

August 28, 2002

**APPROVE A SPECIAL ON-LOAN LEAVE OF ABSENCE FOR RACHEL TRIMBLE**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

**Approve a Special On-Loan Leave of Absence for Rachel Trimble, to enable her to work with the Illinois State Board of Education as an educator-in-residence. The Illinois State Board of Education shall provide the Board with a written guarantee to reimburse the Board for the full salary, benefits, pension payments and related expenses that the Board pays to Ms. Trimble during the term of the leave. Information pertinent to this leave is stated below:**

**ORGANIZATION: Illinois State Board of Education  
100 North First Street  
Springfield, Illinois 62777  
Attention: Cheryl Poggi  
(217) 524-4832**

**USER: Chicago Public Schools  
Chief Education Office  
125 South Clark Street, 5<sup>th</sup> Floor  
Chicago, Illinois 60603  
Attn: Barbara Eason-Watkins, Chief Education Officer  
(773) 553-1500**

**TERM: The term of this leave and reimbursement began July 1, 2002 and will end June 30, 2003. By mutual consent, and subject to Board approval, this leave may be extended for up to a twelve (12) month period under the same terms and conditions of this leave.**

**SCOPE OF DUTIES: Ms. Trimble will mentor, observe model, and co-teach with staff and administration; convene planning sessions and work groups with school staff to model and share best practices; provide professional development; communicate regularly with on-loan members; facilitate the development, revision and implementation of the school improvement plan; and assist staff and administration in collecting, analyzing and interpreting data.**

**AFFIRMATIVE ACTION: Not applicable.**

**LSC REVIEW: Not applicable.**

**FINANCIAL: The Board will pay Rachel Trimble's full salary, benefits, pension payments and related expenses and the Illinois State Board of Education will reimburse the Board for these expenditures after receiving the Board's quarterly invoices.**

**BUDGET CLASSIFICATION: 3330-280-428-0215-5110**

**GENERAL CONDITIONS:**

**Inspector General – Each party shall acknowledge that in accordance with 105 1LCS 5/34-13.1, the Inspector General of the Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.**

**Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be followed.**

Approved for Consideration:



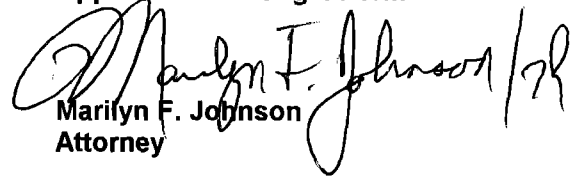
Barbara Eason-Watkins  
Chief Education Officer

Within Appropriation:



Kenneth Gotsch  
Chief Fiscal Officer

Approved as to Legal Form:



Marilyn F. Johnson  
Attorney

Approved:



Arne Duncan  
Chief Executive Officer

(my FAX)