

**APPROVE THE RENEWAL OF THE EXISTING AGREEMENT WITH  
KNOW-HOW, LTD. FOR CONSULTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve the renewal of the existing agreement with Know-How, Ltd. to provide consulting services to the Office of Technology Services ("OTS") at a cost not to exceed \$150,000.00. Consultant was selected on a non-competitive basis due to the Consultant's specialized knowledge of the MAPPER system and UNYSIS-based applications. Additionally, Consultant has provided services to OTS and the Board for eleven (11) years. A written renewal for the Consultant's services is currently being negotiated. No payment shall be made to Consultant for services rendered during the renewal period prior to the execution of the renewal agreement. The authority granted herein shall automatically rescind in the event a written renewal agreement is not executed within ninety (90) days of the date of this Board Report. Information pertinent to this agreement is stated below.

**SPECIFICATION NO:** 00-250535

**CONSULTANT:** Know-How, Ltd.  
8020 Lockwood  
Skokie, Illinois 60077  
Contact: Howard Minsky  
Telephone No. (847) 676-8629  
Vendor No. 29291

**USER:** Office of Technology Services  
125 South Clark Street, 3rd Floor  
Chicago, Illinois 60603  
Contacts: Elaine Williams, Chief Technology Officer  
Clarence Rodgers, Assistant Director, Legacy System  
Telephone No. (773) 553-1300

**ORIGINAL AGREEMENT:** The original Consulting Agreement (authorized by Board Report 99-0728-PR23) was for a term commencing August 1, 1999 and ending June 30, 2000. The original agreement was renewed (authorized by Board Report 00-0628-PR28) for a term commencing July 1, 2000 and ending June 30, 2001, and was further renewed (authorized by Board Report 01-0627-PR23) for a term commencing July 1, 2001 and ending June 30, 2002.

**RENEWAL PERIOD:** The term of the Agreement shall be renewed for one (1) year commencing July 1, 2002 and ending June 30, 2003. This agreement shall have one (1) option to renew for a twelve (12) month period.

**SCOPE OF SERVICES:** Consultant shall continue to provide Unisys-based applications programming support to the Board. The Consultant will continue to provide maintenance enhancement and modifications to the following Legacy systems including, but not limited to, interfaces from/to MAPPER for use with Oracle financials, Kronos, student transportation, special education, procurement cards, space utilization, job tickets, MAPPER mail, Options for Knowledge and various other computer and non-computer systems.

**DELIVERABLES:** Consultant shall continue to provide the following deliverables:

- Programming new/enhancements/modifications to the computerized systems, Kronos, student transportation, special education, procurement cards, space utilization, job tickets, MAPPER mail, Oracle interfaces from/to MAPPER, options for Knowledge and various others systems, including Student Information.
- Implementing software and technical support at the schools.

- Providing technical support at the Central Office.
- Printing of the budget.

**OUTCOMES:** Consultant's services shall result in the following:

- Statistics for various departments.
- Graphical user interface added to various MAPPER runs/systems that will assist schools and Central Office.
- Create programs with special functions requested by schools and Central Office.
- Allow users (employees and possibly parents) to access non-critical data from CSI and SAMAPR using the web.
- Implement software and technical support at the schools.
- Meet governmental mandates for printing of budget and statistics for sports programs.

**COMPENSATION:** Consultant shall be paid as follows: the hourly rate of \$75.00, not to exceed the sum of \$150,000.00.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written renewal agreement. Authorize the President and Secretary to execute the renewal agreement. Authorize the Chief Technology Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** The M/WBE goals for this contract include:

35% total MBE, 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE.

However, the Waiver Review Committee recommends that a full waiver of the participation goals for this contract as required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) be waived because the waiver request is reasonable due to the scope of the contract.

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to Office of Technology Services: \$150,000.00                      Fiscal Year: 2003  
Budget Classification: 0220-210-000-1109-5410                      \$150,000.00

**GENERAL CONDITIONS:**

**Inspector General** – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


**Conflicts** – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

**Indebtedness** – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.


**Ethics** – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

**Contingent Liability** – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).


**Approved for Consideration:**

  
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Anjta Rocha  
Acting Chief Purchasing Officer

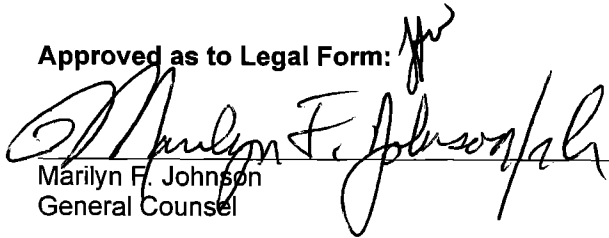
**Approved:**

  
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Arne Duncan  
Chief Executive Officer *by JAD*

**Within Appropriation:**

  
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Kenneth C. Gotsch  
Chief Fiscal Officer

**Approved as to Legal Form:**

  
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Marilyn F. Johnson  
General Counsel