

APPROVE PAYMENT TO MINNA S. NOVICK FOR CONSULTING SERVICES**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve payment to Minna S. Novick for consulting services rendered to Andrew Jackson Language Academy from July 1, 2001 to July 30, 2002 at a cost not to exceed \$30,000.00 (of which consultant has received payment of \$21,500). These services were rendered without prior Board Approval and all services are completed. Information pertinent to this matter is stated below.

Specification No.: 00-250450

CONSULTANT: Minna S. Novick
1335 North Astor Street
Chicago, IL 60610
312 943-5232
Vendor No: 89523

User: Andrew Jackson Language Academy
1340 West Harrison Street, Chicago IL 60604
Mary L. Zeltmann, Principal
773 534-7000
Marietta Beverly/REO Region 3

SCOPE OF SERVICES: Ms. Novick provided curriculum consulting services to the Asian Language Institute from July 1, 2001 to June 30, 2002 which is housed at Andrew Jackson Language Academy. Services included grant management, curriculum development conferences and staff development sessions, curriculum writing, distribution of a video depicting Asian Classrooms throughout the city for the Department of World Language- CPS. Professional development services/support were given to the teachers of Asian languages who participated in the Jackson Asian Language Institute. These teachers represented twenty one CPS schools.

DELIVERABLES: Consultant provided consulting services to the teachers participating in the Andrew Jackson Language Academy's Asian Language Institute. Duties included grant management, selecting purchases of materials, curriculum writing and curriculum development, staff and teacher in-service, teacher recruitment, and workshops on professional development and design program enhancement.

OUTCOMES: Consultant's services resulted in improving and strengthening the instructional skills of the teachers involved in the Jackson Language Academy's Asian Language Institute.

COMPENSATION: Consultant shall be paid as follows: The total sum of \$30,000.00 of which \$21,250.00 has already been paid. The remaining sum of \$8,750.00 shall be paid immediately.

AFFIRMATIVE ACTION: A review of Minority and Women Business participation was precluded due to completed services.

LSC REVIEW: This action was approved by the LSC for Andrew Jackson Language Academy on May 13, 2002.

FINANCIAL: Charge to Andrew Jackson Language Academy \$8,750.00 Fiscal Year: 2001-2002
Budget Classification: 4690 268 521 7944 5410
Source of Funds: Title VII Department of Education Grant to CPS.

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board member during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board’s Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board’s Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

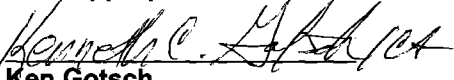
Approved for Consideration:


Arlita Rocha
Acting Chief Purchasing Officer

Approved:


Arne Duncan
Chief Executive Officer (by PAT)

With Appropriation:


Ken Gotsch
Chief Fiscal Officer

Approved as to legal form:


Marilyn Johnson
General counsel