result in the judges being able to conduct the 2002 LSC Elections in their assigned schools without major errors.

COMPENSATION: Consultant shall be paid as follows: One lump sum at the end of services, not to exceed the sum of \$99,000.00.

REIMBURSABLE EXPENSES: Consultant shall be reimbursed for the following expenses: training materials and supplies. The total compensation amount reflected herein is inclusive of all reimbursable expenses.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: This contract is in full compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan).

The M/WBE participation goals for the contract are: 35% Total MBE, 22% Total African American, 10% Total Hispanic, 2% Total Asian and 5% Total WBE.

The vendor has identified and scheduled the following firms and percentages:

Total MBE % - 41.5%

Total African American – 31.5%

Renee Jones 8555 S. Woodlawn, Chicago, IL 60619	2% independent contractor
Timothy Thomas 7959 S. Peoria, Chicago, IL 60620	2.5% Independent Contractor
Claudette Walton-Giles 575 W. Madison St. #503, Chicago, IL 60661	2% Independent Contractor
Estella Jarrett 18031 Pheasant Lake Dr., Tinley Park, IL 60477	25% Independent Contractor

Total Hispanic - 8%

Francesca Gaeta 8358 S. Baker Ave., Chicago, IL 60617	2% Independent Contractor
Salvador Martinez 2234 W. Chicago Ave., Chicago, IL 60622	2% Independent Contractor
Marilyn Martinez 2702 N. Sawyer, Chicago, IL 60647	2% Independent Contractor
Luis Martinez 6914 N. Kenton, Chicago, IL 60646	2% Independent Contractor

Total Asian – 2%

Deborah Pascua 6221 S. Knox Ave. Chicago, IL 60629	2% Independent Contractor
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Total WBE – 10%

Constance Kaplan 40 E. Cedar St. Chicago, IL 60611	8% Independent Contractor
Sharon Zurowski 2336 W. Grand Ave. Chicago, IL 60612	2% Independent Contractor

The identified firms are subject to change upon approval from the Procurement and Contract's Division of Compliance and Vendor Services without further Board approval.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Office of School and Community Relations: \$99,000.00 Fiscal Year: 2002
Budget Classification: 0130-210-000-6050-5410 Source of Funds: 210 - General Education Fund

Requisition Number: NA

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

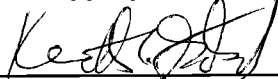
Approved for Consideration:


Anita Rocha
Acting Chief Purchasing Officer

Approved:


Arne Duncan
Chief Executive Officer *by PAD*

Within Appropriation:


Kenneth C. Gotsch
Chief Fiscal Officer

Approved as to legal form:


Marilyn F. Johnson
General Counsel