

June 26, 2002

**APPROVE ENTERING INTO AN AGREEMENT WITH  
NOLLIN CONSULTING FOR CONSULTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with Nollin Consulting to provide consulting services to the Office of Technology Services at a cost not to exceed \$330,000.00. Consultant was selected on a non-competitive basis because of its expertise in managing and delivering application and infrastructure development projects, resource planning and Oracle. A written agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within ninety (90) days of the date of this Board Report. Information pertinent to this agreement is stated below.

**SPECIFICATION NO:** 02-250133

**CONSULTANT:** Nollin Consulting  
1545 Stratford Road  
Deerfield, Illinois 60015  
Contact: Greg Nollin  
Telephone No. 847-691-6890  
Vendor No.: 36126

**USERS:** Office of Technology Services  
125 South Clark Street, 3rd Floor  
Chicago, Illinois 60603  
Contact: Elaine L. Williams, Chief Technology Officer  
Telephone No. 773-553-1300

**TERM:** The term of this agreement shall commence on July 10, 2002 and shall end July 31, 2003. This agreement shall have one (1) option to renew for a 12-month period.

**EARLY TERMINATION RIGHT:** Either party shall have the right to terminate this agreement upon thirty (30) days written notice.

**SCOPE OF SERVICES:** The Consultant shall perform the following services:

- Develop and execute a strategy to align the existing Oracle team as functional liaisons to the departments involved in Oracle projects
- Provide oversight and management of the internal technical Oracle team, PMO and the selected implementation vendor to ensure alignment and support of end-users' needs
- Coordinate management of the day to day activities with designated Finance representative on the functional side of the project
- Lead internal team meetings, coordinate resources and identify and resolve issues
- Provide leadership to internal team, ensuring communication, risk management and planning
- Weekly communications related to status, issues, risks and progress against plan to OTS management and PMO

**DELIVERABLES:** Consultant shall provide the following:

- Realign internal Oracle team suited to the support of the end-user department needs
- Establish procedures for supporting departments
- Weekly communications to OTS management on departmental issues related to external department needs, status and issues

**OUTCOMES:** Consultant's services will result in OTS senior project management for the Oracle project.

**COMPENSATION:** Consultant shall be paid as follows: at an hourly rate of \$150.00, not to exceed the sum of \$330,000.00.

**REIMBURSABLE EXPENSES:** None.

**REIMBURSABLE EXPENSES:** None.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Technology Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** Due to insufficient Board Report processing time an M/WBE review has not been performed. M/WBE commitment will be pursued.

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to the Office of Technology Services: \$330,000.00  
Budget Classification No. 0960-493-000-1111-5410 \$330,000.00 FY03

**GENERAL CONDITIONS:**

**Inspector General** – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


**Conflicts** – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

**Indebtedness** – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.


**Ethics** – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

**Contingent Liability** – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

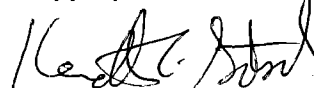
**Approved for Consideration:**

  
\_\_\_\_\_  
Anifa Rocha  
Acting Chief Purchasing Officer

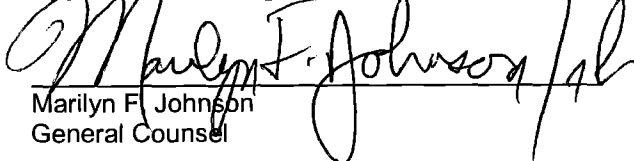
**Approved:**

  
\_\_\_\_\_  
Arne Duncan  
Chief Executive Officer *by PAT*

**Within Appropriation:**

  
\_\_\_\_\_  
Kenneth C. Gotsch  
Chief Fiscal Officer

**Approved as to Legal Form:**

  
\_\_\_\_\_  
Marilyn F. Johnson  
General Counsel