

**APPROVE ENTERING INTO AN AGREEMENT WITH COLLEGE SUMMIT CHICAGO
FOR CONSULTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with College Summit Chicago to provide consulting services to the Office of High School Development at a cost not to exceed \$60,000. Consultant was selected on a non-competitive basis because of its unique qualifications in providing outreach and assistance to students to enroll in college. A written agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

SPECIFICATION No: 02-250095

CONSULTANT: College Summit Chicago
333 W. Wacker Drive
33rd Floor
Chicago, Illinois 60606
Phone: 312-917-8350
Contact Person: Chandra Taylor-Smith
Vendor No: 24456

USER: Office of High School Development
125 S. Clark
Chicago, Illinois 60603
Phone: 773-553-3540
Contact Person: Wilfredo Ortiz

TERM: The term of this agreement shall commence on June 27, 2002 and shall end on June 30, 2003.

EARLY TERMINATION RIGHT: The Board shall have the right to terminate this agreement for any or no reason upon 30 days notice to Consultant.

SCOPE OF SERVICES: Consultant will provide assistance to 500 low-income, academically mid-tiered high school students to enroll in college. Consultant will provide 10 college application workshops and one-on-one college application counseling to students at the end of their junior year and throughout their senior year. Consultant will provide up to 100 CPS teachers with professional development training and the College Summit *Senior Year Curriculum* resource materials to guide students throughout the year. Consultant will provide organizational planning and ongoing professional development for schools to help them produce improved student college enrollment outcomes. Consultant will provide teachers with access to the CSNet© website to assist students in creating, updating, and monitoring their college portfolios on-line. Consultant will meet quarterly with each participating high school to assess ongoing progress of students in the application, financial aid, and college entrance processes.

DELIVERABLES: Consultant will provide ten, four-day college application workshops hosted by the following colleges/ universities: National-Louis University, Northwestern University, Columbia College/Loyola University, Elmhurst College, Goshen College, Bradley University, Quincy University, University of Chicago, DePaul University/Barat College, Illinois Wesleyan University. Consultant will also provide professional development training to up to 100 teachers at the college application workshops and throughout the senior year to improve college enrollment outcomes. Consultant will provide each teacher with a copy of the *Senior Year Curriculum* resource materials and CSNet© access.

OUTCOMES: Consultant's services will result in at least 79% of student participants being admitted to the college of choice by the end of the senior year.

COMPENSATION: Consultant shall be paid in two equal payments at a rate of \$120/student, with total compensation not to exceed \$60,000.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Officer of High School Development to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: The M/WBE goals for this contact include:
35% total MBE, 22% total African American, 10% total Hispanic, 2% Asian, and 5% total WBE.

However, the Waiver Review Committee recommends that a full waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because the contract is not further divisible.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Office of High School Development: \$60,000 Fiscal Year: 2002
Budget Classification: 0470-210-000-1720-5410

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board’s Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.


Ethics – The Board’s Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

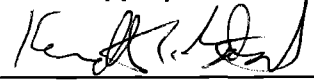
Approved for Consideration:


Anita Rocha
Acting Chief Purchasing Officer

Approved:


Arne Duncan
Chief Executive Officer

Within Appropriation:


Kenneth C. Gotsch
Chief Fiscal Officer

Approved as to legal form:


Marilyn F. Johnson
General Counsel