

**APPROVE THE RENEWAL OF WESTLAW SUBSCRIBER AGREEMENT WITH WEST GROUP
AND APPROVE THE PURCHASE OF LIBRARY PUBLICATIONS**

THE GENERAL COUNSEL REPORTS THE FOLLOWING DECISION:

Approve the renewal of the Westlaw Subscriber Agreement with West Group to provide Westlaw, a computer assisted legal research service, to the Law Department at a cost not to exceed \$363,392 for a two-year term and approve the purchase of legal publications and updates in print and CD-ROM format for the Law Department library at a cost not to exceed \$85,000 for a two-year term. The total aggregate cost of this Agreement shall not exceed \$448,392. A written document renewing this agreement is available for signature. No payment shall be made to West Group during the renewal period prior to the execution of the written renewal document. The authority granted herein shall automatically rescind in the event a written renewal document is not executed within 60 days of the date of this Board Report. Information pertinent to this renewal agreement is stated below.

CONSULTANT: West Group
610 Opperman Drive
Eagan, MN 55123
Contact person: Nancy Leonard
(651) 687-7122
Vendor #16610

USER: Law Department
125 S. Clark Street
Marilyn F. Johnson, General Counsel
(773) 553-1700

ORIGINAL AGREEMENT: The original Westlaw Subscriber Agreement (authorized by Board Report #99-0825-AR13) is for a term commencing June 1, 1999 and ending June 30, 2000. The agreement was renewed for a term commencing July 1, 2000 and ending June 30, 2002 (authorized by Board Report #00-0628-AR14). The original agreement was awarded on a non-competitive basis.

RENEWAL TERM: The Agreement is being renewed for a period of two years commencing July 1, 2002 and ending June 30, 2004.

SCOPE OF SERVICES: The West Group shall continue to provide unlimited access to Westlaw databases, a computer-assisted legal research service, and shall provide access to specialty databases at an additional charge. Legal publications and updates in print and CD-ROM format shall also be purchased as needed to expand and maintain the Law Department's current collection.

DELIVERABLES: The West Group shall continue to provide the necessary software and updates for access to Westlaw and shall continue to provide training at no charge to all Law Department personnel regarding the use of this service. The West Group will provide publications and updates in print and CD-ROM format as they are ordered by the Law Department.

OUTCOMES: The Westlaw service and legal publications are used by the legal staff of the Law Department to research federal and state case law and statutes needed to prepare legal documents.

COMPENSATION: The government rate for Westlaw during the first 12 months of the renewal period for unlimited access for the included databases is \$147,828 annually, payable in equal monthly installments of \$12,319; the government rate for the second 12 months of the renewal period for unlimited access for the included databases is \$165,564 annually, payable in equal monthly installments of \$13,797. Additional charges for usage in specialty databases are estimated to be \$50,000 for the two-year renewal period and shall be paid monthly as incurred. Purchases of print and CD-ROM publications are billed on a monthly basis as they are received and shall not exceed \$85,000 during the two-year renewal period.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written renewal agreement. Authorize the General Counsel to execute the renewal agreement.

AFFIRMATIVE ACTION: This contract is exempt due to the unique nature of this subscription agreement.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL:

Charge to Law Department: \$172,828	Fiscal Year: 2003
Charge to Law Department: \$190,564	Fiscal Year: 2004
Budget Classification: 0014-210-000-1011-5410	
Source of Funds: General Funds	
Charge to Law Department: \$ 42,500	Fiscal Year: 2003
Charge to Law Department: \$ 42,500	Fiscal Year: 2004
Budget Classification: 0014-210-000-1011-5310	
Source of Funds: General Funds	

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board member during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

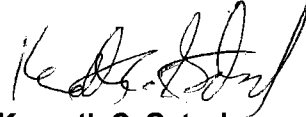
Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budgets.

Approved, 


Marilyn F. Johnson
General Counsel

Within Appropriation:


Kenneth C. Gotsch
Chief Fiscal Officer